

Committee Chair\Co-Chairs:

Gina Owens & Aleanna Kondelis

Committee meeting dates since last CPARB meeting:

1/16/25

Current Activity\Specific Issues being addressed:

Subcontractor Outreach & Education – The main goal of the USDR JOC research project was to determine if there was an interest or need for JOC training among the subcontracting community. Based on the research results, we would like to take advantage of events that are already widely advertised and well-attended.

Two events that we plan on participating in are:

- The City of Seattle Reverse Vendor Trade Show (June 26th, Seattle Center Fisher Pavilion)
- Regional Contracting Forum (Date, Sponsor/Host, & Location – TBD)

The suggested format is:

- Present a concise 1hr JOC training/informational presentation that is focused on the subcontractors' participation/experience.
- Offer the presentation 2-4 times, depending on the overall length of the event.
- JOC Contractor Meet & N Greet - invite and provide a table for ALL JOC Prime contractors to meet subcontractors face to face between training sessions.
- JOC Primes to bring subcontracts, onboarding information, etc.

Timeline of deliverables (if any):

5/1/25 – Subcontractor Training Presentation (will submit as pre-read with report for 5/8/25 meeting)

Board Action needed (if any):

None

Reports to CPARB can be provided in one of the following ways:

1. Written w/o discussion (pre-read only, no time on the agenda)
2. Written w/discussion (pre-read with some discussion. 5-10 minutes on the agenda)
3. Written w/ Board Action (pre-read with an ask from the Committee 5-10 minutes on the agenda)
4. Verbal with presentation (may include Board Action. Mostly for reports, proposed changes to existing documents, legislation, and draft updates needing CPARB approval, etc. please include time needed on the agenda)
5. Verbal only (5-10 minutes on the agenda)