

OUTCOME FRAMEWORK & EXECUTION CYCLE – SHORT TERM & LONG TERM

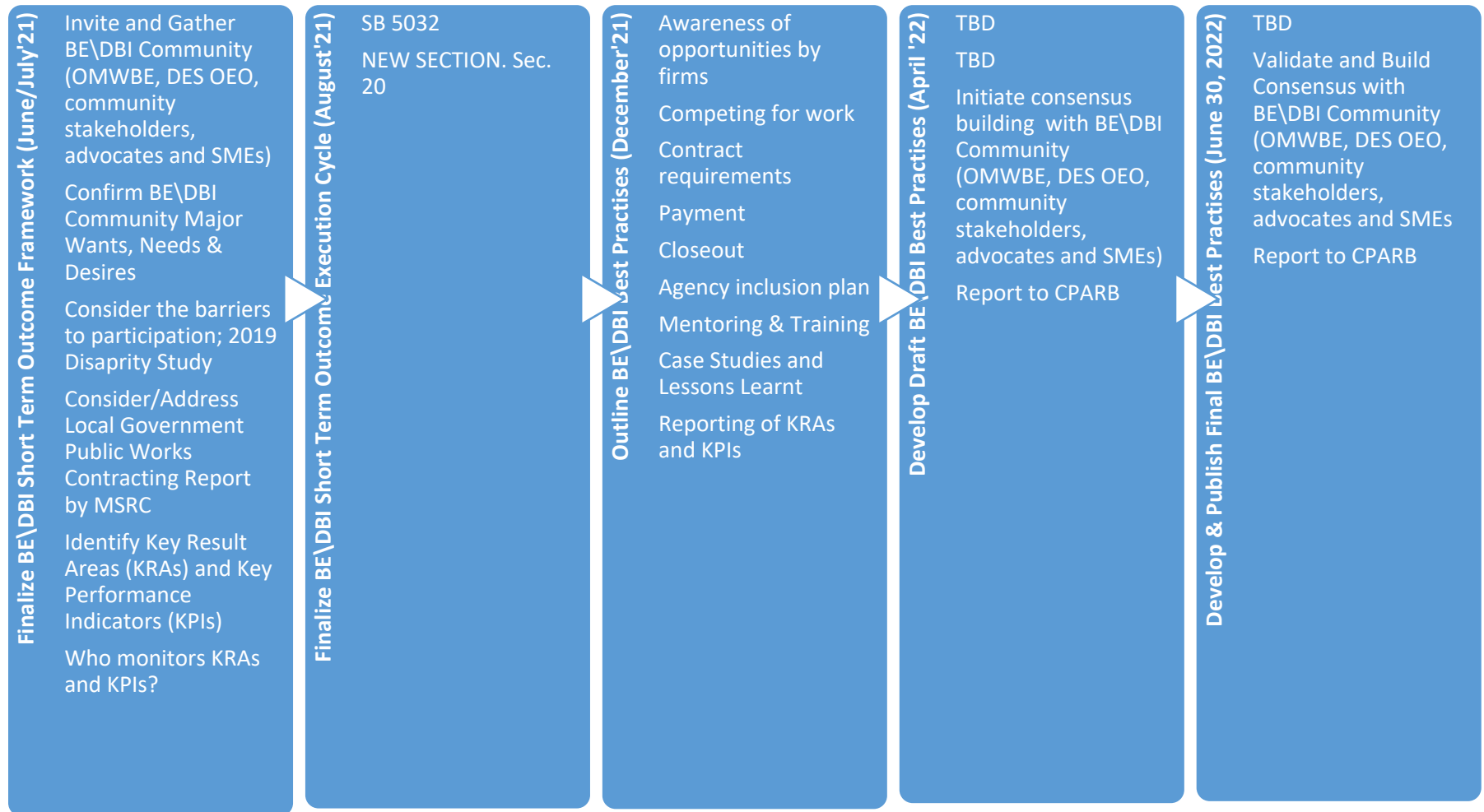
BE\DBI Outcome Framework – Short Term (by June 30, 2022)

- **CPARB shall coordinate and consult with the OMWBE, DES OEO, community stakeholders and advocates, and subject matter experts to create Best Practices Guidelines** for Increasing and Sustaining Access to Contracting Opportunities in Alternative Public Works for Minority, Women, and Veteran-Owned Businesses, and Small Businesses
 - best practices shall address, at a minimum, guidelines for use of race-neutral and race conscious programs, elements of successful inclusion plans, the use of aspirational inclusion goals, evaluation of inclusion plans in the contract award process, and the evaluation of inclusion plans and past performance in public body certification and project approval processes under RCW 39.10.270 and 39.10.280
- **Consider/Address the barriers to participation identified in the local government contracting report** produced pursuant to section 16, chapter 434, Laws of 2019, information and recommendations from the [2019 Washington state disparity study](#) and disparity studies of any other public body in Washington state, and successful diversity and inclusion policies being implemented by state and local governmental agencies
- **Consider/Address [Local Government Public Works Contracting Report](#) by MSRC** - Small and Disadvantaged Business Participation and Barriers to Participation Section, Pages 27-34
- **CPARB shall make the best practices guidelines available on its website by June 30, 2022** and should have a plan to update the practices to keep them relevant for use. Additionally, by June 30, 2022, the board shall report to the appropriate committees of the legislature regarding any recommendations for changes to state law that are advisable based upon the best practices guidelines.

