August 23, 2022

Bellevue College
W Building

Statement of Qualifications
Project No. 2020-016
Design Consultant Services

MITHŪN

August 23, 2022

Laurie Kearney - laurie.kearney@des.wa.gov
Washington State Department of Enterprise Services

Re: Bellevue College - W Building, Project No. 2020-016

To the Architect Selection Committee:

Building W offers an opportunity for Bellevue College to support enrollment and expand program offerings that simulate real-world industry spaces and encourage interdisciplinary engagement. Its location on the west side of campus will create a new welcoming portal, tying to expanded transit services and connections to the college core. Adding 52,000 gross square feet of flexible and collaborative learning environments will take needed steps toward bringing the college-wide GSF closer in line to other counterpart statewide institutions.

We are delighted to be considered as your partner in the process of designing Building W to serve Bellevue College's commitment to success of its diverse, vibrant student body—expanding offerings for flexible labs, classrooms and maker spaces that facilitate growth in both existing and new programs. We look forward to engaging in a dialogue with you on how this project not only supports expanded learning environments but how it can simultaneously generate further vibrancy to your overall campus.

Our practice is focused on the design of contemporary learning environments. Lessons learned from our work on a wide range of academic projects inform our approach. This experience includes flexible environments that foster creative thinking, such as robotics and engineering labs, design studios, makers spaces and innovation centers. Our team brings a diversity of experience working for higher education clients including our state's community colleges, the University of Washington, Seattle University, Washington State University, and the University of California system.

Over the years, we have contributed to the development of campuses that face similar issues as Bellevue College ranging from new buildings on restricted sites, renovations and additions to existing aging facilities, and connections to transit infrastructure. We understand the importance of navigating zoning and master use permit processes involving variances. We have relevant experience working with the City of Bellevue. We understand the state funding process, limited budgets and the importance of validating program needs to maximize value. Our understanding of the range of issues contributes to our ability to be your partner.

We look forward to talking with you about the potential for Building W and its ability to further enhance your institutional goals.

Yours truly,

Eric Aman, AIA
Partner

Evan Bourquard
Associate Principal, Project Manager

MITHŪN

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Pier 56
1201 Alaskan Way #200
Seattle, WA 98101

San Francisco
660 Market Street #300
San Francisco, CA 94104

Los Angeles
Mithun | Hodgetts + Fung
5837 Adams Boulevard
Culver City, CA 90232

mithun.com

Designated Point of Contact for Statement of Qualifications

Point of Contact Name and Title	Eric Aman, Partner		
Firm Name	Mithun		
Address	1201 Alaskan Way, Suite 200		
City	Seattle	State WA	Zip 98101
Telephone	206.971 5611	Email	ericaman@mithun.com

Addresses of multiple office locations of firm (if applicable)

Address	Not applicable
City	Phone
Address	
City	Phone
Address	
City	Phone
Address	

Diverse Business Certifications (if applicable) Not applicable

Certification issued by the Washington State Office of Minority and Women's Business Enterprise (OMWBE)

- ☐ Minority Business Enterprise (MBE)
- ☐ Woman Business Enterprise (WBE)
- ☐ Minority Women Business Enterprise (MWBE)

Certification issued through the Washington State Department of Veteran's Affairs

- ☐ Veteran Owned Business

Certification issued through Washington Electronic Business Solution (WEBS)

- ☐ Small Business Enterprise (SBE)

COVID-19 Vaccine Requirements

21-14.1 - Proclamation by the Governor

Consultant confirms they have reviewed and understands the requirements of the Governors 21-14.1 COVID-19 Vaccine proclamation. https://www.governor.wa.gov/sites/default/files/proclamations/21-14.1%20-%20COVID-19%20Vax%20Washington%20Amendment.pdf

- **Confirmed reviewed and understand**

Consultant has completed and attached COVID-19 Vaccine Verification Declaration form dated September 17, 2021 to this document. https://www.des.wa.gov/sites/default/files/public/documents/Facilities/EAS/Forms/PW-Contractor_COVID19-VacVerificationDecCert_9-17-2021.pdf?=3541a . Failure to attach COVID-19 Vaccine Verification Declaration will result in disqualifying submittal.

- Declaration form completed and attached.

(See forms after SF330 form at end of document.)

Qualifications of Key Personnel

Mithun

Our practice integrates urban design, architecture, interior design and landscape architecture to design places for community that elevate the human experience. Founded in 1949 and headquartered in Seattle, our 180-person firm also has offices in San Francisco and Los Angeles.

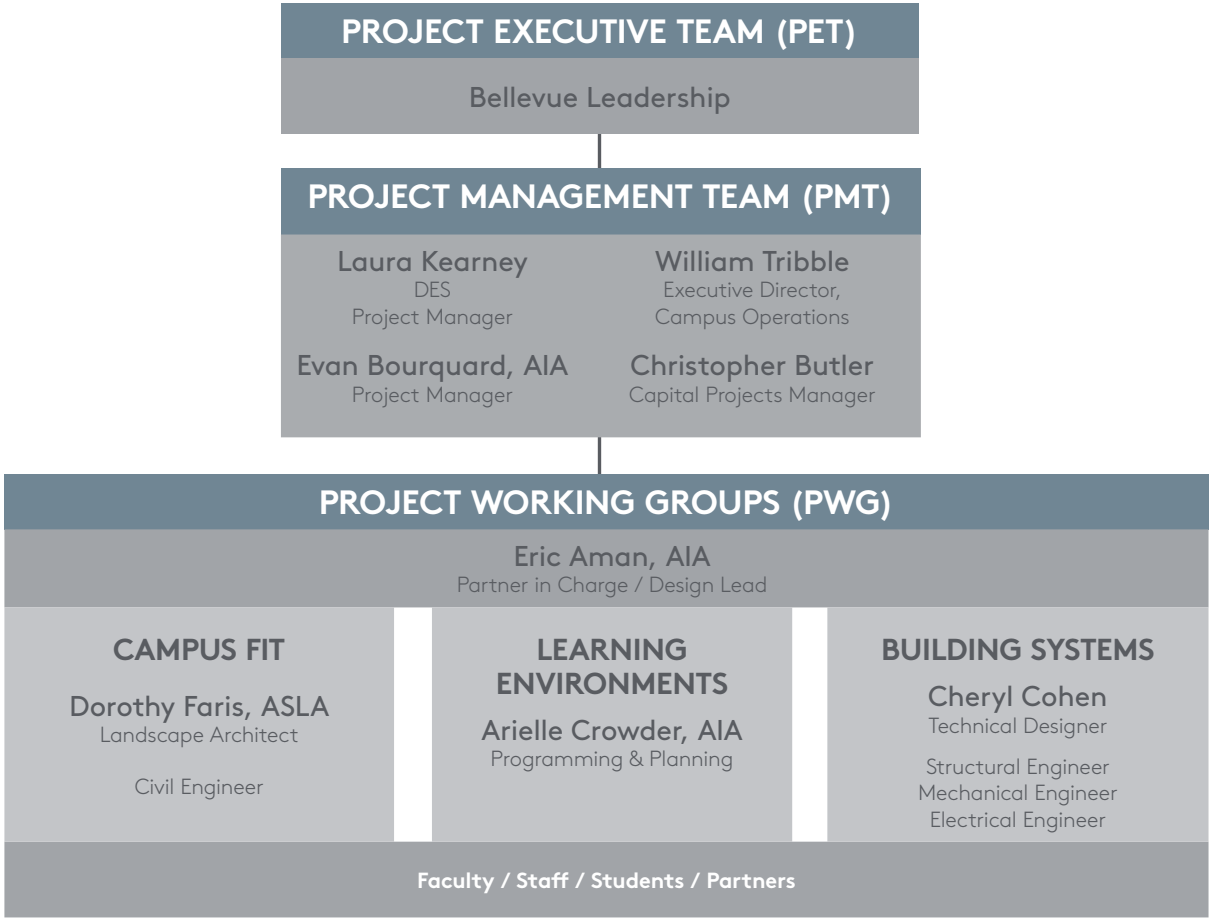
Our work encompasses education, culture, urban placemaking and contemporary workplaces. Emerging ideas from different project types enrich our understanding of how to create places that serve our clients' needs.

