

State of Washington
Capital Projects Advisory Review Board (CPARB)
PROJECT REVIEW COMMITTEE (PRC)

APPLICATION ADDENDUM FOR CERTIFICATION\RECERTIFICATION OF PUBLIC BODY
*RCW 39.10 Alternative Public Works Contracting
General Contractor/Construction Manager (GC/CM)*

Under RCW 39.10, the Capital Projects Advisory Review Board (CPARB) is authorized to collect data to assist with evaluation of alternative public works contracting procedures, and public bodies are required to have contract documents that require contractors, subcontractors and designers to submit project information required by CPARB. CPARB has directed the Project Review Committee (PRC) to begin collecting information from public bodies regarding subcontract awards on GC/CM projects as part of the application process for certification\recertification.

Public Bodies requesting to be Certified\Recertified must demonstrate successful management of the GC/CM processes including the ability to meet the requirements of RCW 39.10. Information provided by Public Bodies during the certification process, and responding to the additional question below will allow all public bodies to understand how the limits on GC/CM self-performance is monitored and provide examples or best practices all stakeholders can follow. CPARB recognizes each Public Body has its own method to manage and collect this information and is interested in daylighting and sharing this with GC/CM users through the PRC application process.

Identification of Applicant

- a) Legal name of Public Body (your organization): **Northshore School District #417**
- b) Contact Person Name: **Traci Rogstad** Title: **Director of Capital Projects**
- c) Phone Number: **425-408-7853** E-mail: **trogstad@nsd.org**

1. Record of Subcontract Awards, Payments, and Self-Performance


In response to the 2013 JLARC Recommendation that public owners maintain a complete record of subcontract awards is a priority and focus of CPARB.

Please provide GC/CM project information on subcontract awards and payments, and if completed, a final project report. As prepared for each GC/CM project, please provide documentation supporting compliance with the limitations on the GC/CM self-performed work. This information may include, but is not limited to: a construction management and contracting plan, final subcontracting plan and/or a final Total Contract Cost (TCC)/Maximum Allowable Construction Cost (MACC) summary with subcontract awards, or similar.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

In submitting this application, you, as the authorized representative of your organization, understand that the PRC may request additional information about your organization, its construction history, and the experience and qualifications of its construction management personnel. You agree to submit this information in a timely manner and understand that failure to do so shall render your application incomplete.

Should the PRC approve your request for certification\recertification, you agree to continue to provide data on such projects in accordance with RCW 39.10 data collection criteria covering the complete history of each of these construction projects. You understand that this information is being used in a study by the State to evaluate the effectiveness of the alternative contracting procedure(s). The committee may renew the certification of a public body for additional three-year periods providing the current certification has not expired.

Signature: 
Name: (please print) Traci Rogstad
Title: Director of Capital Projects

*Sample provided
final report not yet complete*

SUBCONTRACTOR PAYMENT APPLICATION

PROJECT: **Northshore School District New Four Year High School**

This Application must be completed and returned to the below address by the 25th day of each month in order to receive prompt payment.

| | | | |
|-----------------------|---|------------------------|-----------------|
| To: | Cornerstone General Contractors, Inc. | Date: | <u>5/1/2018</u> |
| Address: | 11807 North Creek Parkway South, Suite #102 | Application No. | <u>22</u> |
| City, St, Zip: | Bothell, WA 98011-8804 | | |

| | | | | |
|-----------------------|---|-------------------|------|------------|
| From: | Cornerstone General Contractors, Inc. | 993070 | S | 1403.1 |
| Address: | 11807 North Creek Parkway South, Suite #102 | By CGC: Cost Code | Type | Job Number |
| City, St, Zip: | Bothell, WA 98011-8804 | | | |

Contract Summary:

| | | |
|--|----------------|------------------------|
| 1. Original Contract Amount | | \$ <u>2,725,000.00</u> |
| 2. Net Change by APPROVED Changes | CO# 1 thru # 7 | \$ <u>2,113,187.00</u> |
| 3. Adjusted Contract Amount (Line 1 + 2) | | \$ <u>4,838,187.00</u> |

Payment Application Summary:

This payment request covers the time period from 01-Mar-17 to 30-Apr-18

| | | |
|--|-------------|------------------------|
| 4. Value of Work Completed to Date % | <u>100%</u> | \$ <u>4,838,187.00</u> |
| 5. Value of Stored Materials | | \$ <u>-</u> |
| 6. Total Completed & Stored to Date (Line 4 + 5) | | \$ <u>4,838,187.00</u> |
| 7. Less Retainage to Date % | <u>5%</u> | \$ <u>(241,909.35)</u> |
| 8. Total Earned Less Retainage (Line 6 less line 7) | | \$ <u>4,596,277.65</u> |
| 9. Less Total of Previous Applications (Line 8 from previous application) | | \$ <u>4,505,730.30</u> |
| 10. Amount of this Payment Application (Line 8 less 9) | | \$ <u>90,547.35</u> |