BE\DBI Outcome Framework – Long Term (by June 30, 2025)

- TBD
- TBD
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- TBD

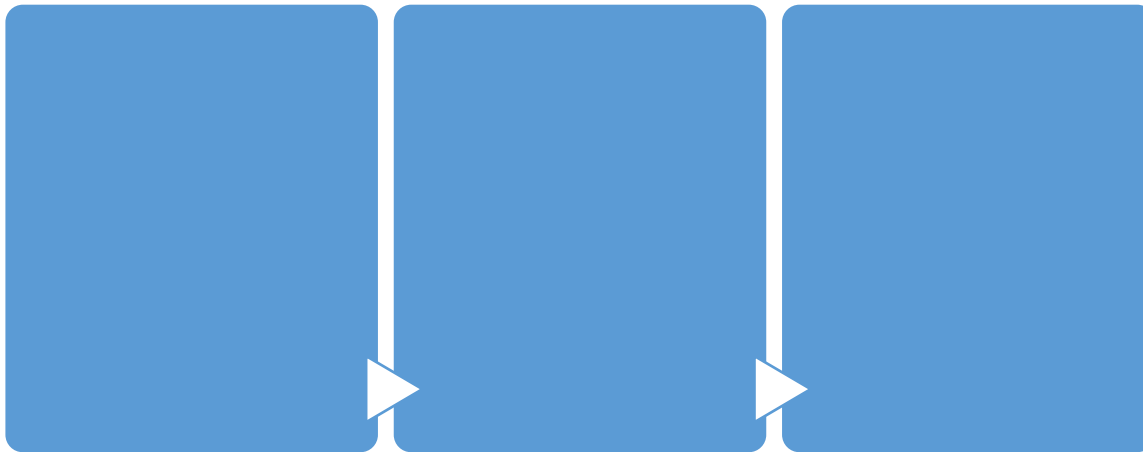
BE\DBI Short Term Outcome Execution Cycle



Above shows current 2-year cycle; repeat every 2 years

BE\DBI Long Term Outcome Execution Cycle

TBD For next 2-5 Year Cycle prior to completion of current 2-Year Short Term Cycle; keep repeating every 5 years.



Craft Best Practices Report along these lines; confirm with BE\DBI Stakeholders

- 1) Awareness of opportunities by firms
 - a) Outreach by agency
 - i) Agency forecast of projects
 - ii) Presentation to groups (NAMC etc)
 - iii) Central advertising DJC? DES? (Because of constrained resources, use links instead of new website)
 - b) *Roster confusion for contractors signing up*
 - i) *SWR, Multi-Agency SWR, OMWBE Roster, Individual Agency Rosters, etc.*

- c) Project specific "marketing"
 - i) by agency or Prime
 - ii) Pre advertising notice
 - iii) Pre bid

- 2) Competing for work
 - a) Bidding as prime to public agency
 - i) On roster? Central site for links
 - b) Bidding as sub to General
 - c) Agency size scope of work/sub work
 - d) *Small Business specific SWR, targeted bidding*
 - i) *retainage bonds: capacity, timing, cost*

- 3) Contract requirements
 - a) "Boiler plate 101"
 - b) Bonds
 - c) Insurance
 - d) Experience requirements?

- 4) Payment
 - a) Schedule of values as prime
 - b) Schedule of values as sub
 - c) Progress payment
 - d) Change order
 - i) Undisputed work in disputed change
 - ii) Disputed changes
 - iii) As prime vs as sub
 - e) *Cash flow for small business*
 - i) *Progress payment issues for subs*

- ii) disputed/non-disputed payments*
- iii) advance payment options*
- iv) paid when paid issues*

- 5) Closeout
 - a) Final payment
 - b) *Retention*
 - c) *Lien Period*
 - d) *Notice of Completion hurdles, required for all projects over 35K*

- 6) Agency inclusion plan
 - a) Agency goals
 - b) Agency target pool of firms/match w work
 - c) Utilization reporting
 - d) B2G

References:

1. [SB 5032 Final Bill Report](#)
2. [ADOPTED AND ENGROSSED 4/6/2021SB 5032 - H COMM AMD By Committee on Capital Budget](#)

NEW SECTION. Sec. 20. (1) The capital projects advisory review board shall coordinate and consult with the office of minority and women's business enterprises, the department of enterprise services, the office of equity, community stakeholders and advocates, and subject matter experts to create best practices guidelines for increasing and sustaining access to contracting opportunities in alternative public works for minority, women, and veteran-owned businesses, and small businesses. In creating the guidelines, the board shall take into consideration the barriers to participation identified in the local government contracting report produced pursuant to section 16, chapter 434, Laws of 2019, information and recommendations from the 2019 Washington state disparity study and disparity studies of any other public body in Washington state, and successful diversity and inclusion policies being implemented by state and local governmental agencies. The best practices shall address, at a minimum, guidelines for use of race-neutral and race conscious programs, elements of successful inclusion plans, the use of aspirational inclusion goals, evaluation of inclusion plans in the contract award process, and the evaluation

of inclusion plans and past performance in public body certification and project approval processes under RCW 39.10.270 and 39.10.280. The board shall make the best practices guidelines available on its website by June 30, 2022 and should have a plan to update the practices to keep them relevant for use. Additionally, by June 30, 2022, the board shall report to the appropriate committees of the legislature regarding any recommendations for changes to state law that are advisable based upon the best practices guidelines.²¹ (2) This section expires July 1, 2023.