

# PCAG Meeting Minutes

January 17, 2024

- Welcome and agenda review
  - Facilitator: Rebecca Linville- Interim Assistant Director Contracts & Procurement, Department of Enterprise Services
- OneWA Introductions:
  - Simon Tee, Procurement Transformation Manager and Marci Disken, Agency Procurement Lead
- Nonprofit Association of WA:
  - Laura Pierce, Executive Director and Tiffany Brace, Policy Director
    - Laura Pierce and Tiffany Brace gave brief presentation on Nonprofit Experiences with Government Contracting and how to improve the process.
    - Laura Pierce opened the floor for discussion after PowerPoint presentation.
    - PowerPoint presentation uploaded separately.
- Enterprise Procurement Policy Updates:
  - Enterprise Procurement Policy update provided by the Policy Team at Department of Enterprise Services. Speakers include:
    - Drew Zavatsky, Procurement Risk Assessment Administrator
    - Brooke Jensen, Sole Source Oversight Administrator
    - Olu Agbaje, Enterprise Procurement Policy & Protest Administrator
    - Zoe Mroz, Management Analyst
    - David Jorgensen, Enterprise Procurement Policy & Protest Administrator
  - The Policy Team provided an update on Enterprise Procurement Policy Projects and informed of next steps on the following topics:
    - 2024 Procurement Risk Assessment Process
    - Polychlorinated Biphenyls Policy: <https://des.wa.gov/policies-legal/purchasing-preference-products-and-product-packaging-do-not-contain-polychlorinated-biphenyls-pcbs>
    - Sole Source Policy: <https://des.wa.gov/policies-legal/sole-source-contracts-des-140-00>
    - Purchases of Washington Grown Food: <https://des.wa.gov/policies-legal/purchases-washington-grown-food-des-090-09>
    - Delegation of Authority Policy: <https://des.wa.gov/policies-legal/delegation-authority-des-090-00>

- Executive Order 18-03 Policy: [Supporting Workers' Rights to Effectively Address Workplace Violations - DES-EO 18-03 | Department of Enterprise Services \(DES\) \(wa.gov\)](#)
- PowerPoint presentation uploaded separately.
- Legislative update:
  - Rebecca Linville, Interim Assistant Director Contracts & Procurement, Department of Enterprise Services provided update on HB 1471: [1471.pdf \(wa.gov\)](#)
- Open discussion for comments/questions/concerns lasting 40 minutes.
- For suggestions on meeting topics or to be a presenter at a future PCAG meeting, please reach out to [DESCPAdmin@DES.WA.GOV](mailto:DESCPAdmin@DES.WA.GOV)

Meeting adjourned 4:20pm