



**ESPC PM  
 Services**



**Energy Savings Performance Contracting  
 Project Management Services**

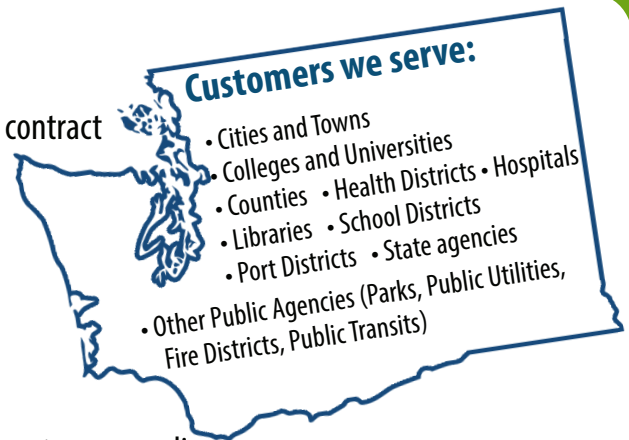
*Serving the citizens of Washington since 1984*

**ESPC Project Management Services**

**Acting as the owner's advocate**

Our Energy Project Managers deliver professional expertise and contract management through the following services.

- Advocate for customer's best interest
- Qualify Energy Services Companies (ESCO)
- Manage ESCO master contract
- Provide project oversight
- Administrative oversight of project contracts
- Contract compliance – risk mitigation
- Financial stewardship – match scope to true needs so you're not overspending

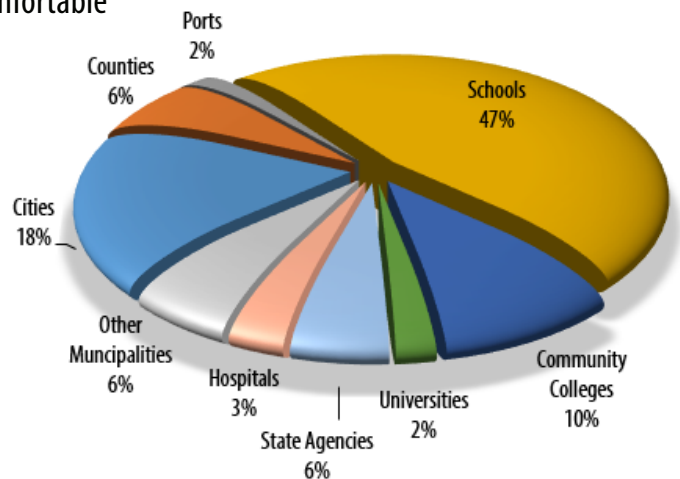


**Your benefits of Energy Project Management Services**

- We make it easy for you
- We do it so you don't have to
- We save you time, costs, and resources
- We help you make public facilities more efficient and comfortable
- We help you reduce your energy and operational costs
- We help you reach carbon reduction goals

*"...I can't say enough good things about this program, and especially about DES's great project management staff."*

**Chal A. Martin, P.E.**  
 Director, Public Works and Utilities Department  
 City of Bremerton



# Energy Project Management Services

## Contract Management

- Facilitate client agency/ DES contractual agreement (IAA).
- Provide construction oversight, energy engineering expertise, reviews of design and commissioning documents, and attend progress meetings.
- Reviews and approves project invoices prior to owner's payment processing.
- Manage closeout paperwork for contract and agreement.
- Negotiate and approve yearly measurement and verification (M&V) reports to verify project savings.

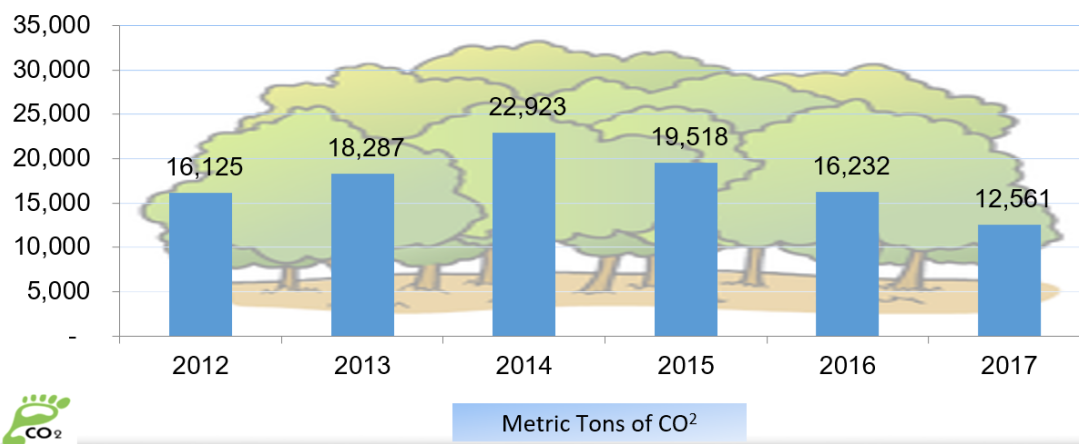
### Develops and Administers:

- Master Energy Services Agreements (ESCO Contract with DES).
- ESPC Guidelines and General Conditions.
- Prequalified list of Energy Service Companies (ESCO's).

## Oversight

- Participate in preliminary walkthroughs of facilities.
- Collaborate with ESCO and client, to develop projects.
- Identify grant, incentive, and rebate opportunities, and assist with arranging both short and long-term project financing.
- Review Investment Grade Audit (IGA), negotiating the scope, cost calculations, savings, guarantees, and recommendations.
- Help develop and review Energy Service Proposal (ESP).
- Attend board meetings, and provide public presentations.
- Guide and advice client and ESCO throughout the project.
- Manage expectations and represent the client's interests in the project.
- Resolve project concerns and service needs.

### Energy Projects Reduce Carbon Emissions



The Energy Program has completed over 360 projects in the past five years which has reduced carbon emissions by more than 87,000 metric tons a year. This is equivalent to removing over 13,000 cars from the road, or by planting over 21,000 acres of trees.