

PCAG Meeting Minutes

May 24, 2023

- Welcome
 - Facilitator: Jaime Rossman, Assistant Director of Contracts & Procurement, Department of Enterprise Services

- Legislative Updated: Rebecca Linville, Deputy Assistant Director of Contracts & Procurement, Department of Enterprise Services
 - HB 1471 Passed off House Floor
 - In Senate Committee, striker amendment: Restored provisions regarding equal compensation, in-state preference, and reciprocity in bidding
 - Intend to put forward with modifications in 2024
 - SB 5186 – Antidiscrimination in Public Contracting requires every state contract to include an antidiscrimination clause

- One Washington Update: Scott Kibler, Business Transformation Director, Office of Financial Management
 - One Washington is fully funded for one year on a performance-based contract
- Limited Purchase order to Pay – Agency Impacts:
 - Des: Load and Maintain Statewide Contracts and Cooperative Contracts in Workday
- Agencies that Encumber (21 agencies)
 - Purchase Orders (POs) originate from Agencies' legacy systems via an EIB
 - PO numbers will be autogenerated and agency legacy system PO will be stored in reference field
 - May create POs through the user interface
 - Two-way matching of PO to Supplier Invoice
 - May create encumbrances with a Journal

- *All Agencies*
 - Will enter the purchase authority on payments (derived from contract type and procurement method)
 - May create POs through the user interface – voluntary
 - May report on the commodity codes mapped to spend categories
 - May create encumbrances via Journals or POs– voluntary
 - Workday generated PO's will not be sent to the supplier
 - No PO approval process in Workday. PO approvals must occur in agency legacy systems
 - Agencies may utilize Workday to manage agency, convenience, emergency contract

- Procurement Risk Assessment Update: Christine Warnock, Enterprise Procurement Policy & Compliance Manager, Department of Enterprise Services
 - 2019 Procurement Risk assessment is now behind us. Most agencies received notification that their current risk level and delegations were remaining the same.
 - Looking at moving risk assessment process towards an audit approach to eliminate the back and forth.
 - DES will focus on adding value to assessing agency's risk, by applying a single delegated dollar value for all goods and services. The risk is not in the type of goods or service, but more so in the complexity of the contract.
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 - Please share your input regarding the pain points on the current process for risk assessments.

- Call for Agenda Items. Please email suggestions to DesCPAdmins@des.wa.gov