

Business Diversity Advisory Group Summary

No In-Person Meetings (COVID-19 distancing)

April 21, 2020 · 10:00 AM – 12:00 PM

Webinar system: Join Zoom Meeting

<https://des-wa.zoom.us/j/99231832817>

Call: 877 853 5247 US Toll-free

Meeting ID: 992 3183 2817

Members Present:

ABN Technologies LLC, Trena Payton
ASAP Translation Services, Maria Gutierrez
Blue Shift Media, Danny Hankins
Birch Equipment Rental and Sales Inc., Cara
Buckingham
JRivera Associates, Inc., Jose R. Rivera

Ovation Technology LLC, Malcolm Waters
Pacific Office Solutions LLC, Julie Valdez
Sybis LLC, Jeremy Djajadi
TokuSaku Inc., Matt Iseri
Washington PTAC, Tiffany Scroggs

Guests:

Inceodia, Kristann Orton
White Shield, Inc., Stuart Fricke

Washington State Staff Present:

Erin Lopez, Business Diversity Initiatives
Manager
Enterprise Services
p: 360-407-8010
e: erin.lopez@des.wa.gov

Bart Potter, Procurement Strategist
Enterprise Services
p: 360-407-9431
e: bart.potter@des.wa.gov

Shana Barehand, Business Diversity & Outreach
Manager
Enterprise Services
p: 360-407-7926
e: Shana.Barehand@des.wa.gov

Rebecca Linville, Operations Manager
Enterprise Services
p: 360-407-8481
e: Rebecca.Linville@des.wa.gov

Topic

Welcome & Overview

- Introduction of members
- Introductions of guests
- Overview of today's agenda
- Overview of last meeting summary

Thank you to our members completing their term

- Maria Gutierrez and Camilo Madero, ASAP Translation Services (WMBE)
- Patricio Mendoza, EC Technology Solutions/ EC Computer (MBE)

Business Diversity Advisory Group Summary

No In-Person Meetings (COVID-19 distancing)

April 21, 2020 · 10:00 AM – 12:00 PM

Webinar system: Join Zoom Meeting

<https://des-wa.zoom.us/j/99231832817>

Call: 877 853 5247 US Toll-free

Meeting ID: 992 3183 2817

- Jose Rivera, JRivera Associates, Inc. (MBE)
- Chris Barrios, Nvelup Consulting, Inc. (MBE)
- Karen Blake, Lighthouse for the Blind, Inc. (non-profit for the blind)
- Matt Iseri, TokuSaku, Inc. (MBE)
- Henry Yates, Yates Consulting (MBE, Veteran-owned)

New members

- Sarah Lloyd, Soul on Fire Consulting, LLC (self-identified WMBE)
- Linda Paralez, Demarche Consulting Group (WBE)
- Kristann Orton, Inceodia (WBE)
- Joseph Jones, Jones & Associates Contract Services LLC (MBE, veteran-owned)
- Dean Vand Dyke, The Pillars Group LLC (veteran-owned)
- Grace Kendall, TNT Signs, Inc. dba FASTSINGS (WBE, veteran-owned)
- Lee Mozen, Zena Consulting (WBE)

COVID-19 Updates

- Erin Lopez has been activated part-time as the Business Community Impacts Lead for the Community Engagement Task Force (4/15/2020 – 7/31/2020).
- Centralized Resources: <https://coronavirus.wa.gov/>
 - Businesses and Workers
 - Supplying Washington State (under How you can help)
- Member questions/discussion topics around anticipated impacts/opportunities for diversity, equity, and inclusion efforts, programs, and funding.

DES Updates

- [Enterprise Direct Buy Policy](#)
- [Enterprise Policy schedule](#)

DES Updates

- [Goods and Services \(non-IT\)](#) Forecast
- [IT Forecast](#)
- IT Professional Services Update
- Janitorial Update

C&P Procurement Inclusion and Equity Strategy

Closing & Next Meetings

- Confirmation of next meeting agenda topics

Business Diversity Advisory Group Summary

No In-Person Meetings (COVID-19 distancing)

April 21, 2020 · 10:00 AM – 12:00 PM

Webinar system: Join Zoom Meeting

<https://des-wa.zoom.us/j/99231832817>

Call: 877 853 5247 US Toll-free

Meeting ID: 992 3183 2817

- | |
|--|
| <ul style="list-style-type: none">• BDAG Small, Mini, Micro Policy Recommendations |
|--|

Attachments:

- Draft Meeting Summary from March 2020
- DES Action Items

Next meetings:

3rd Tuesday of the month from 10 AM – 12 PM

- May 19, 2020 (First meeting for new members)
- June 16, 2020
- July 21, 2020

Alternate date/locations:

- Historically propose: Fall - Central/Eastern WA (review after new members join & more information on how to be safe / COVID-19 impacts)

Action items between April and May meeting:

BDAG Formal Recommendations:

- Pending: small, mini, micro preference policy and potentially procedures (drafting).

DES Action Items from BDAG for this month:

- Request from PTAC to meet outside of the BDAG meeting with DES Enterprise Policy to better understand why the state moved away from simplified procurements (three quote process).

DES requests for help from BDAG:

- Interview panel for new Procurement, Equity, and Inclusion position – thank you
- Review our forecast handout and how we explain our agency and how to work with us so we can better communicate with businesses.
- Identify where members see opportunities for DES to support businesses during COVID-19 impacts.

Summary of past BDAG Recommendations (attached)