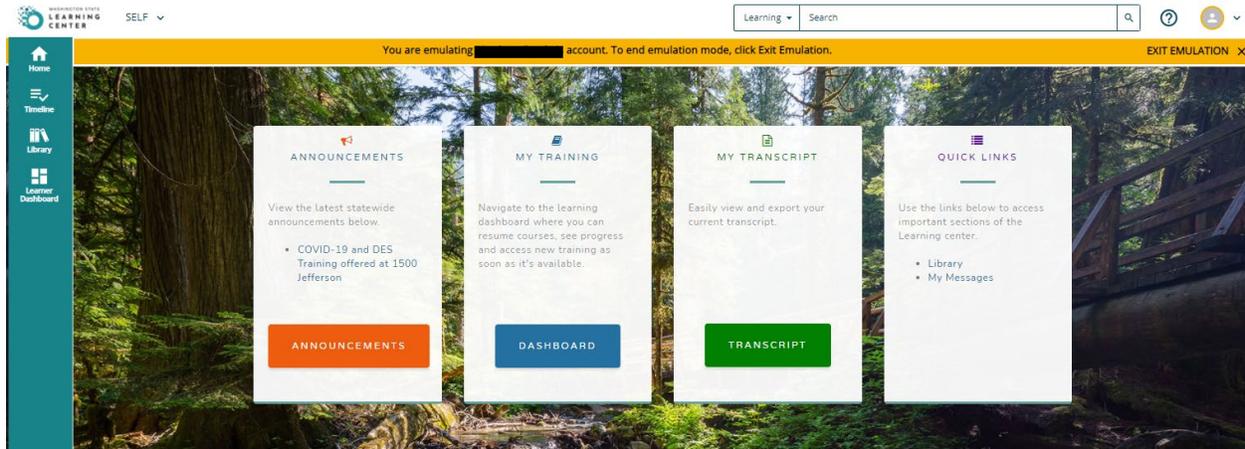
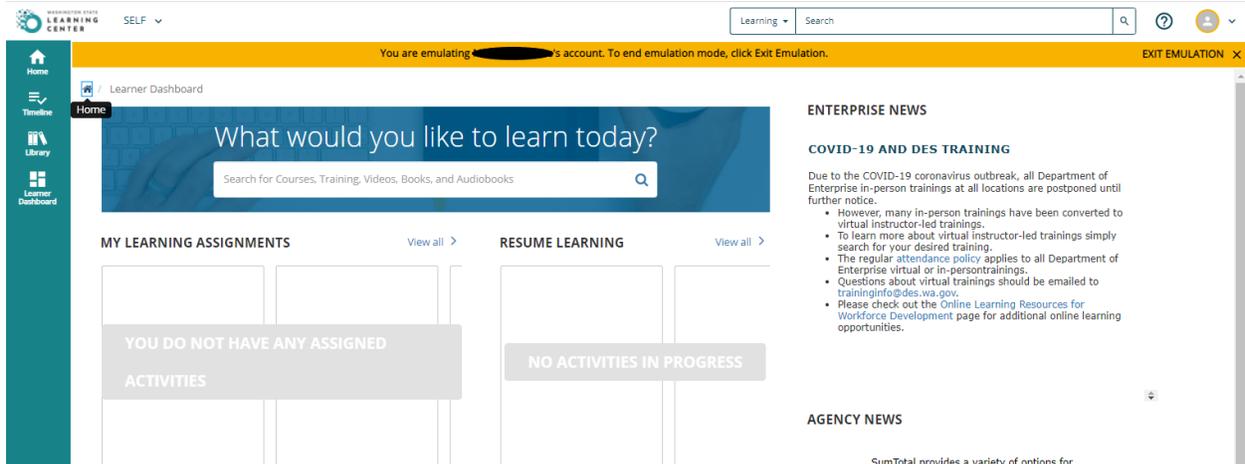


Introduction to the Washington State Learning Center

This is the home page after logging into the **Washington State Learning Center**.



User dashboards can be accessed using the blue button on the home page, or via the tab at the top left: **SELF > Learner Dashboard**. Dashboards will contain assigned and in progress training.



Course Evaluations are attached to each DES instructor-led training, and are available on the Learning tab: **SELF > Learning > Learning Activity Evaluations** the day of the activity. This is also where pre-assessments appear for classes that utilize them (like our supervisory training series "*Leading Others*").