CERTIFICATE OF THE SUBCONTRACTOR:

1. I hereby certify that the work performed and the material supplied to date, as shown above, represent the actual value of accomplishment under the terms of the Contract (and all authorized changes hereto) between the undersigned and Cornerstone General Contractors, Inc. relating to the above referenced project. 2. I further certify that no labor or materials have been supplied under contracts, agreements, verbal or written, or any other arrangement of any type whatsoever, other than the above contract and duly authorized and executed change orders as noted in Line 2 above. The undersigned does hereby release Cornerstone General Contractors, Inc. from any claim or liability thereof for the period covered by this application. 3. I also certify that all payments, less applicable retention, have been made through the period covered by previous payments received from the contractor to/for (a) all of my subcontractors / suppliers / vendors, etc. and (b) all material and labor used in or in connection with the performance of this Contract. I further certify I have complied with all Federal, State, and local tax laws, including Social Security, Unemployment Compensation, and Workers Compensation Laws insofar as applicable to the performance of this Contract.

INTERIM LIEN/CLAIM WAIVER

NOW THEREFORE, in receipt of the payment of the amount due on this application (line 10 above) and all previous payments (line 9 above) the undersigned does hereby irrevocably and unconditionally release Cornerstone General Contractors, Inc., as well as their officers, employees, agents, sureties, insurers, successors and assigns, the Northshore School District (Owner) and waive any and all claims, demands, causes of action at law and equity, stop notice, bond right, mechanics liens, or claims of liens whatsoever kind attributable to this project for any of the materials and/or labor heretofore furnished or performed in connection with this project, reserving, however, all lien rights for labor and/or materials furnished after said date.

// //

SIGN (Authorized Corporate Officer/Partner/Owner) // PRINT NAME // DATE

SUBCONTRACTOR PAYMENT APPLICATION

PROJECT: **Northshore School District New Four Year High School**

This Application must be completed and returned to the below address by the 25th day of each month in order to receive prompt payment.

| | | | |
|-----------------------|---|----------------------------------|---------------------------|
| To: | Cornerstone General Contractors, Inc. | Date: | 5/1/2018 |
| Address: | 11807 North Creek Parkway South, Suite #102 | Application No. | 19 |
| City, St, Zip: | Bothell, WA 98011-8804 | | |
| From: | Cornerstone General Contractors, Inc. BP6.1 | 993075 | S |
| | 11807 North Creek Parkway South, Suite #102 | <small>By CGC: Cost Code</small> | <small>Type</small> |
| | Bothell, WA 98011-8804 | | 1403.1 |
| | | | <small>Job Number</small> |

Contract Summary:

| | | |
|--|-------------------------------------|-----------------|
| 1. Original Contract Amount | | \$ 4,690,155.00 |
| 2. Net Change by APPROVED Changes | CO# <u> 1 </u> thru # <u> 10 </u> | \$1,834,326.00 |
| 3. Adjusted Contract Amount (Line 1 + 2) | | \$ 6,524,481.00 |

Payment Application Summary:

| | | | |
|--|-----------|----|-----------------|
| This payment request covers the time period from | 01-Mar-17 | to | 30-Apr-18 |
| 4. Value of Work Completed to Date % | 100% | | \$6,524,481.00 |
| 5. Value of Stored Materials | | | \$0.00 |
| 6. Total Completed & Stored to Date (Line 4 + 5) | | | \$ 6,524,481.00 |
| 7. Less Retainage to Date % | 5% | | \$ (326,224.05) |
| 8. Total Earned Less Retainage (Line 6 less line 7) | | | \$ 6,198,256.95 |
| 9. Less Total of Previous Applications (Line 8 from previous application) | | | \$ 5,533,465.00 |
| 10. Amount of this Payment Application (Line 8 less 9) | | | \$ 664,791.95 |

CERTIFICATE OF THE SUBCONTRACTOR:

1. I hereby certify that the work performed and the material supplied to date, as shown above, represent the actual value of accomplishment under the terms of the Contract (and all authorized changes hereto) between the undersigned and Cornerstone General Contractors, Inc. relating to the above referenced project.

2. I further certify that no labor or materials have been supplied under contracts, agreements, verbal or written, or any other arrangement of any type whatsoever, other than the above contract and duly authorized and executed change orders as noted in Line 2 above. The undersigned does hereby release Cornerstone General Contractors, Inc. from any claim or liability thereof for the period covered by this application.

3. I also certify that all payments, less applicable retention, have been made through the period covered by previous payments received from the contractor to/for (a) all of my subcontractors / suppliers / vendors, etc. and (b) all material and labor used in or in connection with the performance of this Contract. I further certify I have complied with all Federal, State, and local tax laws, including Social Security, Unemployment Compensation, and Workers Compensation Laws insofar as applicable to the performance of this Contract.

