

# Capital Projects Advisory Review Board

Virtual Meeting Via Zoom

Meeting ID: 937 1350 4180 PC: 838692

## MEETING AGENDA

May 12, 2022

### CPARB Mission:

To provide an evaluation of public capital projects construction processes, including the impact of contracting methods on project outcomes, and to advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.

### MEMBERS

Total = 25 Members: 21 Voting, 12 = Quorum

Bill Dobyms (Vice-Chair)	General Contractors	Bruce Hayashi	Architects
Corey Fedie	Public Hospital Districts	Mike Shinn	Specialty Contractors
Bobby Forch, Jr.	Disadvantaged Businesses	Kara Skinner	Insurance/Surety Industry
Sen. Bob Hasegawa	Senate (D)	Rep. Mike Steele	House of Representatives (R)
Matthew Hepner	Const. Trades Labor	Erik Martin	Counties
Janet Jansen	Dept. of Enterprise Services	Keith Michel – New!	General Contractors
Santosh Kuruvilla	Engineers	Rep. Steve Tharinger	House of Representatives (D)
Karen Mooseker	School Districts	Robynne Thaxton	Private Industry
Mark Nakagawara	Cities	Lisa van der Lugt	OMWBE
Irene Reyes	Private Industry	Sen. Judy Warnick	Senate (R)
Mark Riker	Construction Trades Labor	Olivia Yang	Higher Education
Linneth Riley Hall	Transportation	Janice Zahn (Chair)	Ports
John Salinas II	Specialty Contractors		

AGENDA ITEMS	Purpose	Time	Presenter
Board Members and Public joining call	Gathering	7:45 AM	Zoom
Call to Order & Roll Call for Quorum	Information	8:00	Janice Zahn\Talia Baker
Welcome Board Members & Introductions	Information	8:02	Janice Zahn
Approve Agenda	Action	8:04	Janice Zahn
Approve 4/14/2022 Meeting Minutes	Action	8:09	Bill Dobyms
Invitation for Public Comments	Information	8:12	Bill Dobyms
Chair Report	Information	8:20	Janice Zahn
<b>BOARD ENGAGEMENT</b>			
Board Member Opening Thoughts/ Shared Commitments	Discussion	8:30	Janice Zahn
<b>LEADERSHIP ELECTIONS</b>			
	Information	8:50	Robynne Thaxton
<b>ADMINISTRATIVE – (Items moved up from end of meeting)</b>			
Budget Report	Information		Nancy Deakins/ Janice Zahn
Future meeting format	Discussion		Janice Zahn
<b>COMMITTEE REPORTS</b>			
Board Development Committee	Information\Action		Robynne Thaxton
Subcontractor Bid Listing Policy Evaluation Committee	Information\Action		Bill Dobyms\Matthew Hepner
<b>15 MINUTE BREAK</b>		<b>9:50</b>	All
Small Works Committee	Information	10:35	Bill Frare\Irene Reyes
Business Equity/Diverse Business Inclusion Committee	Information	10:50	Olivia Yang\Santosh Kuruvilla
<b>NEW BUSINESS (moved up from end of meeting)</b>			
New Committee – Legislative Draft/Writing	Action		Janice Zahn\ALL
<b>PRC APPOINTMENTS</b>			
	Action	11:50	Janice Zahn
<b>10 MINUTE BREAK</b>		<b>12:38</b>	All
<b>ADMINISTRATIVE</b>			
September 8, 2022 Meeting Planning & Draft Agenda	Discussion	1:30	Janice Zahn
<b>CLOSING THOUGHTS</b>			
	Information	1:40	Janice Zahn
<b>ADJOURNMENT</b>			
	Action	2:00	Janice Zahn

### Parking Lot Items:

- How to address Core Values as identified 2/11/2021;
- Consider holding an Industry Forum,
- PRC Approvals After Advertisement,
- other Legal interpretations

CPARB Members agree to uphold the following commitments at all meetings: Respect, Purpose, Listen to Understand, Accountability, and Inclusion  
 2022 Dates: 6/9-SP, 9/8, 10/13, 12/8  
 DES Support: Nancy Deakins (360) 407-9333, Talia Baker (360) 407-8260

## Capital Projects Advisory Review Board

### IMPORTANT DEADLINES

- ✓ All meeting Pre-Reads due 1 week prior to the next Board Meeting
- ✓ BE/DBI Committee Section 20 Due by **June 30, 2022**  
- *Board Member comments due to Maja and Rachel by May 26, 2022*
- ✓ Subcontractor Bid Listing Report to the Legislature Due by **November 1, 2022**

### CPARB Member Shared Commitments:

We will embody the commitment of **Respect** by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

We will embody the commitment of **Purpose** by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

We will embody the commitment of **Listening to Understand** by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting.

We will embody the commitment of **Accountability** by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

We will embody the commitment of **Inclusion** by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.

### June 9<sup>th</sup> – Special Meeting

Purpose: Finalize and vote on SB5032 Section 20 Report to Legislature

### September 8th Meeting Agenda: 8:00-1:00

PRC Appointments: Owner Counties, Construction\Trades\Labor

#### Committee Reports

- Board Development
- PRC report and appointments
- Subcontractor Bid Listing Policy Evaluation
- Small Works
- Legislation Drafting\Writing Committee
- BE/DBI
- GC/CM
- OFM Study – Final (?)
- MRSC – Training//Resources

#### Administration

- Budget
- Next Year's Meeting Schedule