Our academic and workplace projects typically serve multiple disciplines, promote sharing of space and resources, increase efficiency and foster collaboration. We design environments that promote design thinking, creativity and peer-to-peer engagement.

Integrated Design

Our core team consists of architects, interior designers and landscape architects who have many years of experience working together and serving the needs of our state's community and technical colleges.

At Mithun, design is a holistic, interdisciplinary pursuit encompassing architecture, interior design, landscape architecture, urban design and planning. Our integrated team employs shared research and collaboration to explore the boundaries of high-performance building and site design.



Consultants

Our experience indicates that engaging the college and DES in the process of selecting the consultant team enables us to take advantage of your knowledge and experience with firms that have a track record of success working collaboratively with the college and DES, ensure team chemistry and maximize the opportunities for diverse business inclusion.

Eric Aman

AIA, Partner

Role: Managing Partner and Design Lead

Time Commitment: 25%

Role

Eric will lead the team in achieving your project design goals. Eric is our managing partner and responsible for the design team, ensuring the project has the resources needed for success. His leadership, strategic thinking and communication skills enable him to lead a design that meets the college's vision and aligns with the limited budget and schedule.

Qualifications

Eric has over two decades of working for higher education clients, understanding the fundamental issues of balancing program delivery in relationship to limited budgets. He has managed civic and educational projects, including Seattle's Douglass-Truth Branch Library and North Seattle College's Opportunity Center which both received local AIA honor awards. His ability to deal with tight schedules and budgets while balancing design goals and implementation issues leads to successful project delivery.

Education

Bachelor of Architecture
University of Detroit-Mercy

Registration

Architect: WA

USGBC LEED Accredited Professional

Professional Affiliations and Activities

American Institute of Architects (AIA)

American Institute of Architects Committee on Architecture for Education, Seattle Chapter Co-Chair

Representative Projects

Hazel Miller Hall
Edmonds College
Managing partner for three-story, 75,000 sf STEM building with labs, classrooms and administrative offices. The building forms a new central campus while redefining the north end of campus with strategic relocation of parking.

Health Sciences & Student Resource Center
North Seattle College
Managing partner for 46,500 sf expansion of a multi-use campus facility to include a student lounge, café, student services, tutoring, and anatomy, physiology and nursing departments.

Seismic Upgrades
University of Washington
Managing partner for seismic improvements to 25 historic, unreinforced masonry buildings. Progressive design-build delivery.

Opportunity Center for Education
North Seattle College
Project manager for the predesign, architectural, site and interior design of a 45,000 sf, office and classroom facility consisting of a 12,000 sf renovation and 33,000 sf addition.

Health Sciences and Advanced Manufacturing Complex
Shoreline Community College
Partner in charge for predesign of a 55,000 gsf HSAMC building housing chemistry, biology, bio-manufacturing and engineering labs.

Library Building
North Seattle College
Managing partner for 60,000 gsf renovation of 1968 concrete library building, adapting the facility to serve 21st century pedagogies. Targeting LEED Silver.

Campus Commons
Tacoma Community College
Project manager for design of central outdoor campus quadrangle to accommodate pedestrian promenade, central utilities and landscape into cohesive gathering place.

Center for Statistics and Social Sciences
University of Washington
Project manager for design for 2,600 sf renovation for a department center including common space, conference room and offices.

Baxter Center Predesign
North Seattle College
Managing partner for feasibility study for 10,000 sf renovation of existing facility to reconfigure for student government and activity center.

Evan Bourquard

AIA, Associate Principal

Role: Project Manager

Time Commitment: 40%

Role

Evan will be your day-to-day contact, working hands-on with the college and DES project manager to foster teamwork, facilitate communications, align scope and budget and stay on schedule. He will engage your stakeholders and consultants, and provide daily attention from design through construction.

Qualifications

Evan has 15 years of experience developing overall project schedules, managing the workflow of consultants and staff, and guiding the development process through all phases including construction administration. He frequently serves as the primary point-of-contact for all team members and stakeholders. Evan is known for his strong communication skills and his ability to bring the right people to the table to get decisions made.

Education

Tufts University, BS, Structural Engineering
University of Washington, Master of Architecture

Registration

Architect: WA
USGBC LEED Accredited Professional

Professional Affiliations and Activities

Chair, Seattle Design Review Board (East), 2008-2012

Commissioner
Seattle Design Commission, 2007

Board Member
Phinney Neighborhood Association, 2015-present

Representative Projects

Research Innovation Service and Experiential Learning Institute
Bellevue College
Project manager for the 12,600 sf renovation and addition to Building B. This project features a new transdisciplinary undergraduate research laboratory space configured to provide active learning opportunities for students with access to sophisticated laboratory equipment.

Art Building Renovation
University of Washington
$8.5 million comprehensive renovation to the ground floor of the 1968 Art Building, program includes the Jacob Lawrence Gallery, maker space, woodshop, ceramics classrooms, lampworking studio, and support space.

Master Services Agreement
University of Washington
Project manager for renovation of more than 25 general use classrooms on UW campus through the UW Master Services Agreement, ranging is size from 24-seat active learning classrooms to 300-seat lecture halls outfitted with the latest technology in lecture-capture and remote/distance learning.

Haring Center for Education
University of Washington
Project manager for the comprehensive renovation of a 42,000 sf facility housing 10 student classrooms for early childhood education and associated collaborative and contemporary workspace environments for the faculty, staff and students in the Research and Professional development programs. Design-build delivery.

Tower Renovation Projects
University of Washington
Project manager for a multi-phase 45,000 sf renovation in the UW Tower to provide contemporary workspace, meeting rooms and collaborative space to serve multiple UWIT service departments. This project used a progressive design-build delivery model and required extensive programming and change management.

Auburn Library
King Country Library System
Project architect for the addition and renovation of a 20,000 sf library to serve a contemporary library program. The addition contains children's areas and a multipurpose room. The interior gathering and collections spaces were reconfigured to improve the entry sequence, security and operations.

Arielle Crowder

AIA, Associate Principal

Role: Interior Design + Learning Environments

Time Commitment: 50%

Role

Arielle will play a central role in the design of learning environments including active learning and student study spaces. She will engage users in a dialogue about their needs, contributing her knowledge of evolving pedagogies. Arielle will coordinate interiors with acoustic, electrical, IT and AV systems and lead furniture selection.

Qualifications

Arielle's understanding of contemporary pedagogies, products, materials and color will help our team design Building W so that it is a magnet for students. She draws on her experience with a wide range of higher education projects from libraries to STEM and maker spaces. Her experience includes programming and interior design for higher education in Washington State, including STEM and arts programs for community colleges, and renovation projects at the University of Washington and Seattle University.

Education

Washington State University
BArch, 2004

Registration

Architect: WA

Professional Affiliations and Activities

American Institute of Architects (AIA)

Society for College and University Planning (SCUP)

Representative Projects

RISE (Research Innovation Service and Experiential Learning Institute) Lab
Bellevue College
Interior architect for the 12,600 sf renovation and addition to Building B.
This project features a new transdisciplinary undergraduate research laboratory space configured to provide active learning opportunities for students.

