

BE\DBI Committee

Report to CPARB

9/11/2025

Page 1 of 1

Committee Chair\Co-Chairs: Lekha Fernandes/Irene Reyes/Santosh Kuruvilla

Committee meeting dates since last CPARB meeting: 5/21 & 7/16

Current Activity\Specific Issues being addressed: Best Practice on Retainage and Change Orders

Timeline of deliverables (if any): Discussion on topic above during the meeting

Board Action needed (if any): Review and Provide Input for Vote Next Meeting on Best Practice Publication on CPARB Website

Note to Committee Chairs:

Reports to CPARB can be provided in one of the following ways:

- 1. Written w/o discussion (pre-read only, no time on the agenda)*
- 2. Written w/discussion (pre-read with some discussion. 5-10 minutes on the agenda)*
- 3. Written w/ Board Action (pre-read with an ask from the Committee 5-10 minutes on the agenda)*
- 4. Verbal with presentation (may include Board Action. Mostly for reports, proposed changes to existing documents, legislation, and draft updates needing CPARB approval, etc. please include time needed on the agenda)*
- 5. Verbal only (5-10 minutes on the agenda)*