

## **Project Feedback Process Workgroup Committee**

Report to CPARB

12/14/2023

Page 1 of 1

**Committee Chair\Co-Chairs:** Jeff Gonzalez, Dave Johnson

**Committee meeting dates since last CPARB meeting:** 10/19/2023 and 11/16/2023

### **Current Activity\Specific Issues being addressed:**

10/19/2023 Mtg Primarily addressed potential Preventative Measures to prevent issues from occurring. Items discussed included:

- Additional education opportunities for Owners and GC/CMs and DB's. Jeff and Dave met with Education Committee to understand their committee objectives and outcomes to prevent overlap.
- Adjusting the Project Applications to help ensure Owners have done appropriate due diligence in understanding RCW 39.10.
- Helping to ensure Owner preparedness for alternative delivery, ensure they know where Best Practices are located and that they understand them.

11/16/2023 Mtg Primarily addressed Potential Incident Process and how to address an issue once it is identified. Items discussed included:

- Reviewing types of issues that have been identified and brought forward to the committee.
- Identifying stakeholders that an aggrieved party could reach out to. This could include members of PRC or CPARB that represent a group of constituents. (This may include an addition to the job description for those positions).
- Trying to resolve items at the lowest level – preferably through an established channel.
- Developing an escalation path to address issues that cannot be resolved at lowest level.
- Tracking types of issues so that they can either be addressed with PRC or if statute change is needed, elevate to CPARB.

**Timeline of deliverables (if any):** TBD

**Board Action needed (if any):** None at this time