



**STATE OF WASHINGTON  
Capital Projects Advisory Review Board**

Rebecca Keith  
Cities Representative on CPARB  
CPARB Chair  
[Rebecca.Keith@seattle.gov](mailto:Rebecca.Keith@seattle.gov)  
206-684-8239

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***Sent Via Email Only***

***Re: Important Update Regarding Board Transitions***

Dear CPARB Members:

The Reauthorization of RCW 39.10 was a huge undertaking and it could not have happened without the dedication, time, and participation of each of you, as well as our hard working committees, stakeholders, and former members of CPARB. We can all be proud of the fact that SB 5032 preserves and improves alternative public works procurement methods and makes improvements to support equitable opportunities and outcomes for minority-, women-, and veteran-owned businesses and small businesses.

As I noted a year ago, my position on CPARB as the representative for Washington cities expires June 30, 2021. For personal reasons, I have decided not to pursue another term. I hope to be involved in recruiting and supporting the appointment of a representative for Washington cities who will support the public's interest in successful projects, collaboration among stakeholders, and CPARB's values of equity and inclusion. Additionally, I plan to use my remaining time on CPARB to support a smooth transition of leadership and complete several important tasks discussed below.

**Election of Officers**

Vice-Chair Thompson's term expires July 28, 2021, and he has separately communicated that he will not seek an additional term. As a result, both Chair and Vice-Chair positions will need to be filled before the September meeting. Our meeting on May 13<sup>th</sup> already has a very full agenda with important action items such as finalizing the local government public works study, appointing numerous PRC positions, and Business Equity/Diverse Business Inclusion Committee work. Rather than adding officer elections to the May 13<sup>th</sup> meeting, I plan to call a special meeting in June to elect officers. My recommendation is that a revitalized Board Development Committee (see below) will meet before the June special meeting to bring forward nominations for the CPARB Chair and Vice-Chair positions. The new officers would then be in place to transition and prepare for the September CPARB meeting.



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### **Additional Changes to CPARB and PRC**

In addition to the change in the representatives for WA cities and one of the general contractor positions, there are additional changes at CPARB and the PRC that have occurred or will occur soon:

- Jane Wall resigned from the counties position and Washington Association of Counties has appointed Ahmad Qayoumi, Clark County Public Works Director and County Engineer. We look forward to welcoming him to CPARB at our meeting on May 13<sup>th</sup>.
- Mike McCormick has accepted a new position at California Polytechnic and has resigned from the Higher Ed position. Olivia Yang, a former CPARB member and active committee participant, has applied for the position and would bring valuable experience and energy to CPARB.
- Walter Schacht's position (architects) is expiring June 30, 2021 and he has already served two terms so a change in this position will occur.
- The construction trades labor position is vacant.
- As provided in SB 5032, there will be two new CPARB members appointed by the governor to represent transit (public sector) and the disadvantaged business community (private sector).
- The specialty contractors and sureties terms are both expiring June 30, 2021, though I believe current members John Salinas II and Piilani (Barbara) Benz will be applying for reappointment.
- Additionally, the PRC positions should be re-evaluated based on the statute changes.

### **Revitalization of Board Development Committee and Expansion of its Mission**

The above changes and the priorities expressed by CPARB members at the February meeting make it clear that having a structure to aid in these transitions is critical. Vice-Chair Thompson and I will provide a pre-read for the May 13<sup>th</sup> meeting that proposes changes to some of CPARB's committees to better align with CPARB's priorities as expressed at the February meeting. One of the changes will be to merge the anticipated PRC Review Committee and the Board Development Committee into the "Board and PRC Development and Support Committee". If CPARB members concur, we will need to fill vacancies and update the committee's mission.

### **Seeking Facilitator for Board Values Discussion**

As Chair, it is important to me to follow up on seeking a facilitator to assist CPARB with something CPARB members have identified as a need - development of core values and community agreement regarding how members work together as a board. I plan to work with the new officers and Governor's Boards and Commissions to hopefully engage a person to assist CPARB with this work.



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**SB 5032 and Business Equity/Diverse Business Inclusion Committee**

Another task that is important to me as Chair is to ensure that CPARB has a plan for completing the work of Section 20 of SB 5032. I am happy to report that at a recent meeting of the Business Equity and Diverse Business Inclusion Committee, the committee members expressed willingness to lead that effort. But CPARB needs to make the final decision, and if it agrees, CPARB should update the committee membership and revise the committee's purpose statement to align with the work. This will also be on the agenda for the May 13<sup>th</sup> meeting and will be included in the pre-read.

In closing, I am extremely grateful to CPARB for giving me the opportunity to serve as Chair. It has been a privilege to work with all of you. I plan to stay engaged to help in making the upcoming transitions as smooth as possible.

Sincerely,

*Rebecca Keith*

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