

Capital Projects Advisory Review Board
Education Connections Committee

Meeting Notes 5-31-2023

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Committee Members: (10 members, 6 = Quorum)

- | | | | |
|---|---|---|------------------------------------|
| x | Curt Gimmestad, General Contractors - AGC | x | Linneth Riley Hall (Transit) |
| x | Brian Aske (DBIA) | x | Robynne Thaxton (Private Industry) |
| x | Curtis Bennett (OMWBE) | x | Olivia Yang (Higher Ed) |
| x | Janet Jansen (State-DES) | | <i>Vacant</i> (MWBE) |
| x | Josh Klika (MRSC) | | <i>Vacant</i> (Trades\Labor) |

Guests:

Talia Baker, DES
Nancy Deakins, DES

Linda Shilley
Quinn Dolan

Meeting started at 7:46 am

Discussion Highlights:

Chair Gimmestad started the meeting at 7:46 am.

Talia Baker did a quick roll-call of members to establish a quorum.

A quick review of the meeting minutes from March 29, 2023 did not have any edits. Janet made a motion to approve the minutes and Olivia seconded the motion. The minutes were approved.

The previous meeting actions were reviewed starting with the mission statement and some edits resulting in the following mission statement:

To connect the design and construction community with education opportunities, including alternative public works contracting, to enhance industry knowledge, quality and efficiency towards successful outcomes.

Robynne moved to accept the mission statement, and Olivia seconded the motion. The mission statement was approved.

The next action item was for each agency to review what training they have available. Chair Gimmestad shared he had sent out a list from the AGC.

There are several links on the CPARB homepage near the bottom under Training Resources.

Olivia stated that having an inventory of topics would be helpful to identify what is still needed.

Some useful training options specific to CPARB could be a Webinar that explains the current legislation, or how to prepare to go before the Project Review Committee (PRC).

During the Recertification effort, different stakeholders took the lead to explain the sections that were changed during reauthorization. For current legislation outreach efforts, OMWBE could talk about State Certification, what that means, and when that takes effect. Bill Frare (DES), Jon Rose (MRSC) and Dawn Egbert (Ports and special purpose districts) could record their specific efforts to the Statewide Small Works Roster implementation.

In regard to the PRC, there is a workgroup that was developed this spring by CPARB (the Project Feedback Process Workgroup) to address issues that have come up to the PRC regarding misuse of alternative public works, and there has been some suggestion that they may be able to address a variety of issues within the construction community. This workgroup may be able to help identify gaps in the available training resources.

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There are areas where a lack of education on common expectations of Public Owners is felt but not addressed or other similar topics.

Linneth suggested backtracking a bit to Topics vs. Training Resources. Should the Training Resources listing have a list of topics available with links to the organization providing it, or by organization with a list of topics?

Olivia suggested keeping the list of organizations providing the training to minimize the maintenance. Since the organizations are already maintaining their training calendars, it would be more practical and still effective.

Chair Gimmestad agreed. The AGC already has topics to click on to filter the available courses by. There isn't a need to reinvent the process.

Linneth also agreed, her point was directed toward individuals new to the industry who may not know what each organization offers so would not know what is available without taking the time to explore. There is nothing currently available to indicate what types of classes or opportunities are available with each organization.

Olivia shared that having a webpage with these links is a good start, and this group can expand on it.

Talia shared that past practice has been to post bullets of upcoming classes under the agency providing the training when someone has brought it to her attention. She hasn't had the time to review each organization's course catalogs to list classes coming up, so perhaps there is another way to identify what courses are available by organization.

Robynne suggested a paragraph that explains what types of classes are available through each organization. This group could continue to look for resources, make sure the classes are applicable to CPARB interests, and provide links to their training opportunities or catalog pages. There was general agreement that this could be very helpful.

Some other possible resources could be the American Council of Engineering Companies (ACEC), AGC America, and MCA which can be added to the website. Chair Gimmestad will see if there any specifics [to the AGC of America] he can recommend. Perhaps a summary of 4-5 classes of courses and events available within each organization could be provided.

Next Steps for this group:

- Are there updates to the current links?
- Do the identified organizations provide the types of classes this group feels are relevant?

As representatives of CPARB, it would be important to remember our role as a broker of information and resources vs. training development.

Next Meeting: June 28, 2023

Action items:

1. Homework for all – Members send an inventory list of agency training to Talia
2. Unexplored topics and Potential Content Development Partners (ie. Small business certification, signing up to be on the SWR, how to prepare to go before the PRC - Owner readiness and information\expectations training, etc.)
3. Description of what each agency provides – Talia?

Meeting adjourned at 8:35 am

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References/Resources:

[American Council of Engineering Companies \(ACEC\)](#)

[Mechanical Contractors Association of Western Washington \(MCAWW\)](#)