

MEETING AGENDA

WASHINGTON ASSOCIATION OF CONTRACTS SPECIALISTS

Thursday, December 5, 2019 • 10:00 AM – 12:00 PM

Facilitator: Missy Lipparelli

Location: Labor & Industries Building, South Wing Conference Center
Room S118

Parking: There is a visitor parking lot. Enter through the main entrance and make a left turn just before the roundabout. If you miss it, go through the roundabout and make the first right. Bus 12 and 13 stop in front of the building.

Call-In Info:

Conference Dial In Number: +669 900 6833

Access Code: 344 777 2247

Join Zoom Meeting: <https://zoom.us/j/3447772247>

DES Policy Update:

- Policies on Contract Management and Environmental Preferences are with Executive staff for review.
- For the latest information on other draft policies, please see [Draft Policies – Guidelines Under Review](#)

Guest Speakers: Please bring your presentations on a flash drive.

TIME	TOPIC	SPEAKER
10:00 am	Welcome and Introductions	Missy Lipparelli, DOH
10:05 am	2020 Legislative Preview	Gabrielle Stilwater, DES
10:15 am	TAG Update	Sundae Delgado, DES
10:25 am	OneWA	Brian Richardson, OFM
11:00 am	WACS Page Update	Maddie Fiser, DES
11:10 am	Break	All
11:20 am	Review of WACS Bylaws	Jim Webster, SOS
11:40 am	Nomination & Vote: Chair, Vice Chair and Secretary	Howard Cox, DES
11:50 am	Facilitation Role & Sign Up	Shannon Oien, WSP
12:00 pm	Adjourn	All

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Meeting Schedule

1 st Thursday	Facilitator(s)	Location
December 5, 2019	Missy Lipparelli	L&I (7273 Linderson Way SW, Tumwater), Room S119
March 5, 2020	TBD	L&I (7273 Linderson Way SW, Tumwater), Room S119
June 4, 2020	TBD	TBD
September 3, 2020	TBD	L&I (7273 Linderson Way SW, Tumwater), Room S117
December 3, 2020	TBD	TBD

Topics for next meeting:

- Use the group to talk through some of the process difficulties.
- Lessons learned, best practices, common issues, etc.
- Shana Barehand (DES) to give small, minority, veteran owned businesses. (PIE Update)
- Gabrielle Stilwater (DES) to come back with a legislative update.
- TAG update (on the group, meeting Audrey Pitchford)
- WEBS user group (DES)
- Questions for DES about certain topics
 - Pages of certification
- Procurement Strategists from DES to come discuss and answer questions. (talk with Maddie Fiser @ DES)

Possible Future Agenda Topics:

- One Washington update
- DES Policy Team – Policy development updates and get us involved
- ECMS Workgroup updates
- Training Advisory Group updates
- SaaS Roundtable (suggestion in follow up from last meeting)
- Legislative Updates (seasonal)
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These were on an old list – included here to seed conversation

- Contracts Resource Group
- Maintenance Contracts
- Contract warranties and licenses
- Small Works – PENDING
- Construction Contracts
- Service Level Agreements
- Interagency Agreements
- Correctional Industries