Hazel Miller Hall
Edmonds College
Interior architect the new 75,000 gsf building for engineering, physics, chemistry, math and nursing programs. LEED Gold certified.

Learning Resource Center
Everett Community College
Interior architect for design of a 65,000 sf library with digital resources and student study spaces that expands the college's east campus. Targeting LEED Silver.

Health Sciences & Student Resources Building
North Seattle College
Interior architect for a 46,000 gsf renovation/ expansion of 1968 concrete building for STEM programs. LEED Gold certified.

STEM 4
Cascadia College / University of Washington
Interior architect for a 80,000 sf STEM education facility providing classrooms, labs, and student collaboration spaces. Targeting LEED Gold.

Center for Advanced Manufacturing Technology
Clover Park Technical College
Interior designer for a new 63,000 gsf facility professional-technical training facility. LEED Silver certified.

College Instruction Center
Olympic College
Interior designer for a new 75,000 sf center for art, drama, music and health occupations which redefines the new entry to campus. LEED Gold certified.

Health Sciences and Advanced Manufacturing Complex
Shoreline Community College
Interior architect for new 51,000 sf STEM building housing chemistry, biology, and engineering labs.

Library Building
North Seattle College
Interior designer for 60,000 gsf renovation of 1968 concrete library building. Targeting LEED Silver.

Cheryl Cohen

Senior Associate

Role: Architectural Designer

Time Commitment: 75%

Role

Cheryl is a skilled technical designer who works with our in-house team and oversees BIM coordination with our consultant team. She leads document production, construction documents, and on-site construction administration.

Qualifications

Cheryl has worked on a variety of master plans and design projects for education facilities in Washington State including Edmonds College, Clover Park Community College, and Peninsula College. She also was a design team member for Bellevue College's Health Science Building at her previous firm.

Education

Pennsylvania State University, BArch

Pennsylvania State University, BS, Civil Engineering

Registration

LEED Accredited Professional

Representative Projects

Center for Advanced Manufacturing Technology
Clover Park Technical College
Lead technical designer

Learning Resource Center
Everett Community College
Lead technical designer

Allied Health & Early Childhood Development Center
Peninsula College
Lead technical designer

Health Sciences Building*
Bellevue College
Design team member

**Completed with a previous firm*

Dorothy Faris

Partner

Role: Landscape Architect

Time Commitment: 25%

Role

Dorothy will focus on making connections between Building W and the rest of campus while providing a gateway to the new transit connection. She will identify opportunities for gathering and study in the landscape, taking advantage of the site and climate to create a place that welcomes students.

Qualifications

Dorothy's approach is informed by her experience with campus buildings for academic programs and student life including the Cascadia College | UW Bothell STEM 4 building under construction, and the Skagit Valley College Childcare Center, recently completed.

Education

University of Washington, MLA

Lewis and Clark College, BA, Ceramics and Art History

Registration

Landscape Architect, WA

LEED Accredited Professional

Representative Projects

STEM 4
Cascadia College / University of Washington
Landscape architect

Center for Science and Innovation
Seattle University
Landscape architect

Early Learning Center
Skagit Valley College
Landscape architect

Unthank Hall
University of Oregon
Landscape architect

Relevant Experience

Learning Environments

Our team is committed to working with academic institutions to create learning environments that foster a sense of community, support student success and retention, and inspire lifelong learning. We have worked on projects for 18 of Washington State's 34 community and technical colleges. We have also worked on projects for the University of Washington, Washington State University, Western Washington University, Seattle University, UCLA, UC Irvine and Princeton.

Lessons learned from these diverse institutions inform our approach and contribute to our dialogue with you. We are experienced in the programming, planning and design of learning environments that facilitate interdisciplinary learning, strengthen curricular pathways, increase student engagement, and prepare students for the workplace. We plan classrooms, labs, maker spaces and informal study and social spaces as a network that brings people together and supports contemporary pedagogies.

Informal Gathering Space

Informal study and social spaces in **Cascadia College and UW | Bothell STEM 4** promote collaboration between students, faculty and staff in their new, shared academic facility. Study spaces located adjacent to instructional spaces support student work before, during and after class. Social spaces are centrally located between the main stair and elevators that facilitate vertical circulation in the building. Furniture signals and supports the function of each space.

Center for Advanced Manufacturing Technology / Clover Park Technical College

Student Directed Learning

Bellevue College's RISE (Research, Innovation, Service, Experiential) Lab is a flexible maker space that accommodates biology, chemistry robotics, art and student clubs. A central, skylit collaboration lab provides adaptable workspace. Benches at the perimeter of the lab carry maker space tools and equipment. Support spaces are equipped to serve discipline specific needs such as fume hoods and instruments.

Flexible and Adaptable

Classrooms developed for the Tacoma Community College **Center for Innovative Learning and Engagement** (CILE) project are designed to be flexible and adaptable to evolving active learning pedagogies. In this multidisciplinary building, instructional spaces are not designated as either lab or classroom space. Rooms share common dimensions and use a common collaborative module. Spaces can then be outfitted with changeable furniture and equipment to suit specific pedagogies. Another feature of the CILE is a new multi-use learning studio, intended for student-directed collaborative learning where students can continue projects started in class or pursue independent work.

Facilitating Collaboration

The **Center for Advanced Manufacturing Technology** at Clover Park Technical College is designed to promote interdisciplinary collaboration. All labs, classrooms, computer labs, student study spaces and faculty offices open into a central atrium space called the 5th Lab. It provides space for disciplines to work on projects together, student demonstrations and events with industry partners.

RISE Lab, Bellevue College / Bellevue, WA

Bellevue College's RISE (research, innovation, service, experiential) program brings undergraduate research into the learning environment, creating opportunities for student discovery that promote creativity. This renovation project occupies 12,600 square feet in Building B. It is part of a campus-wide transformation of learning modalities and spaces that support the college's mission for innovation in teaching and learning.

A central collaboration lab provides adaptable workspace that serves multiple programs. The lab is surrounded by support spaces equipped to serve needs such as fume hoods and instruments. Spaces for independent student research projects are adjacent to the collaboration lab.

Similar Owner Goals: Renovation, STEM Education

Year Complete:
2017

Original Budget:
$2,917,000

Final Budget
$3,247,480

Delivery Method:
Design-Bid-Build

Reference
William Tribble
Executive Director, Campus Operations
425.564.3343
william.tribble@bellevuecollege.edu

Center for Advanced Manufacturing Technology, Clover Park Technical College / Lakewood, WA

The 63,000 square foot facility puts multiple disciplines on display, opening students' eyes to potential career pathways. It is has multiple types and scales of maker spaces that promote learning by doing, teaching students contemporary workplace skills including creativity and collaboration.

Production skills are taught in the CNC manufacturing, non-destructive testing and composites labs. Research skills are taught in the mechatronics, digital collaboration lab, and computer labs. The labs open into a central atrium that allows the disciplines to collaborate. Active learning classrooms support project-based learning. Adjacent informal student study spaces, on a balcony over looking the atrium, foster student engagement.

Similar Owner Goals: Maker Space, STEM Education

Year Complete:
2019

Original Budget:
$31,445,530

Final Budget
$33,154,608

Delivery Method:
Design-Build

Reference
Dennis Flynn
DES Project Manager
253.208.9207
dennis.flynn@des.wa.gov

Health Sciences and Student Resources, North Seattle College / Seattle, WA

The Health Sciences and Student Resources Building at North Seattle College brings multiple disciplines together with each other and the college as a whole. Physical adjacencies, shared classrooms and common student study spaces knit the college's anatomy, physiology and nursing programs into a cohesive STEM program, surrounded by a central student atrium.

