

## Informational Meeting Minutes

Project: Pre Design / Programming – Crime Lab – Follow up to Informational meeting  
Location: WSP - Zoom call  
Date/Time: Friday 3<sup>rd</sup> May @ 10am-11am, 2022  
DES PM: Gary Wendleken

Present during Zoom meeting:-

### The Project Team (Panel Members) :-

- Brian Bottoms – Facilities Section Manager – Panel Member
- Gene Lawrence - Crime Laboratory Division Commander – Panel Member
- Jason Francois – DES Project Manager - Panel Member
- Garner Miller – Architect, Public Sector - Panel Member
- Gary Wendleken - DES Project Manager, Point of contact – Panel Member

### The Steering committee team:-

- Gene Lawrence - Crime Laboratory Division Commander
- Brian Bottoms – Facilities Section Manager
- David Northrop – Marysville Crime Lab Manager
- Kim Hefton – Tacoma Crime Lab Manager
- Kristina Hoffman – DNA Operations Manager

### The following is the list of consultant’s contact info, taken from the Zoom chat box-

- Kim Hefton
- Kyle Steuck, Degenkolb Engineers; [ksteuck@degenkolb.com](mailto:ksteuck@degenkolb.com)
- Cindy Devine, Hensel Phelps, [cdevine@henselphelps.com](mailto:cdevine@henselphelps.com)
- Jennifer Coyne, Hensel Phelps, [jcoyne2@henselphelps.com](mailto:jcoyne2@henselphelps.com)
- Dr. David Northrop - WSP Crime Lab Marysville - [david.northrop@wsp.wa.gov](mailto:david.northrop@wsp.wa.gov)

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- Ken Mohr, Crime Lab Design [kenm@crimelabdesign.com](mailto:kenm@crimelabdesign.com)
- Jason Francois  
DES PM, 2nd DES panel member  
[Jason.francois@des.wa.gov](mailto:Jason.francois@des.wa.gov)
- Ross Whitehead, Schreiber Starling Whitehead Architects, [whitehead@sswarchitects.com](mailto:whitehead@sswarchitects.com)
- Kim Hefton WSP Tacoma Crime Lab [Kim.Hefton@wsp.wa.gov](mailto:Kim.Hefton@wsp.wa.gov)
- Kristina Hoffman (WSP Crime Lab-DNA Ops Mgr) [Kristina.Hoffman@wsp.wa.gov](mailto:Kristina.Hoffman@wsp.wa.gov)
- Tina Anthoney – Crime Lab Design
- Jeremiah Bowles, Lund Opsahl (Structural), 206-402-5156
- Tom Reese, MGAC Consulting
- Tina Anthoney - [tinaa@crimelabdesign.com](mailto:tinaa@crimelabdesign.com)
- Denise Storaasli  
AHBL Marketing Director  
[dstoraasli@ahbl.com](mailto:dstoraasli@ahbl.com)  
253-320-5918
- Eliot Price, WJA Design Collaborative, [eprice@wja-dc.com](mailto:eprice@wja-dc.com)
- Ross Jarvis, LDC, Inc (Civil Engineer - MBE/DBE), [rjarvis@ldccorp.com](mailto:rjarvis@ldccorp.com)
- Garner Miller, MSGS Architects, selection panel outside consultant. [garner@msgsaarch.com](mailto:garner@msgsaarch.com)

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### Questions and Answers: -

1. Ken Mohr –85k shortage of space noted in the RFQ, how was this number determined?  
*Gary, Per the Master plan 2021, this is the total shortage of all the facilities added together. Brian Bottoms, that number is somewhat accurate but as we progress deeper into the pre-design process, this number could change. We need to determine what facilities will be housed at this new location and what part of that shortage will be housed here.*
2. Ken Mohr – The new facility is not a total consolidation of all locations?  
*Brian, no. Which functions / Groups, from this will determine the services and space required. We are also very interested in advances and improvements within this specialized field, what's out there that we (WSP) may not be aware of.*

Below is the link to the Zoom recording of the information meeting, for your reference and records.

[https://des-wa.zoom.us/rec/share/CX05mfmBH2govZyHCdfQW0x40DbKKwe8DF70xkJr3j--zZPqOog\\_CfoxaDx1Ye4f.e3uwqZsqd2gJgDT-](https://des-wa.zoom.us/rec/share/CX05mfmBH2govZyHCdfQW0x40DbKKwe8DF70xkJr3j--zZPqOog_CfoxaDx1Ye4f.e3uwqZsqd2gJgDT-)

Thank you

**Gary Wendleken**

Project Manager / Construction Coordinator III

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