



STATE OF WASHINGTON
Capital Projects Advisory Review Board
PROJECT REVIEW COMMITTEE

DATE: August 10, 2021

TO: Walter Schacht, Co-Chair
Bill Frare, Co-Chair
Board Development Committee
Capital Projects Advisory Review Board

FROM: Mike Shinn, Chair *MPS*
Jeff Jurgensen, Vice Chair *JJ*
Project Review Committee
Capital Projects Advisory Review Board

RE: New Positions Proposal for the Project Review Committee

The Project Review Committee (PRC) has been working diligently this summer to implement the changes to RCW 39.10 which were signed into law in May 2021. In addition to updating our public forms, there have been multiple discussions regarding additional positions to reflect the new CPARB positions, and we have some recommendations for your consideration as you review how this committee operates and recruits new members.

Our committee is committed to supporting and growing the use of WMBE and DBE on large projects and have multiple members who serve that role even without an official position as yet established. In fact there is at least one member who is a certified DBE and is willing to serve in that capacity in the interim to the best of her ability until that position(s) is established and filled.

The PRC recommendations are as follows:

1. Disadvantaged Business Enterprises

Number of positions – a minimum of 2

Position Description: Disadvantaged Business Enterprises (2)

- Ability to represent the fundamental facility design and construction inclusion interests and concerns of disadvantaged business enterprises.
- Be a member of an ethnic minority, a veteran or a woman
- Primary residence is in the state of Washington
- Owns a disadvantaged business certified by OMWBE in the state of Washington
- Fundamental understanding of facility design and construction practices and processes
- Working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10

2. Owner – Transportation

Number of positions – 1

Position Description: Owner–Transportation (1):

- Ability to represent the fundamental facility design and construction interests and concerns of Public Transportation
- Employee of a public transportation body in the state of Washington
- Experience in senior level Capital Asset delivery-related role
- Working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10
- Experience preferred with determining the appropriate delivery method for the proposed project: Design-Bid-Build, Design-Build, GC/CM.

It is the PRC's hope that by supplying this recommendation prior to the September 9th CPARB meeting, that the Board Development Committee will have an opportunity to discuss this recommendation and support the establishment of these positions as quickly as possible. Our committee would like to begin recruitment as soon as is practicable with the hope that there may be candidates available for appointment by the December 9th CPARB meeting. New members would then start by January 27, 2022 and run through to June 30, 2025.

CC: Janice Zahn, CPARB Chair
Bill Dobyms, CPARB Vice Chair
PRC Archives