A new, light-filled second story addition complements the original brutalist concrete buildings and welcomes people to the college with new green space, enhanced wayfinding and sensitivity to human scale. The LEED Gold-certified building incorporates green stormwater strategies, grey water and daylight harvesting, chilled beams and a dedicated outside air system.

Similar Owner Goals: Addition/Renovation, STEM Education

Year Complete:
2014

Original Budget:
$16,361,289

Final Budget
$16,187,622

Delivery Method:
Design-Bid-Build

Reference
Jason Francois
Former Facilities Director,
now with DES
206.546.4514
jason.francois@des.wa.gov

College Instruction Center, Olympic College / Bremerton, WA

The 75,000 square foot building provides space for fine arts, music, drama and health occupations. The college's goal was to strengthen program identity, foster synergies between programs, and increase student interaction. The center transforms the Olympic College campus, redefining the college's main entry, completing the pedestrian spine, and setting the future development pattern.

The lobby/atrium provides a space for the mixing of the arts. The Art Gallery is adjacent to the atrium and theater space, creating a kinetic space that inspires impromptu performance, creativity, and practice of the arts.

Similar Owner Goals: Maker Space and Arts Education

Year Complete:
2019

Original Budget:
$34,669,832

Final Budget
$37,587,467

Delivery Method:
Design-Bid-Build

Reference
Dennis Flynn
DES Project Manager
253.208.9207
dennis.flynn@des.wa.gov

Cascadia College | UW Bothell STEM 4 / Bothell, WA

The 80,000 square foot facility provides labs and classrooms for chemistry, physics, engineering, computer science, and mechanical and electrical engineering. It also contains student directed learning labs for computer science and Cascadia College's Interdisciplinary Projects lab.

The design fosters collaboration between the college and the university. To promote interaction, each floor houses related programs for both institutions. To encourage dialogue, separate faculty office suites for each institution are joined by a common breakroom. Informal study spaces are organized around a central stair and a lightwell that bring daylight into the building, inviting students from both institutions to come together.

Similar Owner Goals: STEM Education, Operating Campus Conditions

Year Complete:
2023 (est.)

Original Budget:
$62,000,000

Final Budget
Under Construction
(on budget)

Delivery Method:
Design-Build

Reference
Meagan Walker, Vice President of External Relations and Planning, Cascadia College
425.352.8491
mwalker@cascadia.edu

Cascade Learning Resource Center Everett Community College / Everett, WA

The new building anchors Everett Community College's expansion, creating a new campus on the east side of North Broadway. The three-story building collocates multiple interrelated programs. To facilitate access and promote integration, spaces are organized around a central stair and atrium that connects all of the activities in the three-story building.

The 65,000 square foot building contains a library, digital commons, tutoring and writing centers, art gallery and a multi-purpose presentation room, as well as a wide variety of study spaces, from enclosed rooms for groups to collaborate or individuals to engage in focused study to individual carrels, comfortable, open seating areas, and traditional library tables.

Similar Owner Goals: STEM Education

Year Complete:
2023 (est.)

Original Budget:
$30,900,000

Final Budget
Under Construction
(on budget)

Delivery Method:
GC/CM

Reference
Patrick Sisneros
Chief Operating Officer
425.388.9253
psisneros@everettc.edu

Past Performance

Managing Schedule

Our approach to aligning project scope, budget and schedule is based on our experience managing higher education projects that serve multiple programs and improve their campuses. Lessons learned from our success with design-bid-build, GC/CM, and design-build delivery inform our approach. We utilize Lean principles such as target value design and pull planning to maximize efficiencies and outcomes.

Collaboration

We organize a collaborative process that engages your stakeholders and facilitates decision-making by your leadership team. We work with your faculty and staff to align the design with the college's academic program, campus master plan and facilities operations. We engage project stakeholders through a series of workshops that address functional and technical issues, facilitate interaction, promote creativity and lead to shared project goals.

Vision

Developing a compelling vision for the project is the key to building consensus that keeps the project on track. It grows out of a dialogue about the unique culture of the academic programs, students, faculty, and staff that will occupy the building and the unique context of your campus.

Aligning Scope & Budget

Aligning scope and budget is a fundamental goal early in design. Development requirements, such as site infrastructure, land use and building codes are typically fixed constraints. The functional program (space use) and technical program (systems/quality/performance) are usually more flexible, urging the design team to identify creative ways to meet the college's needs.

The early design phase identifies the strategy for balancing the programs and development requirements with the project schedule and budget, creating a baseline for owner decision-making during later phases.

Development Requirements

Development requirements significantly impact project scope and budget. To establish a realistic cost and schedule for the work, we conduct a comprehensive, detailed analysis

Case Study – Peninsula College Maier Hall

The 63,000 square foot facility contains labs, classrooms and offices for art, music, math, English and tutoring, and a 135-seat recital hall.

The predesign responded to a quickly escalating construction market by identifying space efficiencies to reduce building size while delivering the program and budget.

The bid documents included alternates to improve the main campus entry and parking lot that were included in the project when it bid under budget. We prepared separate permit drawings for early site improvements and bid the work separately to meet the college's goal of expediting the schedule.

that coordinates with the campus master plan, provides visibility, access and service, and meets land use codes. We meet with city officials to confirm a mutual understanding of their requirements. Our design must limit impacts and maintain Building C operations.

Functional Program

The functional program defines the facility's uses and spaces. We engage your team in a dialogue about evolving trends in contemporary learning environments that meet your goals, including:

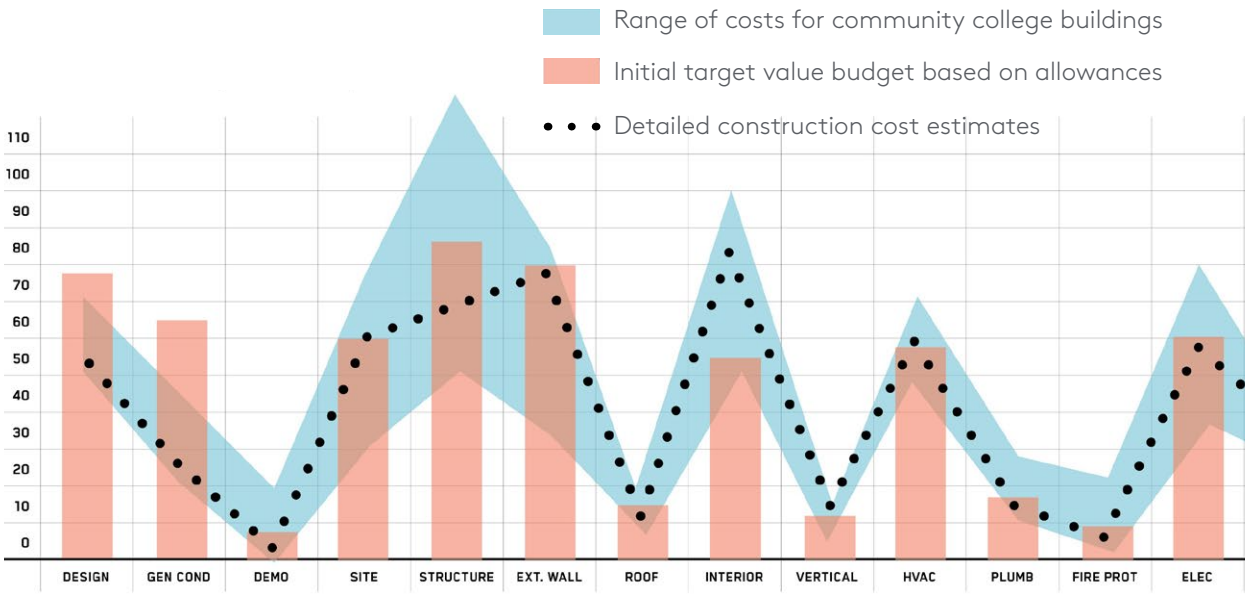
— Active, hands-on learning,
— teamworking spaces to promote student engagement, success and retention,
— adaptability and flexibility to accommodate changing program needs.

