



**Addendum #01**

**Issued: Friday, September 1, 2023**

**Informational Meeting Sign-In, Pre-submitted/Meeting Q+A, Presentation**

Project: 2024-034  
 Project Name: Leg - Restore Chamber Skylights  
 Phase: Request for Qualifications  
 Meeting Location: Teams  
 Date/Time: Thursday, August 30, 2023 @ 10:00am  
 DES PM: Bob Willyerd, [bobwillyerd@des.wa.gov](mailto:bobwillyerd@des.wa.gov)

**NOTICE TO ALL POTENTIAL RESPONDENTS**

The Request for Qualifications (RFQ) is modified as set forth in this Addendum. The original RFQ documents remains in full force and effect, except as modified by this addendum, which is hereby made part of the RFQ. Respondent shall take this Addendum into consideration when preparing and submitting its Statement of Qualification.

Visit our webpage for additional information: <https://des.wa.gov/services/facilities-and-leasing-management/architecture-engineering-design-consultants/current-projects-advertised-consultant-selection>

**1. Questions and Answers:**

Questions	Answers
Is there a MACC for this project?	For now, use the construction cost identified in the Legislative Chambers Skylight Restoration Feasibility Study provided in the RFQ. Part of the deliverables will be an updated cost estimate.
Will the informational meeting slide show be available?	It will be posted with addendum #1.
Will outside stakeholders be involved in the design process?	It is likely that there will be some involvement from outside agencies.



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**2. Sign-in as captured in chat:**

<b>Name</b>	<b>Email</b>	<b>Company</b>
Willyerd, Bob (DES)	bob.willyerd@des.wa.gov	DES
Hinkson, David (DES)	david.hinkson@des.wa.gov	DES
Caitlin Cranley	C.Cranley@ARGCREATE.com	Architectural Resources Group (ARG)
Lori Ceyhun	loriceyhun@millerhayashi.com	Miller Hayashi Architects
Liu, Kelvin	KLiu@walkerconsultants.com	Walker Consultants
Matt Hamel	matth@shksarchitects.com	SHKS Architects
Emily Brandesky, WJE (Guest)		WJE
Kovach, Jonathan	jkovach@wje.com	WJE
MacDonald, Jeff (DES)	jeff.macdonald@des.wa.gov	DES
Matt Aalfs, BuildingWork		Building Work
Jamali, Majid (DES)	majid.jamali@des.wa.gov	DES
David Strauss	davids@shksarchitects.com	SHKS Architects
Emily Fisher	EFisher@reyeseng.com	Reyes Engineering
Jeremy Richard	JRichard@designwesteng.com	Design West Engineering
Nu Nhi Nguyen	N.Nguyen@ARGCREATE.com	Architectural Resources Group (ARG)
Ellen Hagen	ellenhagen@millerhayashi.com	Miller Hayashi Architects
Racha Lwali	racha@rlcdesignstudio.com	RLC Design Studio

**3. Attachments:**

1. Informational Meeting Presentation

This addendum does not amend the due date or time for submission of Statements of Qualifications.

