

Data Collection Implementation Committee

Capital Projects Advisory Review Board

June 14, 2019

9:00 to 10:00 AM

(UW Seattle Campus, 4002 E Stevens Way, Facilities Administration Building, Ground Floor)

Call-In Line: (206)-616-2663

Conference ID: 298384#

Current Members

Aleanna Kondelis Co-chair
Andrew Thompson Co-chair
Irene Reyes
Nancy Deakins
Brian Barson
Janice Zahn
Howard Hillinger
Jolene Skinner

Draft Agenda

Item	Purpose	Time
Welcome and introductions	Information	9:00 AM to 9:05
Review and approve agenda	Action	9:05 to 9:10
Discuss Public Body Recertification Applications - Examples of GC/CM Subcontract Awards & Payments from Lake Washington School District, Sound Transit, Washington State University and Northshore School District.	Discussion	9:10 to 9:35
Determine if the Data Collection Committee is able to create a Best Management Practice guideline based on the Recertification Applications.	Action	9:35 to 9:50
Discuss how to work with Public Bodies submitting an application for GC/CM Project Approval can provide information related to their understanding of (or past performance) compliance with the limitations on GC/CM self-performed work. (Review Application for Project Approval)	Discussion	9:50 to 9:55
Set agenda and agree on next meeting date/time	Action	9:55 to 10:00
Adjourn	Action	10:00 AM

CPARB Direction(s)

Motion (October 11, 2018)

Refocus Data Collection Committee effort to collect data in response to JLARC's recommendation #3 regarding GC/CM subcontractor and self-performance. Committee can decide timeline for data collected.

JLARC Recommendation #3

Recommendation 3

Public bodies using GCCM should obtain information on project subcontract awards and payments and provide a final project report on their GCCM subcontracting to CPARB.

Review of selected GCCM project files shows that information to verify the limit on GCCM contractors performing subcontract work is not readily available without access to contractor project files. Although public bodies have procedures in place to ensure compliance with this requirement, the information needed to verify compliance is often dispersed and unorganized. The public bodies using GCCM should maintain a complete record of a project's subcontract awards and payments and report this information to CPARB. CPARB can provide guidance and instructions to the public bodies on how best to consistently report this information.

Motion (December 13, 2018)

Discuss and approve the expansion of the public body PRC Certification and Recertification Application(s) to include the following question in the application:

Responding to the 2013 JLARC Recommendations is a priority and focus of CPARB. Please provide GC/CM project information on subcontract awards and payments, and if completed, a final project report. As prepared for each GC/CM project, please provide documentation supporting compliance with the limitations on the GC/CM self-performed work. This information may include, but is not limited to: a construction management and contracting plan, final subcontracting plan and/or a final TCC/MACC summary with subcontract awards, or similar.

Notes:

Tentative Data Collection Implementation Committee Meeting Friday August 2, 2019 7:30 AM to 8:30 AM.

Next CPARB Meeting September 12, 2019