The program is informed by strategic issues such as optimizing space utilization, promoting collaboration, shared use of resources, and attracting and retaining faculty .

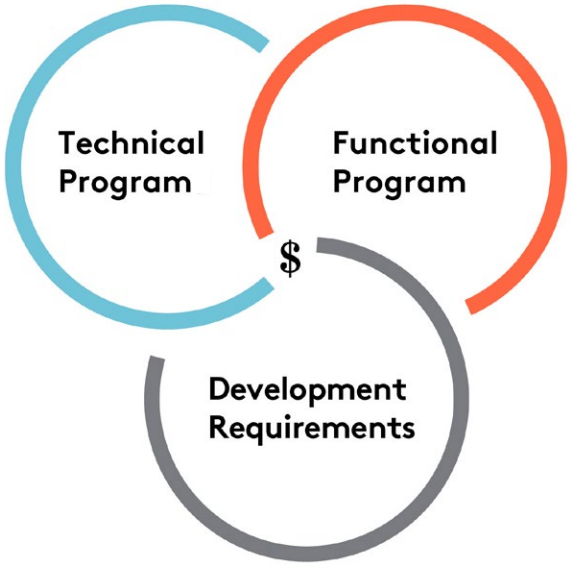
Technical Program

The technical program defines the owner's project requirements, identifying performance specifications that align with your operating and maintenance protocols, meet state energy goals and result in a cost-effective project .

We consider the technical program in relation to initial and life cycle costs. This sets the stage for a sustainable facility that is economical to operate and maintain.



Target Value Budget for Hazel Miller Hall, Edmonds College's 76,250 sf, $41 million STEM building



Maintaining Budget & Schedule

Target Value Design

Target Value Design is the foundation of our approach to cost estimating. It enables us to establish and maintain scope, cost and schedule baselines that inform decision making throughout design.

Establishing the Budget

In early design, we estimate the cost of development requirements based on site-specific solutions for stormwater, utility infrastructure, access and loading, and building into the site.

We establish the budget for building construction based on benchmark data from comparable academic facilities in the region. This enables us to define a range of options for you to consider,

identify significant opportunities for savings and distribute the budget in relation to your priorities.

Continuous Trending & Milestone Estimates
As the design progresses, allowances are replaced by detailed costs. The target value budget enables us to balance inevitable increases in some values by finding opportunities for cost savings in others.

We update the cost estimate in real time to inform decision making. Detailed milestone cost estimates at the end of each design phase supports our continuous trending process.

Building Information Modeling (BIM)
Building Information Modeling (BIM) enables us to create a virtual model of the site and building. Cost estimates for site and building systems are based on quantity surveys from the model. Shared development with our consultants ensures effective coordination of building systems, eliminating conflicts, and ensuring constructability.

Pull Planning
Pull planning is a Lean construction practice that invites project stakeholders—including design team members, the college and DES—to provide input collaboratively on the overall schedule. The team starts with completion targets for each task and works backward, milestone by milestone, to identify the start date. The team gathers around the overall timeline and uses color-coded sticky notes to denote time required for each specific task. Identifying key intersections that define critical path, and potential roadblocks, the team can refine and expedite the schedule. Stakeholders contribute their expertise in a way that builds a cohesive team working together toward a common goal.

Minimizing Risk / Maximizing Value
Managing your project to stay on budget and schedule depends upon a realistic understanding of the potential risks and mitigation strategies as well as a disciplined process for quality assurance/quality control (QA/QC) and constructability reviews.

Case Study – Everett Community College

The 65,000 square foot facility collocates library, media center labs, tutoring and writing centers. At the onset of the project, we conducted a comprehensive evaluation of the scope and cost to locate the facility on the college's east campus, including traffic, parking, stormwater and electrical. We balanced these costs with the functional and technical programs while meeting the project goals.

Real time estimating enabled us to respond to the college's decision to upgrade the mechanical system at the end of design development. The project bid under budget, allowing inclusion of all additive alternates and allocation of funds to related capital needs.

Contingencies

We identify and track risks to scope, budget and schedule on a risk register that quantifies potential cost impacts and establishes appropriate contingency for each risk. It addresses broad issues such as market uncertainty, as well as project specific risks such as permitting or latent conditions.

We update the risk register at each estimating milestone. As risks are mitigated, we reduce the contingency amounts with the goal of adding value to the project.

QA/QC and Constructability Reviews

Our quality assurance/quality control process ensures coordination between disciplines. An independent in-house reviewer evaluates the drawings and specifications at key milestones. Constructability reviews, conducted by a third party, also play an important role in assuring the bid documents support both the construction sequence and your ongoing maintenance and operations of the completed project.

Value Analysis

Value analysis is a continuous process of considering the options for building systems in terms of initial and life cycle costs, and alignment with the college's operating and maintenance protocols. We present you with options at each phase of the project to give you choices about how to invest your budget and ensure that the final product meets your performance goals.

Value Engineering

Value engineering (VE) is a state mandated process for design-bid-build projects that typically occurs at the end of schematic design. An independent consultant team evaluates the project scope and budget, and makes recommendations to the college, DES and the design team. Although our projects are always on target for scope and budget alignment, value engineering increases understanding of ways to maximize the use of capital resources.

Case Study – Cascadia | UWB STEM 4

The 80,000 square foot facility contains labs, classrooms and faculty offices for biology, chemistry, mechanical engineering and computer science. The target value budget was established based on-site specific solutions for access, loading, stormwater and infrastructure and benchmark data from comparable higher education projects. It provided a baseline for scope/budget alignment that was been maintained from design through bidding. Phased permitting enabled sitework to commence prior to completion of construction documents, expediting the construction schedule.

Life Cycle Cost Analysis Experience

Experience

Our experience with OFM's Life Cycle Cost Tool (LCCT) goes back to 2013 when it was being developed by a joint task force from OFM and the Department of Commerce. At that time, Mithun team members were working with the Capital Projects Advisory Review Board's effort to develop Life Cycle Cost Analysis Guidelines.

