

## CHAIR REPORT TO APRIL 14, 2022 CPARB MEETING

Since our February 20<sup>th</sup> CPARB meeting, below is a brief synopsis of Chair activities on behalf of the board:

1. Administrative improvements with DES:
  - Updated agenda to include the following:
    - Purpose of CPARB
    - CPARB deliverable to the legislative and deadlines
    - Shared Commitments
  - Shared Commitments and CPARB purpose added to CPARB landing page
2. Subcommittee meeting participation:
  - Board Development meetings – attended the first half of the February and March meetings
  - Project Review Committee business meeting in March 24<sup>th</sup>. Shared with PRC members the importance of avoiding conflict of interest and perception of marketing their company or services.
  - Business Equity/Diverse Business Inclusion meetings – attended meetings in February, March and April. Reinforced the timeline to achieve completion of the report and communication with legislators by the end of June.
3. Meetings outside of CPARB committees:
  - Meet and greet with Dr Karen Johnson and Carolyn Cole, with Office of Equity to describe the work of CPARB and our BE/DBI efforts. Learned about their mission and goals related to pro-equity and anti-racism work. Invited Dr J and her staff to join one of the BE/DBI and/or CPARB meetings for collaboration.
  - Attended Northwest Minority Builders Alliance in a listener role on March 17<sup>th</sup>.
4. Training
  - Represented CPARB as an instructor in the Design Build Best Practices training, hosted by AGC Education Foundation on February 17 and 18<sup>th</sup>.
5. Discussions:
  - Reviewed CPARB applications for the Architect seat with the Governor's office and communicated that all three applicants are qualified to serve on the board. Have reached out on status of General Contractor appointment process.
  - In discussion with MRSC regarding their upcoming work on developing training and resources for public works contracting, alternative delivery and increasing women, veterans and minority business participation
  - Various check ins with board members when requested.
6. Upcoming:
  - Invited to participate in the May 3<sup>rd</sup> House Local Government Committee meeting to provide CPARB update on Local Procurement.

Respectfully submitted,

Janice Zahn, CPARB Chair