**End of Addendum #01**

**DES**

Washington State  
**DEPARTMENT OF  
ENTERPRISE SERVICES**



# Legislative Building Skylight Restoration RFQ Informational Session

FPS

PLANNING AND PROJECT DELIVERY

*August 31, 2023*

# AGENDA

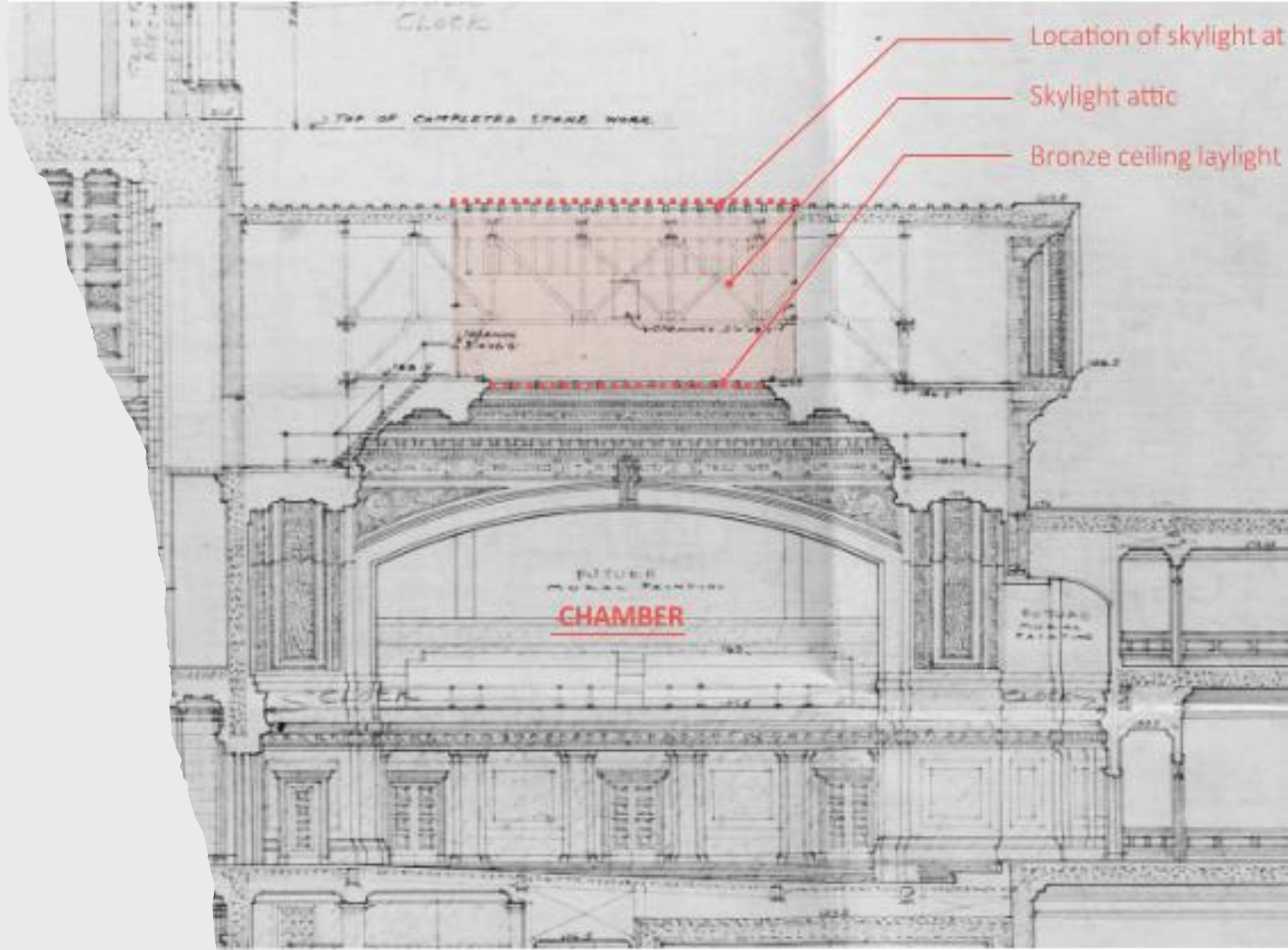
- **Introduction**
- **Summarize the project and goals**
- **Selection process**
- **Submittal requirement**
- **RFQ evaluation Criteria**
- **Q&A**

# INTRODUCTION

**Overview:** The Department of Enterprise Service seeks qualified Architects for design and construction administration services. This project will restore the skylights in the House of Representative and Senate Chambers. This would include updates to the roof, skylight attic space and ceiling lights. It would also provide new lighting, upgrades to the sound system, upgrades to the fire and life safety systems, restoration of the bronze and glass ceiling lights, acoustical upgrades to the chambers, and some additional mechanical and structural work.

