

Capital Projects Advisory Review Board
Education Connections Committee

Meeting Notes 3-27-2024

Page 1 of 2

Committee Members: (8 filled positions, 5 = Quorum)

- | | |
|--|--|
| <input type="checkbox"/> Curt Gimmestad (GC & AGC) | <input checked="" type="checkbox"/> Linneth Riley-Hall (Transit) |
| <input checked="" type="checkbox"/> Brian Aske (DBIA NW) | <input checked="" type="checkbox"/> Robynne Thaxton (Private Industry) |
| <input type="checkbox"/> Curtis Bennett (OMWBE) | <input checked="" type="checkbox"/> Olivia Yang (Higher Ed) |
| <input checked="" type="checkbox"/> Janet Jansen (State - DES) | <input type="checkbox"/> Vacant (MWBE) |
| <input checked="" type="checkbox"/> Josh Klika (MRSC) | <input type="checkbox"/> Vacant (Trades\Labor) |
| | <input type="checkbox"/> Nicky, Budnuchit (OMWBE proxy) |

Guests:

Talia Baker, CPARB Staff

Janice Zahn, CPARB Chair

Meeting started at 7:46 am

Robynne Thaxton started the meeting after obtaining a quorum.

Chair Gimmestad was unavailable, so Chair responsibility was shared through the meeting.

There was a suggestion that perhaps this committee should only meet on alternating months.

The Committee elected to defer approval of the 2/28/2024 minutes to the April meeting.

With a minor adjustment to correct meeting dates on the agenda, Robynne moved to approve the agenda. Janet Jansen and Josh Klika seconded the motion, and it was approved unanimously.

Discussion Highlights:

BE/DBI Best Practices Webinar

Olivia shared that she wasn't able to connect with all the folks she was hoping to. She intended to connect with project folks who are owners, contractors and trade partners to talk about their practices in removing barriers to opportunities, capitol and training. She was hoping they could share what practices they have in place that might be helpful to share. She did get some volunteers to help. Robynne will share Rachel Pease's contact information with Olivia. Rachel is with BNBuilders and was just voted in as the DBIA BE/DBI Committee Chair.

Outreach Opportunities

Robynne will be speaking at the AWMBE Contractor's Day next week (*Irene Reye's nonprofit organization*). She will put in a plug for additions to the CPARB Training Directory. Robynne asked if there was someone like Lekha Fernandes who can help distribute information to the greater DBE community? The committee was going to talk to Curtis Bennett with OMWBE, but he hasn't been available for the last 2 ECC meetings. It might be helpful if there were single points of contact with the bigger organizations like AIA, ACEC, SAMEE or other engineering organizations. Even [Construction Owners Association of America \(COAA\)](#) may be a helpful resource. Linneth suggested [National Institute for Government Procurement \(NIGP\)](#) may be a great outreach organization to connect with. ([Washington Chapter – Department of Enterprise Services](#))

Josh Klika suggested MRSC could possibly hold a webinar to talk about the CPARB Education Connections Committee and the resources available since some of their resources are linked to CPARB. This group could discuss what would that look like if the group is interested. (what's the audience, the message, etc.)

Identify what is missing from current content?

Robynne asked if there were any new project managers, trainees or mentees who is eager to take on a research project? Maybe ECC members can see if there is someone in their organization to review and analyze what might be missing. Since the Directory is a living document, updates can happen whenever a new resource is identified, so perhaps this isn't a topic that needs to be pursued at this time.

There was some conversation about how important it is to gain the perspective of the contractors and subcontractors on the delivery methods. That can also be an outreach opportunity.

Next Steps

Identifying standardized pieces of GC/CM & DB training that can be consistent between them. Collaborative contracts should look like collaborative contracts. Brian noted that the last discussion suggested a review of the current training format which should include a Lecture, case study and an exercise so they are consistent. Both the GC/CM and DBIA have current trainings which would be reviewed. Also there was discussion that JOC should have a similar format and could be set up as a recorded Webinar. Talia shared that Curt Gimmestad was going to reach out to the new JOCE Committee Co-Chairs to find out how they have structured the trainings they've been doing. This Committee might be able to identify a training platform to host the JOC Training which would round out the available alternative delivery training opportunities. DBIA will only host DB related training. The AGC may Dan Morris

Olivia suggested Curt receive the assignment to connect with Dan Morris and the JOCE Committee and suggest they use the JOC Best Practices to develop a Webinar hosted by the AGC.

Maybe the ECC members could consider recruiting some experienced owners to help develop a webinar for first time owners going to the PRC. MRSC might be able to host an Owner-Specific training since they set up an alternative delivery webpage. Josh will put it on his team's list for the year, and will reach out to the PRC to assist. Robynne will help put together a list of potential contacts and possible content. Olivia will reach out to some owners to see if there is interest like (Linneth, Jessica Murphy, and Kyle Twohig). There might be useful information from the CMAA meeting next week as well.

Next Meeting: 5/29/2024

- Agenda
- Minutes from 4/24/2024
- Check in on the JOC Training
- Check in BE/DBI Webinar
- Check in on PRC Training Schedule
- Discuss Owner Readiness training before going to the PRC
- Identify Next Steps
- Establish Next meeting Agenda

Robynne moved to adjourn and Olivia 2nd the motion.

Parking Lot:

- Lessons Learned

Action items:

1. Curt and Brian will discuss Design-Build training updates, and Curt and Linneth will discuss possible GC/CM training updates.
2. CPARB will have a discussion regarding the direction of the JOCE Committee.
3. Talia will reach out to PRC Leadership regarding a training schedule.
4. Chair Gimmestad has a community member who may be interested in filling the MBE position. He will reach out to them.

Meeting adjourned at 8:28 am