Learning Search

EXIT EMULATION

Menu Quick Find Search

Learning Activity Evaluations

Messages

Self-Reported Training

Training Schedule

Playlists

View: Completed evaluations

Records: 1

Evaluation Name	Activity Name	Code	Due Date	Status
DES Leadership Development Pre Assessment	WA-State Leading Others (3 Days & eLearnings) - Virtual	DES 01-09-M610_09-9301	9/10/2021	Completed

Reminders, class changes and updates will appear on the Messages page, and may be accessed via the My Messages Quick Link on the home page, or from the SELF tab: **SELF > Learning > Messages**

Learning Search

EXIT EMULATION

Menu Quick Find Search

Learning Activity Evaluations

Messages

Self-Reported Training

Training Schedule

Playlists

View: All messages

Records 1-10 of 24 Page 1 of 3 Go To Page

Task: Mark as unread

Selected Items: 0 | Records: 24

Subject	From	Date Archived
Leading Others Day 1 reminder for	noreply@sumtotalsystems.c...	9/5/2021 4:00:47 PM PDT
Registered for Leading Others Day 5	noreply@sumtotalsystems.c...	8/31/2021 9:20:12 AM PDT
Registered for Leading Others Day 4	noreply@sumtotalsystems.c...	8/31/2021 9:20:12 AM PDT
Registered for Leading Others Day 3	noreply@sumtotalsystems.c...	8/31/2021 9:20:11 AM PDT
Registered for Leading Others Day 2	noreply@sumtotalsystems.c...	8/31/2021 9:20:11 AM PDT
Registered for Leading Others Day 1	noreply@sumtotalsystems.c...	8/31/2021 9:20:11 AM PDT
No longer registered for Leading Others Day 1	noreply@sumtotalsystems.c...	8/31/2021 9:20:11 AM PDT
No longer registered for Leading Others Day 2	noreply@sumtotalsystems.c...	8/31/2021 9:20:11 AM PDT
No longer registered for Leading Others Day 3	noreply@sumtotalsystems.c...	8/31/2021 9:20:11 AM PDT
No longer registered for Leading Others Day 4	noreply@sumtotalsystems.c...	8/31/2021 9:20:11 AM PDT

Task: Mark as unread

Selected Items: 0 | Records: 24

Your Training Schedule is accessible from the tab at the top left. **SELF > Learning > Training Schedule**. This view shows all requested, approved, pending and cancelled training attached to your profile; as well as ongoing and upcoming activities. **This is the single most useful page in your Learning Center profile.**

You are emulating [redacted] account. To end emulation mode, click Exit Emulation.

- Home
- Timeline
- Library
- Learner Dashboard

TRAINING SCHEDULE

This is a list of current training activities for which you are registered.

Search ...

[CURRENT/UPCOMING](#)
[EXPRESSED INTEREST](#)
[PENDING SIGNATURES](#)
[COMPLETED](#)
[CANCELED](#)
[WAITING LIST OR PENDING APPROVAL](#)
[LEARNER ATTACHMENTS](#)

[ALL](#)
[ONGOING ACTIVITIES](#)
[UPCOMING ACTIVITIES](#)
[FIXED DURATION ACTIVITIES](#)
[COMPLETION REQUESTED ACTIVITIES](#)

Displaying 3 of 3 Records 10 25 50 100

[Export To Excel](#)
[Print](#)
[Cancel Registration](#)
[View Calendar](#)

<input type="checkbox"/>	Activity Name ^	Status	Code	Region	Start Date	End Date	Actions
<input type="checkbox"/>	Leading Others eLearning Modules Curriculum	REGISTERED	LO_eLearning_Modules				
<input type="checkbox"/>	WA State Preventing Workplace Violence for Supervisors of Leading Others eLearning Modules OnLine Course	REGISTERED	Preventing_Workplace_Violence_ORG				OPTIONS -
<input type="checkbox"/>	WA State Reasonable Accommodations for Supervisors of Leading Others eLearning Modules OnLine Course	REGISTERED	Reasonable_Accommodations_for_Supervisors_ORG				OPTIONS -
<input type="checkbox"/>	WA State The Hiring Process: Module I - Recruitment of Leading Others eLearning Modules OnLine Course	REGISTERED	Hiring_Process_Recruitment_ORG				OPTIONS -
<input type="checkbox"/>	WA State The Hiring Process: Module II - Interviewing of Leading Others eLearning Modules OnLine Course	REGISTERED	Hiring_Process_Interviewing_ORG				OPTIONS -
<input type="checkbox"/>	WA State Family Medical Leave Act for Supervisors of Leading Others eLearning Modules OnLine Course	REGISTERED	WA_State_FMLA_Sup				OPTIONS -
<input type="checkbox"/>	WA State Civil Service Rules & Labor Relations of Leading Others eLearning Modules OnLine Course	REGISTERED	LO_Civil_Service_Rules_&_Labor_Relations_ORG				OPTIONS -