# SCOPE OF WORK

- 1. Design and Engineering**
- 2. Cost Estimate**
- 3. Stakeholder Engagement**



Close

TOP OF COMPLETED STAIR WIND

Location of skylight at

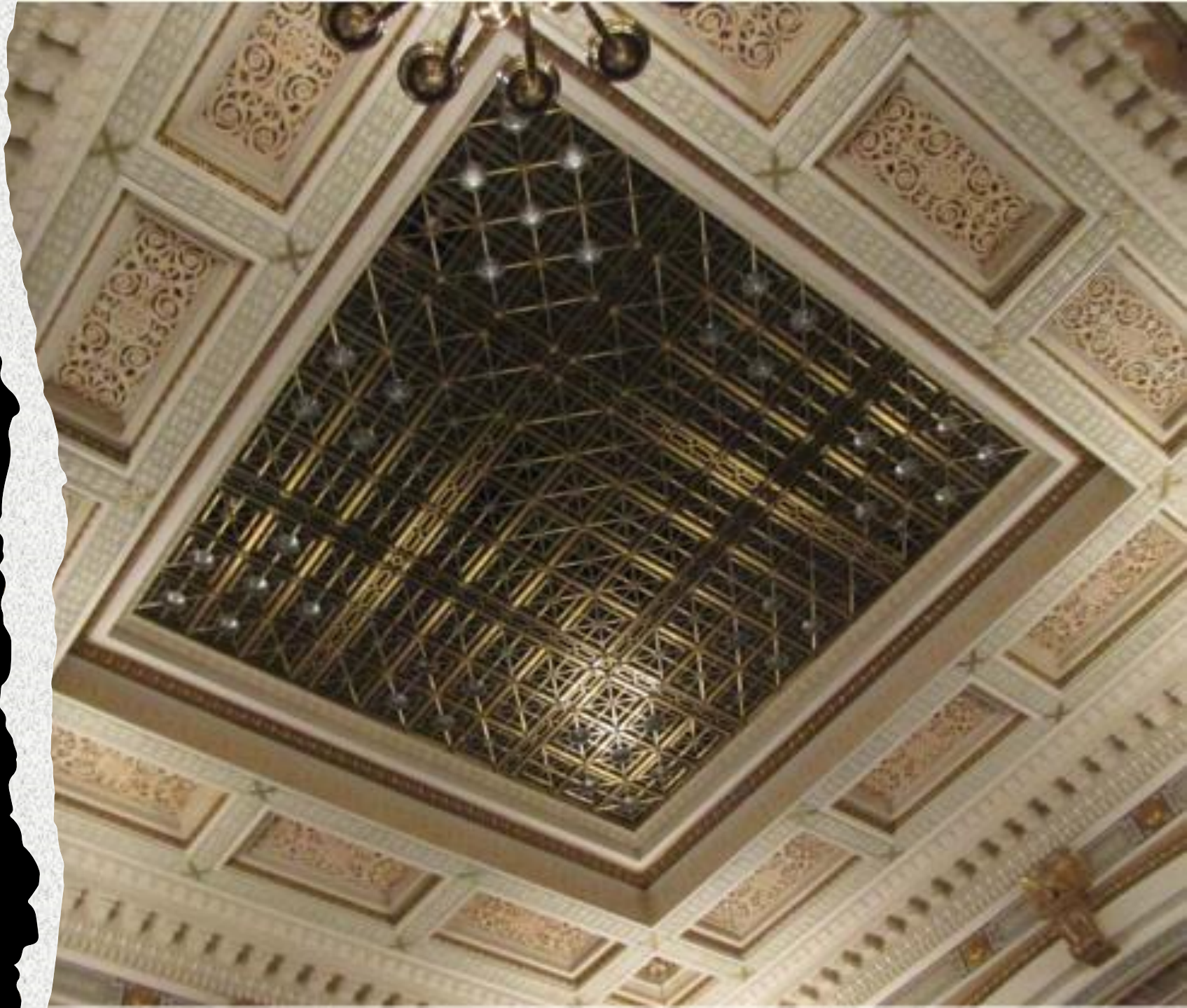
Skylight attic

Bronze ceiling laylight

CHAMBER

PICTURE  
MURAL PAINTING

PICTURE  
MURAL PAINTING





# SCOPE

## **Design and Engineering:**

- a. Prepare comprehensive design and engineering documents for the Skylight Restoration in accordance with DES Design Guidelines and Construction Standards.
- b. Provide proposed substitute material for consideration to replace the Skylights while maintaining historic view of the building.
- c. Coordination and providing all necessary documents to Authority Having Jurisdiction (AHJ) to obtain any required permits.
- d. Provide administration services during construction.

# SCOPE

## **Construction cost estimate:**

Prepare accurate and itemized cost estimate for the skylight restoration project.

## **Stakeholder Engagement:**

- a. Facilitate stakeholder engagement processes, including workshops, consultations, and collaborative meetings, to gather input and perspectives from relevant stakeholders, such as government agencies, Buildings & Grounds, energy consumers, environmental organizations, and the public.

