

Capital Projects Advisory Review Board
Board Development Committee

Meeting Agenda
 September 2, 2025
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Committee focus:

To aid in candidate outreach, recruitment, improve transitioning, and educating new board members on the roles, operating procedures, and the scope of the board.

(11 Active Members; 6 = Quorum)

	Linneth Riley-Hall, Co-Chair	Sound Transit\Owner Transit	CPARB
	Jessica Murphy, Co-Chair	Public Owner – Cities	PRC
	Lekha Fernandes	OMWBE	CPARB
	Bruce Hayashi	Architects/Labor/Other	CPARB
	Dave Johnson	General Contractors & PRC Chair	PRC Leadership
	Santosh Kuruvilla	Exeltech\Engineers	CPARB
	Eza Agoes	PRC Vice Chair	PRC Leadership
	Mike Pellitteri	Private Industry/Specialty Contractor	PRC
	Irene Reyes	The Glove Lady\Private Industry\MBE	CPARB
	Olivia Yang	WSU\Higher Education	CPARB
	Janice Zahn	Port of Seattle\Ports	Emeriti

AGENDA

Item	Purpose	Presenter	Time
Welcome	Information	LRH	4:00
Review and approve agenda	Action	All	
Review / Approve minutes 7/1/2025	Action	All	
Invitation to public to participate	Information	LRH	
Continue JOC Evaluation Committee Status o recommendation to CPARB o training	Information		4:10
Small Works Roster Budget Recommendations <i>(funding not approved by Legislature for Dept. of Commerce)</i> o donations o charging for service o other <i>(possible legislation?)</i>			
Strategic Planning <i>(Continued Discussion)</i> - assess where items need to be added for consideration #3 - Creating a feedback loop for lessons learned #4 – Reimagining the Project Review Committee	Discussion		4:25
New Issues - Update to BDC Mission? -	Discussion		4:45
Set agenda for next meeting 10/7/2025: - Approve Agenda & Minutes from 9/2/2025 - Continue to review list and assess where items need to be added for consideration	Discussion	All	4:55
Adjourn	Action	All	5:00

The committee meeting will be conducted virtually via the TEAMS platform.

PARKING LOT:

- PRC Position Descriptions
- Resources subsection on webpage
- Recruitment material for CPARB & PRC

ACTION ITEMS FROM THE LAST MEETING:

1. BDC members will read the JLARC Report and October 22, 2021, CPARB letter to JLARC on the formulation of the JOC Best Practice Guidelines.

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STRATEGIC PLANNING ISSUES LIST

Issue	Objectives	Action Needed:	Completed
1. Owner\stakeholder readiness 2. Determining who is the 'public works cop\enforcement' (<i>How to report potential violations</i>) 3. Creating a feedback loop for lessons learned	<i>Provide guidance to public agencies and collective construction industry for successful accountable public works contracting.</i>	(1) Education <ul style="list-style-type: none"> • Other Owners • MRSC – Webinar Owner\Owner • Attend PRC reviews • Mutual 'report cards'? (<i>consider small firms as well</i>) (2) Use potential violation report form – online	(1) In process (2) In process
4. Reimagining the PRC <ul style="list-style-type: none"> a. What is the role of the PRC? <ul style="list-style-type: none"> i. <i>Original intent?</i> ii. <i>Current Role?</i> iii. <i>Future?</i> b. Having the right people on the PRC... 	Control to ensure alternative delivery is used appropriately. Provide resources \ opportunity for project success	Review the whole PRC process Consider Public Bodies who have had (a certain #) certifications w/o issue to no longer need to go to the PRC.	
5. Defining CPARB's value add for public works <ul style="list-style-type: none"> a. Taking stock of accomplishments b. Standardize decision-making in committees and on the board (<i>recommendations include legislative reports</i>) 	# of reports / recommendations to the Legislature that have been adopted <i>Advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.</i>		
6. Conducting an outcome-oriented review of the strategic plan (<i>sequential with priority 1 & 2</i>) <ul style="list-style-type: none"> a. Defining measurable goals b. Describing interim steps c. Creating actionable outcomes 7. Discussing ethical considerations for membership for CPARB, PRC or Committees <ul style="list-style-type: none"> a. Building in capacity (<i>bringing in individuals to participate</i>) 	Ethics Board presentation annually at CPARB and PRC BMs.	ECC take on?	
8. Reauthorization and how to streamline it; (<i>sequentially dependent on other issues being addressed</i>) – <i>Report due by 2031 (2-yrs to dev)</i> <ul style="list-style-type: none"> a. What should the Board Development Committee's role be? (<i>regarding strategic plan and reauthorization</i>) b. Setting the number of years for reauthorization c. Reading the JLARC studies to see what they said in 2019 and 2012 			

Vision:

- What CPARB should be doing (4 themes/guiding principles)
- Betterment of Public Contracting / Improving Outcomes
 - Active Industry Engagement
 - Help Legislators make good laws / Improve the process
 - Maintaining and measuring accountability and transparency