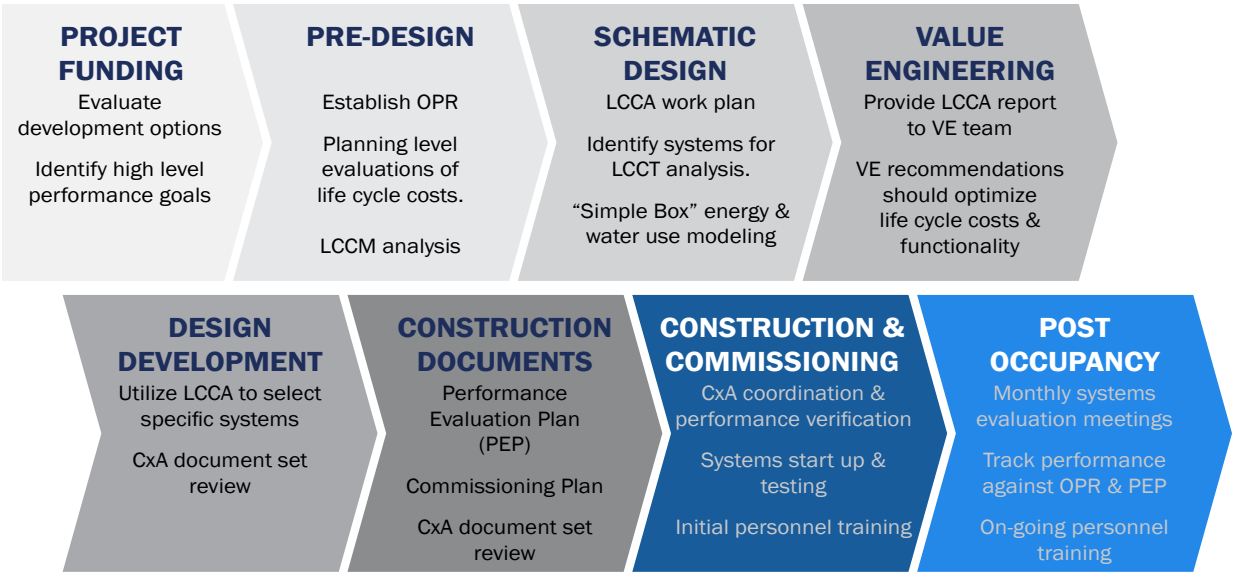
The LCCT task force aligned the tool and the guidelines to create a unified approach to embedding life cycle cost analysis into the design process for state funded projects.

Edmonds College's 76,250 square foot STEM building, Hazel Miller Hall, was the first project to use the new process. We have also used CPARB's LCCA Guidelines and OFM's LCCT recently on multiple projects:

— STEM 4, Cascadia College | UW Bothell
— Learning Resource Center
  Everett Community College
— Library Building, North Seattle College
— Health Sciences Advanced Manufacturing
  Classroom Complex
  Shoreline Community College

Process

LCCA enables us to identify sustainable design strategies which align with owner goals and resources. It allows owners to make practical, data-based decisions, ensuring their facilities are cost-effective to operate and maintain. It bridges the gap between intentions and outcomes, leading to projects that are flexible, durable and conserve resources.



Capital Projects Advisory Review Board—Life Cycle Cost Analysis Guidelines

The effort commences at the beginning of project validation, with the preparation of the owner's project requirements (OPR) for building operations and maintenance. Early evaluation of building systems enables the owner to make cost-effective decisions up front, ensuring alignment of scope, budget and OPR.

Commissioning is an integral component of the process. In design, the owner's commissioning agent records the OPR and identifies key performance indicators for systems.

In construction, the agent observes system installation, and participates in start-up, testing and staff training. Post-occupancy commissioning ensures that building systems perform to specification and provides support for the college's facility staff as they assume responsibility for day-to-day operations.

The Life Cycle Cost Tool (LCCT) is a spreadsheet that yields data informing owner decision making. It is scalable, providing a level of detail that aligns with each phase of the process from predesign to design and construction.

OFM and DES Requirements

OFM and DES provide multiple tools to ensure that state funded capital projects meet RCW 39.10.320(5) and Executive Order 13-03 for life cycle cost analysis to promote cost-effective, energy-efficient facilities.

Life Cycle Cost Tool (LCCT)

The LCCT spreadsheet is an OFM requirement for design and construction. Inputs include construction cost models (first cost), energy usage (ongoing operating costs) and replacement cycles (replacement costs) of alternatives are inputs into the LCCT tool.

Outputs include energy use intensity, life cycle cost, and the societal cost of carbon due to climate change. Planning level strategies such as solar orientation, massing, daylighting and mechanical systems are explored early in design. Shoebox modelling supports the effort. Detailed analysis of alternative building materials and systems in terms of maintenance and replacement costs of is evaluated later in design.

Energy Life Cycle Cost Analysis (ELCCA)

The ELCCA is a DES Energy Program tool. It evaluates the life cycle costs of the building systems that impact energy use. It includes the thermal envelope as well as the mechanical and electrical systems that provide heating, cooling and lighting. We coordinate the ELCCA with the LCCT to maximize the effort.

Hazel Miller Hall

Edmonds College

The 76,250 square foot facility provides labs, classrooms and faculty offices for STEM programs. The design-bid-build project is certified LEED Gold.

Documenting the owner's project requirements (OPR) prior to commencing design put the college's operation and maintenance goals at the forefront of design decision making.

We utilized computer modeling to evaluate building massing options and determine how to maximize daylighting and reduce heat gain. A three-story atrium was the most efficient in terms of energy use (EUI) and life cycle costs.

Alternate mechanical systems were modeled early in the process, allowing the college to select an option that balanced initial costs and life cycle costs, high performance and ease of operation.

The LCCT demonstrated that a familiar, code compliant system which met the college's OPR goals had lower initial costs and comparable life cycle costs to a more expensive, more complex system that did not meet their operating requirements.

Sustainable Design Experience

Sustainable Design Experience & Approach

Sustainable design is a core value of our firm. It is embedded in our day-to-day operations as well as our work with clients. Our goals include mitigating climate change, conserving habitat and resources, promoting health and wellness and fostering social equity.

LEED

We have completed more than fifty LEED certified projects and have more than seventy LEED targeted projects in design or construction. These include eleven projects for Washington State's community and technical colleges.

SBCTC Project	LEED	Yr
Library Building Renovation North Seattle College	Silver	2023
Learning Resource Center Everett Community College	Silver	2023
Health Sciences & Manufacturing Complex Shoreline Community College	Silver	2023
STEM 4 Cascadia College | UW Bothell	Gold	2022
Hazel Miller Hall Edmonds College	Gold	2020
John W. Walstrum Center Clover Park Technical College	Silver	2019
Allied Health & Early Childhood Center Peninsula College	Silver	2018
College Instruction Center Olympic College	Gold	2018
Health Sciences & Student Resources North Seattle College	Gold	2015
Opportunity Center North Seattle College	Gold	2012
Maier Hall Peninsula College	Gold	2011

Sustainable Design Leadership

— We have received the United States Green Building Council (USGBC) Leadership Award.

— We have met the AIA 2030 Commitment demonstrate we reduced design energy use by more 70% for the last three years, amongst the top six firms in the nation.

— We have received seven national AIA COTE Top Ten awards for sustainable design.

— We have made over 500 presentations on sustainable design including national conferences for AIA and Greenbuild.

Strategies for Your Project

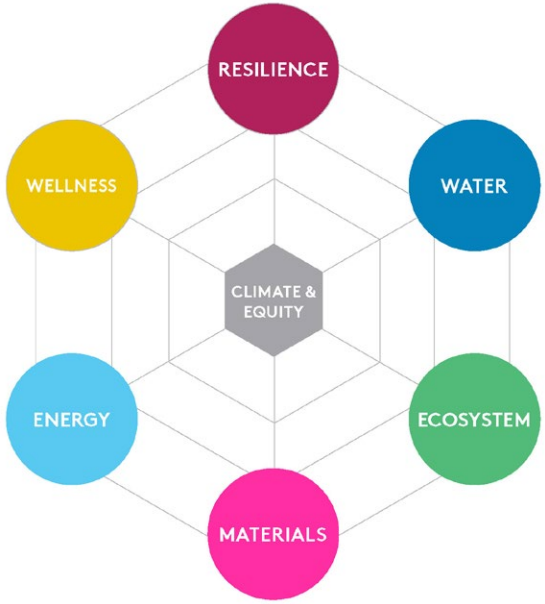
Points in LEED Version 4 are heavily weighted towards energy and materials with the goal of eliminating fossil fuels for mechanical systems and in material production, delivery and installation of materials. The Washington State legislatures target a 25% reduction in greenhouse gas emissions by 2035. The Department of Ecology's targets a 40% reduction by 2035.

