

Capital Projects Advisory Review Board

Virtual Meeting Via Teams

Meeting ID: 243 260 874 501 PC: G8Lg3qF6

MEETING AGENDA

April 10, 2025

MEMBERS

Total = 25 Members: 21 Voting Positions, 11 = Quorum

Linneth Riley-Hall (Chair)	Transit	Irene Reyes	Private Industry
Keith Michel (Vice-Chair)	General Contractors	Steven Russo	Specialty Contractors
Robert Blain	Counties	John Salinas II	Specialty Contractors
Garett Buckingham	Public Hospital Districts	Kara Skinner	Insurance/Surety Industry
Lekha Fernandes	OMWBE	Rep. Mike Steele	House of Representatives (R)
Bobby Forch, Jr.	Disadvantaged Businesses	Robin Strom	General Contractors
Erin Fraser	Construction Trades Labor	Rep. Steve Tharinger	House of Representatives (D)
Bill Frare	Dept. of Enterprise Services	Robynne Thaxton	Private Industry
Sen. Bob Hasegawa	Senate (D)	Sen. Judy Warnick	Senate (R)
Bruce Hayashi	Architects	Olivia Yang	Higher Education
Santosh Kuruvilla	Engineers	Vacant	Construction Trades Labor
Karen Mooseker	School Districts	Vacant	Ports
Mark Nakagawara	Cities		

AGENDA ITEMS	Purpose	Time	Presenter
Board Members and Public joining call	Gathering	7:45 am	Teams
Call to Order & Roll Call for Quorum	Information	8:00	Linneth\Talia Baker
Welcome Board Members & Introductions	Information	8:01	Linneth Riley-Hall
Approve Agenda	Action	8:02	Keith Michel
Approve Meeting Minutes from 2/13/2025	Action	8:03	Keith Michel
Invitation for Public Comments	Information	8:04	Keith Michel
Chair Report	Information\Action	8:05	Linneth Riley-Hall
LEGISLATION OF INTEREST	Information	8:09	Talia Baker/Nancy Deakins
PRC APPOINTMENTS:	Action	8:15	
<ul style="list-style-type: none"> Owner Ports Construction Trades labor Owner Cities Owner Counties Owner Transit Specialty Subcontractors 			
BREAK 10 MINUTES – BACK AT 9:10		9:00	ALL
COMMITTEE & WORKGROUP REPORTS:			
Board Development Committee	Information\Action	9:15	Linneth Riley-Hall
BE/DBI Committee	Information\Action	9:23	Lekha\Santosh
Project Review Committee	Information	9:36	Jessica Murphy \ Dave Johnson
GC/CM Committee – GC/CM Best Practices manual submission	Information	9:54	Nick Datz
NEW BUSINESS			
Member Ideas \ Discussion Time			Linneth Riley-Hall
<ul style="list-style-type: none"> Stipends for volunteers Bonding/retainage from other states (BE/DBI Committee) Construction Cost Escalation Data (discussion/guidance New Committee?) 	Information Discussion Discussion\Action (?)	10:18 10:43	Talia Baker ? Nancy
ADMINISTRATIVE			
Budget Report (see pre-read) (10:16)	Information\Action		Talia Baker/Nancy Deakins
Recap of Action Items	Information\Action	11:00	Nancy Deakins
May 8, 2025 Draft Agenda	Discussion	11:03	Keith Michel
ADJOURNMENT	Action	11:08	Linneth Riley-Hall

CPARB Members agree to uphold the following commitments at all meetings: Respect, Purpose, Listen to Understand, Accountability, and Inclusion

2025 Dates: 5/8, 9/11, 10/9, 12/11

DES Support: Nancy (360) 280-6236, Talia (360) 790-8322, Monique (360) 951-5352

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Board Parking Lot Items:

- How to address Core Values as identified 2/11/2021
- Board Retreat – desire and timing

• IMPORTANT DEADLINES

- ✓ All meeting **Pre-Reads due 1 week prior to the next Board Meeting**
- ✓ Per RCW **39.04.154** CPARB Report to the Legislature - review construction cost escalation data and make recommendations to the appropriate committees of the legislature on adjustments to the contracting thresholds per RCW **39.04.152**.

CPARB Member Shared Commitments:

We will embody the commitment of **Respect** by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

We will embody the commitment of **Purpose** by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

We will embody the commitment of **Listening to Understand** by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting.

We will embody the commitment of **Accountability** by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

We will embody the commitment of **Inclusion** by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.

May 8, 2025 Meeting:

- Minutes 4/10/2025
- Legislation of Interest **and follow up**
 - CPARB bills that died
 - Updates to Bidder Responsibility Criteria? (HB 1549?)
 - Next Steps
- Committee/Workgroup Reports:
 - Board Development (Mentors for incoming members?)
 - BE/DBI Committee
 - JOC Evaluation Committee
- PRC Appointments
- **Cost Escalation Review (AGC and/or OFM?)**
- **Stipends & Budget**
- New Business
- Recap of Action Items