# SCOPE

## **Stakeholder Engagement:**

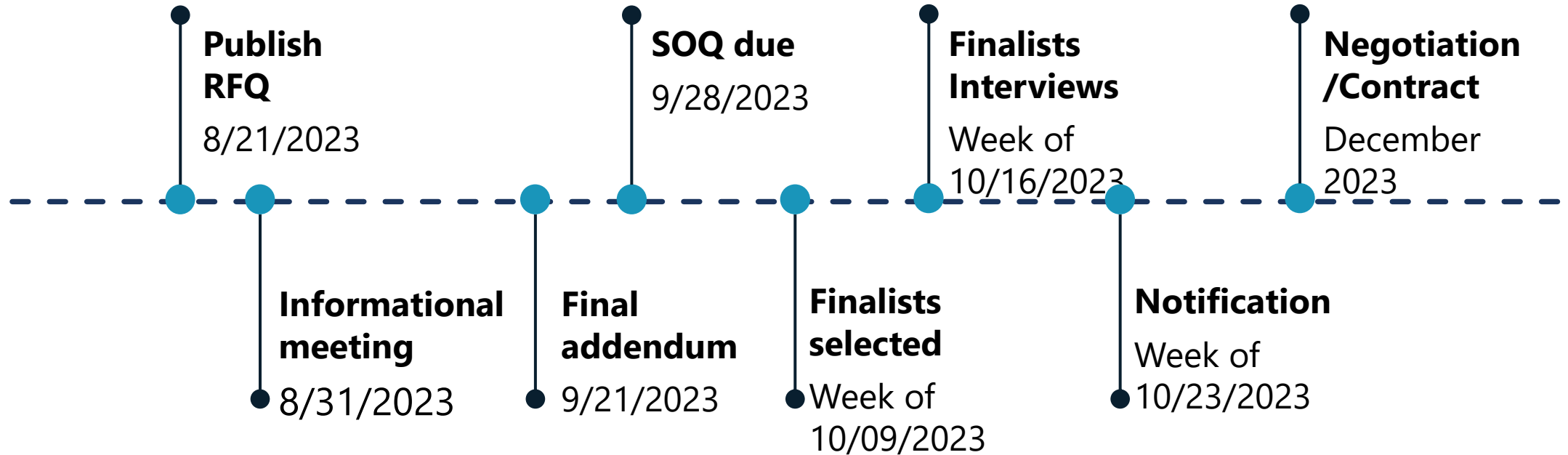
b. Provide presentation materials for public meetings, the Capitol Campus Design Advisory Committee, the State Capitol Committee, Tribal partners, and the Department of Archeology and Historic Preservation (DAHP).

c. This project requires consultation with DAHP to evaluate potential adverse effect to the historic building and will require the consultant to interface with DAHP on the material selection, install method, etc., to best match historic materials.

# PROJECT GOAL'S

- The project will reestablish natural daylight to the Legislative Chambers as originally intended.
- Restore the Legislative Building's unique historic character as the building approaches its centennial celebration.
- This will include updating security, lighting, fire, and audio systems.
- Relocation of existing equipment to improve impact of the HVAC system(s) and light levels within each chamber.
- This work will enhance the facilities appearance, improve the functionality of the space, and make it safer by adding contemporary security features.
- Provide a historical experience for People who use the Legislative chambers and galleries.
- Design-Bid-Build is expected for the construction delivery method.

# A/E PROCUREMENT SCHEDULE



# RFQ SUBMITTAL REQUIREMENTS

- Max 15 total pages of content
  - 8½ X 11 size sheets (oversized sheets count based on multiple equivalent of 8½ x 11 sheets)
  - Federal Form 330(part II only)
  - Any pertinent data to assist selection panel to evaluate the qualification
- Submit a single PDF (less than 25 MB in size)
- Note in the RFQ, the elements not counted towards the total page count (i.e., covers, dividers, etc.)

# PHASE 1 RFQ EVALUATION CRITERIA

- Phase 1
  - Qualifications of Key Personnel (35 points);
  - Relevant Experience (35 points);
  - Past Performance (30 points);
  - Diverse Business Inclusion Plan (Pass/Fail)
- Focus
  - Skylight replacement experience
  - Historic site experience
  - Wide variety of stakeholder involvement experience

# PHASE 2 INTERVIEW CRITERIA\*

- **Phase 2**

- Organization
  - Management plan
  - Team member qualification
  - Capacity/production capacity
- Project Management
  - Scope management
  - Budgeting cost control
  - Project scheduling
- Project approach
  - Understanding
  - Challenges & opportunities
- Experience
  - Relevant past project (firm)
  - Relevant past project (key team members)

\* This criteria might be modified prior to phase 2 interview notification





Washington State  
DEPARTMENT OF  
ENTERPRISE SERVICES

# QUESTIONS?