Climate & Energy

Using electric energy for mechanical systems takes advantage of the regional electrical grid to provide clean, renewable energy and reduce carbon footprint. A high performance building envelope is the most cost-effective way to conserve energy by reducing thermal loads, allowing for a more efficient mechanical plant. This reduces the total cost of ownership.

Materials

Embodied carbon in materials account for the majority of a building's carbon footprint.



Mithun's sustainable design framework aligns with the USGBC's LEED Version 4 scorecard

Strategies we will explore with you:

— Select materials and products in terms of a building's "cradle to grave" life cycle: production, construction, use and end of life.

— Target products that are made with clean, renewable energy.

— Identify materials that are bio-based, rapidly renewable or made from recycled material.

— Consider the potential for materials to return to the supply chain at the end of their life.

Integrated Approach To Site Design

Our integrated team of architects and landscape architects will explore creative site design which maximizes use of open space and considers campus culture, history and ecology.

Planning and Land Use Experience

City of Bellevue Experience

MIthun has a long history and commitment to building in the City of Bellevue. Firm founder Omer MIthun opened the architectural practice in Bellevue in 1949. Our work within the City extends from its earliest projects to the present day. Active projects include developments of varying scale and scope and include successful navigation of the City's stringent review process. Our approach specific to Bellevue includes early and frequent communication with zoning officials and planning reviewers. While the City and College have come to a preliminary agreement on the site for Building W, our engagement process will follow a similar path of communication to avoid missteps, and will include prolonged review processes in an effort to efficiently obtain the identified variance for the master use permit.

Recent completed projects in Bellevue:

— Bellevue College Building B RISE Learning Institute and Physics Lab Renovation

— Pacific Northwest Ballet Francia Russel Center

— Microsoft US Offices

Additional projects in design:

Confidential Biotechnology Company
Offices, labs, flexible amenity and support spaces; 15,000 gsf. In predevelopment review with City planners for zoning entitlements.

The Bellevue Office Tower
Downtown Mixed Use (DT-MU) zone with a mixed-use 4 tower high rise of residential units; 308 ft tall. Includes a hotel, a wellness spa, 3-story retail and a 5-story parking garage.

At Edmonds College, Hazel Miller Hall was relocated to create a new campus central green

Edmonds College Campus Planning and Design

During planning for Hazel Miller Hall, the college determined that the identified site near the edge of campus did not contribute to the further development of the core campus. As a result, we located the building adjacent to and around the south end of the Central Utility Plant, creating a courtyard and enhancing the connectivity to the campus core.

The project collocates chemistry, physics, engineering, nursing and math programs to create an interdisciplinary academic center for STEM education. The design organizes classrooms around a central atrium to maximize space and building efficiencies, and share resources across programs—maximizing value for the college.

The project addresses longstanding inefficiencies of campus systems by including replacement of the existing utilidor and utility connections between the Central Utility Plant and main campus which improves maintenance access. During construction, coordination with the contractor required careful sequencing protection of utility infrastructure. Relocation of multiple utilities required temporary shutdowns of adjacent affected buildings, and temporary rerouting as part of the site development. A phased changeover of these systems was coordinated during breaks in the academic calendar to avoid impacts to the overall campus.

Olympic College Campus Planning and Design

The college's earlier development focused on parking, and lacked clearly defined public spaces. We worked with the college to develop a plan with strong collegiate identity, a welcoming campus gateway, and a unified parking plan.

The updated plan included the design of the College Instruction Center. The CIC transforms the campus, redefining the college's main entry, completing the pedestrian spine, and sets the future development pattern. The campus plan was updated to organize future buildings' front doors in relation to this campus spine. A three-story atrium connects the building to the campus spine. A shared loading dock connected to parking serves all of the theatre and arts programs, with access on the building's east side.

UW Haring Center for Education

This $38 million, 42,000 square foot renovation project required a series of complex negotiations for variances to the building and energy code to avoid designation of the project as a substantial alteration. It also required substantial land use and shoreline code navigation given the project's prominent site along the Montlake Cut. The team entered each phase of pre-submittal conversations with City officials with a clear strategy for communication and offered low-barrier interpretations to the reviewers for each issue. The team presented compliance options that met the intent of the code, along with explanation on how the extent of renovation could be justified in terms of past precedent and life safety. Each interaction was well documented to record the interpretation or next steps. As a result, the primary schedule-risk items were eliminated, and code exceptions to the low-value, high-cost systems upgrades were avoided in favor of those that provided the most benefit.

Olympic College—College Instruction Center / Bremerton, WA

North Seattle College Campus Plan

Zoning and land use rights for the College were restricted by outdated and unacceptable development sites for future projects. Our team worked to update the Major Institution Master Plan, aligning it to the College's Campus Plan, which led to adopted variances that removed barriers for future and preferred development. The revised MIMP eliminates timelines and clarifies square footage limits, providing additional flexibility for the College's long range campus plan.

Planning was based on a commitment to a comprehensive renovation of facilities built primarily in the 1960s, extending their service life for the next forty years. New mechanical and electrical systems increase sustainability as the College changes from its dependency on electrical power for heating and cooling. Stormwater management is being improved on a project-by-project basis utilizing natural drainage systems where feasible. New entry courtyards to campus introduce green spaces and welcome people into the college while connecting to a new bus transit line routed through campus. A pedestrian link across I-5 to connects to Northgate Transit Center for bus and light rail.

The updated campus plan recognizes the college's evolving programmatic response to student needs given the increasing diversity of Seattle's north end. It provides new STEM education, active learning and community spaces through additions to and renovation of the existing 326,000 gsf campus. The plan led to funding for three major projects: the Opportunity Center for Education and Employment, the Health Sciences and Human Resources and Building and the Library Building.

Diverse Business Inclusion Strategies

Diverse Business Inclusion Strategies

Outreach

We regularly engage with the diverse business community and build relationships at business opportunity workshops, minority business enterprise seminars, trade fairs and procurement conferences. We also make connections through our work on private non-profit and public boards such as the Capital Project Advisory Review Board (CPARB) where partner Walter Schacht served as co-chair of the Business Equity/Diverse Business Inclusion Committee which develops policies to increase participation in public works.

Identifying Opportunities & Partners

We select consultants with a focus on diverse business inclusion. For this project there are multiple opportunities:

Civil	Specifications
Structural	Traffic
Mechanical	ADA
Electrical	LEED

We will work with the college's and DES' diversity program managers and OMWBE to identify certified firms to participate in the project.

Unbundling

In order to increase opportunities and provide mentoring for small firms with specialized skills, we work with established consultant firms to unbundle their service packages. We have increased participation for certified businesses by unbundling contracts for civil, structural and mechanical services.

Diverse business inclusion on STEM 4 exceeds the University of Washington's goals, achieving 25% participation

Supporting Diverse Businesses

We are committed to the success of our partners.

- We clarify the number and frequency of coordination meetings and drawing exchanges with the design team.
- We set agendas for owner and design team meetings so the consultant can come prepared.
- We emphasize quality control and the need for clear and concise bid documents.

Bid Packages

Alternative project delivery provides opportunities to increase participation. In these cases we support the general contractor's efforts to engage certified firms and ensure that bid packages are documented to maximize participation.

