



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

ADDENDUM NO. 1

January 6, 2022

The Washington State Department of Enterprise Services
Project No. 2022-831
Request for Qualifications – On-Call Architectural Services
Clark College in Vancouver, Washington

Statement of Qualifications
Submission Deadline Date: No Later than 2:00 PM
Wednesday, January 12, 2022

This Addendum answers questions raised during and immediately after the January 5, 2022 Presubmission Meeting.

Q#	Relevant RFQ Section	Question or Comment	DES Response
1	RFQ Section 5 – Selection Criteria	Are qualifications requested of just the Campus Architect (prime consultant) responding to the RFQ, or should the prime consultant also include subconsultant qualifications?	The Selection Panel will consider only prime consultant qualifications in its evaluation.
2	RFQ Section 9 – Other Information	Since many of the potential college projects are engineering focused, will the selected prime consultant identify its own subconsultants for each project?	The selected Campus Architect should engage subconsultants appropriate to the individual project scope. Clark College will share its experience working with various subconsultants, and college input will be considered by the prime in the final subconsultant selection.
3	RFQ Section 1 – Scope of Work	Will one or two on-call Campus Architects be selected?	One (1) On-Call Campus Architect will be selected for the 21-23 biennium.
4	RFQ Section 6 – Diverse Business Inclusion	Will the potential use of Oregon subconsultants count toward meeting the goals of the Diverse Business Inclusion Plan?	Yes, if the subconsultant is registered in Washington's Electronic Business Solution (WEBS) and meets WA state MWBE certification requirements. Note that OMWBE's Directory of Certified Firms allows searching by State.

Q#	Relevant RFQ Section	Question or Comment	DES Response
5	RFQ Section 5 – Phase 1 Selection Criteria	<p>(This question was received by email following the Presubmission Meeting)</p> <p>Please elaborate on ‘Geographical Proximity’ scoring during Phase 1 evaluation of the Statement of Qualifications.</p>	<p>Applicable to all criteria, each selection panel member assigns a raw score between 0 and 100 for each criteria based upon strengths and weaknesses. That raw score is then weighted in the overall evaluation as described in RFQ Section 5.</p> <p>The Geographical Proximity criteria is defined as the line-of-sight distance from Clark College main campus to the prime consultant’s office physical address. Location of any home-based consultant personnel will not be considered in evaluating geographical location. Raw scores will be assigned by each selection panel member as follows: Greater than 50 miles: zero. Less than or equal to 50 miles but greater than 15 miles: 50. 15 miles or less: 100. Geographical Proximity raw scores will then receive 10% weighting.</p>
6	RFQ Section 5 – Phase 1 Selection Criteria	Diverse Business Inclusion Plans are not required to be submitted during Phase 1. However, Phase 1 criteria includes a non-scored criteria titled Diverse Business Inclusion Strategies. What is required in the Statement of Qualifications?	The Statement of Qualifications must include a description of the prime consultant strategies to increase opportunities for diverse business participation. While this is not scored, it is considered a pass/fail criteria for the SOQ during Phase 1 evaluation.

End of Addendum No. 1