

**Capital Projects Advisory Review Board  
Board Development Committee Report for April 14, 2022 CPARB Meeting**

**Members:**

Bill Dobyns	CBRE	CPARB vice-chair
Linneth Riley Hall	Sound Transit	CPARB
Santosh Kuruvilla	Exeltech	CPARB
Irene Reyes	The Glove Lady	CPARB
Walter Schacht co-chair	Mithun	former CPARB chair
Robynne Thaxton interim co-chair	Thaxton Parkinson PLLC	CPARB
Olivia Yang	WSU	CPARB
Janice Zahn	Port of Seattle	CPARB chair

**1. Meetings:**

The BDC met on February 22, 2022 and March 14, 2022. Because of member absences, the BDC meeting on April 14, 2022 was canceled.

The BDC has set a standing committee time for the second Tuesday of the month.

**2. Issues:**

The BDC is working on the following issues:

**a. Public sector co-chair**

- Co-chair Bill Frare retired from the committee to focus on the Local Government Public Works Committee. A new, public sector co-chair needs to be appointed. The committee reached out to multiple candidates, but no one has accepted the invitation. In the interim, Robynne Thaxton is acting as co-chair.

**b. Recruitment and onboarding for new CPARB and PRC members.**

Our goal is to establish procedures and outreach opportunities for recruitment of new members and to update the educational materials for new members of CPARB and PRC.

**c. Revision of CPARB Bylaws**

**i. Updating based on changes to RCW 39.10.**

- Our current Bylaws are inconsistent with the latest changes to RCW 39.10. Examples are below:
  - CPARB numbers and composition has changed
  - PRC composition has changed
  - RCW 39.20.230 has been modified (powers and duties of CPARB)

**ii. Updating based on new issues.**

- We are looking into the conflict of interest provisions that are currently applicable to CPARB and the PRC and determining whether additional conflict of interest provisions should be enacted.
- We are also looking into whether the current Bylaws are consistent with good Board practices.