Education and Reporting

Our firm leaders communicate your goals and outreach plan to our staff making them aware of the importance of identifying certified OMWBE firms to join our teams. Project manager Evan Bourquard oversees our B2GNow reporting to ensure alignment with the state's goals.

Federal Form 330 - Part II

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (if any)
Project No. 2020-016

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME	3. YEAR ESTABLISHED	4. DUNS NUMBER
Mithun, Inc.	1949	080900699

2b. STREET	2c. CITY	2d. STATE	2e. ZIP CODE
Pier 56, 1201 Alaskan Way, Suite 200	Seattle	WA	98101

6a. POINT OF CONTACT NAME AND TITLE	6b. TELEPHONE NUMBER	6c. E-MAIL ADDRESS
Eric Aman, Partner	(206) 971-5611	ericaman@mithun.com

5. OWNERSHIP

a. TYPE: Corporation

b. SMALL BUSINESS STATUS: None

7. NAME OF FIRM (If block 2a. is a branch office)

8a. FORMER FIRM NAME(S) (If any)	8b. YR ESTABLISHED	8c. DUNS NUMBER
Wilson & Mithun, 1949; Mithun & Nesland, 1954; Mithun, Ridenour & Cochran, 1958; The Mithun Associates, 1960; Mithun Bowman Emrich Group, 1983; Mithun Partners, Inc., 1988		

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. No. of Employees (1) FIRM	c. No. of Employees (2) BRANCH
06	Architect	116	79
37	Interior Designer	17	15
39	Landscape Architect	23	17
47	Planner: Urban/Regional	6	4
02	Administrative	20	18
Total		182	132

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
008	Auditoriums and Theaters	2
027	Dining Halls/Kitchens/Food Service	4
029	Educational Facilities; Classrooms	5
039	Garages; Vehicle Maintenance;	3
047	Historical Preservation	2
058	Laboratories: Medical Research Fac.	4
060	Libraries; Museums; Galleries	4
072	Office Buildings; Industrial Parks	5
078	Planning (Community, Regional, etc.)	6
079	Master/Site Planning	5
088	Recreation Specialist	1
100	Sustainable Design	8
117	Zoning; Land Use Studies	2
030	Gyms, Stadiums, Field Houses	2
050	Housing/Group Homes	5
069	Modular Systems Design; Pre-Fab Design	1

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS
(Insert revenue index number shown at right)

a. Federal Work	1
b. Non-Federal Work	9
c. Total Work	9

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,00 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.

a. SIGNATURE

b. DATE: August 23, 2022

c. NAME AND TITLE

Eric Aman, Partner

PROCLAMATION BY THE GOVERNOR

21-14.1- COVID-19 VACCINATION REQUIREMENT

COVID-19 VACCINATION VERIFICATION DECLARATION FORM

AGENCY AGREEMENTS AND PUBLIC WORKS CONTRACTS

Contract No.:	2020-016
Project Name:	Bellevue College, Building W
Consultant or Contractor Name:	Mithun, Inc. (Type/print full legal name of Consultant or Contractor Firm)

To reduce the spread of COVID-19, Washington state Governor Jay Inslee, pursuant to emergency powers authorized in RCW 43.06.220, issued Proclamation 21-14 – COVID-19 Vaccination Requirement (dated August 9, 2021), as amended by Proclamation 21-14.1 – COVID-19 Vaccination Requirement (dated August 20, 2021) and as may be amended thereafter. The Proclamation requires consultants or contractors who provide goods and services or perform public works with a Washington state agency to ensure that their personnel (including subconsultants and subcontractors) who perform contract activities on-site comply with the COVID-19 vaccination requirements, unless exempted as prescribed by the Proclamation.

I hereby certify, on behalf of the consultant or contractor identified above, as follows (check one):

☒ ***CONSULTANT OR CONTRACTOR HAS IMPLEMENTED A COVID-19 CONTRACTOR VACCINATION VERIFICATION PLAN THAT COMPLIES WITH THE VACCINATION REQUIREMENTS OUTLINED BY PROCLAMATION 21-14.1.***

The consultant or contractor:

- Has reviewed and understands the consultant's or contractor's obligations as set forth in *Proclamation 21-14 – COVID-19 Vaccination Requirement (dated August 9, 2021), as amended by Proclamation 21-14.1 – COVID-19 Vaccination Requirement (dated August 20, 2021);*
- Has implemented and agrees to update a COVID-19 Vaccination Verification Plan for its personnel that complies with Proclamation 21-14.1, and further:
  - Has required its subconsultants and subcontractors at every tier to develop, keep updated, and implement a COVID-19 Vaccination Verification Plan for their personnel, and has the subconsultant or subcontractor to prepare, submit and update (as necessary) a **COVID-19 VACCINATION VERIFICATION DECLARATION FORM(S)** from each subconsultant and subcontractor at every tier for the contract-referenced above, and agrees to make said **COVID-19 VACCINATION VERIFICATION DECLARATION FORM(S)** available for inspection upon the Agency's request; **and/or**
  - Has obtained a copy or visually observed proof of full vaccination against COVID-19 for the consultant's or contractor's personnel and has required its subconsultants and

subcontractors at every tier to do the same for all individuals subject to the vaccination requirement in Proclamation 21-14.1;

- Complies with the requirements for granting disability and religious accommodations for the consultant's or contractor's personnel (including the personnel of subconsultants or subcontractors), who are subject to the vaccination requirement in Proclamation 21-14.1;
- Has operational procedures in place to ensure that any contract activities that occur in person and on-site at Owner/Agency premises will be performed by personnel who are fully vaccinated or properly exempted as required by Proclamation 21-14.1 (including the personnel of its subconsultants or subcontractors), except for those contract activities performed for a short period of time during a given day and where moments of close proximity to others on-site will be fleeting – e.g., a few minutes for deliveries;
- Has operational procedures in place to enable consultant's or contractor's personnel (including subconsultants and subcontractors) who perform contract activities on-site and at Agency premises to provide compliance documentation that such personnel remain in compliance with Proclamation 21-14.1 and all applicable health and safety regulations, standards guidelines, etc.;
- Agrees to provide copies of COVID-19 Vaccination Verification Plans and related records within 24 hours of the Owner/Agency's request, except as may be prohibited by law. The consultant or contractor further agrees to cooperate with any investigation or inquiry by the Owner/Agency pertaining to the compliance of the vaccination requirements as outlined by Proclamation 21-14.1.

OR

☐ ***Consultant or Contractor Does Not Have and/or Cannot Implement A COVID-19 Contractor Vaccination Verification Plan.*** The consultant or contractor does not have and/or cannot implement a current COVID-19 Contractor Vaccination Verification Plan, and the consultant or contractor is not able to develop or provide a COVID-19 Contractor Vaccination Verification Plan or documentation demonstrating its personnel meet the COVID-19 vaccination requirements as set forth in Proclamation 21-14.1 and provide the same to the Owner/Agency on or before October 18, 2021. [*Note*: Compliance with Proclamation 21-14.1 is mandatory for on-site contract activities performed by the personnel of consultants or contractors at every tier as prescribed by the Proclamation.]

I hereby certify, under penalty of perjury under the laws of the State of Washington, that the certifications herein are true and correct and that I am authorized to make these certifications on behalf of the firm listed herein.

By: JMStephenson
Signature of authorized person

Jan Stephenson
Print Name of person making certifications

Title: HR Director
Title of person signing certificate

Place: Seattle, WA
Print city and state where signed

Date: 8/22/2022

Return this COVID-19 Vaccination Verification Certification to the assigned DES Project Manager.