INTERIM LIEN/CLAIM WAIVER

NOW THEREFORE, in receipt of the payment of the amount due on this application (line 10 above) and all previous payments (line 9 above) the undersigned does hereby irrevocably and unconditionally release Cornerstone General Contractors, Inc., as well as their officers, employees, agents, sureties, insurers, successors and assigns, the Northshore School District (Owner) and waive any and all claims, demands, causes of action at law and equity, stop notice, bond right, mechanics liens, or claims of liens whatsoever kind attributable to this project for any of the materials and/or labor heretofore furnished or performed in connection with this project, reserving, however, all lien rights for labor and/or materials furnished after said date.

// //

SIGN (Authorized Corporate Officer/Partner/Owner) // PRINT NAME // DATE

SUBCONTRACTOR PAYMENT APPLICATION

Received

PROJECT: Northshore School District New Four Year High School

FEB 12 2018

This Application must be completed and returned to the below address by the 25th day of each month in order to receive prompt payment.

Cornerstone
General Contractors, Inc.

| | | | |
|-----------------------|---|------------------------|-------------------|
| To: | Cornerstone General Contractors, Inc. | Date: | <u>11/15/2016</u> |
| Address: | 11807 North Creek Parkway South, Suite #102 | Application No. | <u>16</u> |
| City, St, Zip: | Bothell, WA 98011-8804 | | |

| | | | | |
|--------------|-------------------------------|----------------------------------|---------------------|---------------------------|
| From: | <u>MD Exteriors, Inc.</u> | <u>993076</u> | <u>S</u> | <u>1403.1</u> |
| | <u>1420 80th St SW, Ste F</u> | <small>By CGC: Cost Code</small> | <small>Type</small> | <small>Job Number</small> |
| | <u>Everett WA 98203</u> | | | |

Contract Summary:

| | | |
|--|---------------------------------|--------------------------|
| 1. Original Contract Amount | | ✓ \$ <u>3,076,585.00</u> |
| 2. Net Change by APPROVED Changes | CO# <u>1</u> thru # <u> </u> | ✓ \$ <u>385,326.00</u> |
| 3. Adjusted Contract Amount (Line 1 + 2) | | ✓ \$ <u>3,461,911.00</u> |

Payment Application Summary:

This payment request covers the time period from 01-Feb-18 to 2/28/2018

| | | |
|--|-------------|--------------------------|
| 4. Value of Work Completed to Date % | <u>100%</u> | \$ <u>3,461,911.00</u> |
| 5. Value of Stored Materials | | |
| 6. Total Completed & Stored to Date (Line 4 + 5) | | \$ <u>3,461,911.00</u> |
| 7. Less Retainage to Date % | <u>5%</u> | \$ <u>(173,095.55)</u> |
| 8. Total Earned Less Retainage (Line 6 less line 7) | | \$ <u>3,288,815.45</u> |
| 9. Less Total of Previous Applications (Line 8 from previous application) | | ✓ \$ <u>3,286,330.25</u> |
| 10. Amount of this Payment Application (Line 8 less 9) | | \$ <u>2,485.20</u> |

CERTIFICATE OF THE SUBCONTRACTOR:

1. I hereby certify that the work performed and the material supplied to date, as shown above, represent the actual value of accomplishment under the terms of the Contract (and all authorized changes hereto) between the undersigned and Cornerstone General Contractors, Inc. relating to the above referenced project.

2. I further certify that no labor or materials have been supplied under contracts, agreements, verbal or written, or any other arrangement of any type whatsoever, other than the above contract and duly authorized and executed change orders as noted in Line 2 above. The undersigned does hereby release Cornerstone General Contractors, Inc. from any claim or liability thereof for the period covered by this application.

3. I also certify that all payments, less applicable retention, have been made through the period covered by previous payments received from the contractor to/for (a) all of my subcontractors / suppliers / vendors, etc. and (b) all material and labor used in or in connection with the performance of this Contract. I further certify I have complied with all Federal, State, and local tax laws, including Social Security, Unemployment Compensation, and Workers Compensation Laws insofar as applicable to the performance of this Contract.

INTERIM LIEN/CLAIM WAIVER

NOW THEREFORE, in receipt of the payment of the amount due on this application (line 10 above) and all previous payments (line 9 above) the undersigned does hereby irrevocably and unconditionally release Cornerstone General Contractors, Inc., as well as their officers, employees, agents, sureties, insurers, successors and assigns, the Northshore School District (Owner) and waive any and all claims, demands, causes of action at law and equity, stop notice, bond right, mechanics liens, or claims of liens whatsoever kind attributable to this project for any of the materials and/or labor heretofore furnished or performed in connection with this project, reserving, however, all lien rights for labor and/or materials furnished after said date.

Michelle R. Davis // Michelle R. Davis, Treas // 2-8-18 ✓

SIGN (Authorized Corporate Officer/Partner/Owner) // PRINT NAME // DATE