

Capital Projects Advisory Review Board

Virtual Meeting Via Teams

Meeting ID: 225 470 475 865 3 PC: gX6jK7ot

MEETING AGENDA

September 11, 2025

CPARB Mission:

To provide an evaluation of public capital projects construction processes, including the impact of contracting methods on project outcomes, and to advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.

MEMBERS

Total = 25 Members: 21 Voting Positions, 11 = Quorum

Linneth Riley-Hall (Chair)	Transit	*Irene Reyes	Private Industry
*Keith Michel (Vice-Chair)	General Contractors	Steven Russo	Specialty Contractors
Robert Blain	Counties	*John Salinas II	Specialty Contractors
Garett Buckingham	Public Hospital Districts	Kara Skinner	Insurance/Surety Industry
*Lekha Fernandes	OMWBE	Rep. Mike Steele	House of Representatives (R)
*Bobby Forch, Jr.	Disadvantaged Businesses	Robin Strom	General Contractors
Erin Fraser	Construction Trades Labor	Rep. Steve Tharinger	House of Representatives (D)
Sen. Bob Hasegawa	Senate (D)	Robynne Thaxton	Private Industry
Bruce Hayashi	Architects	Sen. Judy Warnick	Senate (R)
Santosh Kuruvilla	Engineers	*Olivia Yang	Higher Education
Karen Mooseker	School Districts		
Heather Munden	Ports	Vacant	Dept. of Enterprise Services
*Mark Nakagawara	Cities	Vacant	Construction Trades Labor

AGENDA ITEMS	Purpose	Time	Presenter
Board Members and Public joining call	Gathering	7:45 am	Teams
Call to Order & Roll Call for Quorum	Information	8:00	Talia Baker
Welcome Board Members & Introductions	Information	8:03	Linneth Riley-Hall
Approve Agenda	Action	8:08	Linneth Riley-Hall
Approve Meeting Minutes from 5/8/2025	Action	8:10	Linneth Riley-Hall
Invitation for Public Comments	Information	8:12	Linneth Riley-Hall
Chair Report (plus moments of silence)	Information\Action	8:15	Linneth Riley-Hall

COMMITTEE & WORKGROUP REPORTS:

JOC Evaluation Committee	Information\Action	8:20	Gina Owens\Aleanna Kondelis
Board Development Committee			
• Small Works Roster Public Works Training Budget Issues	Information	8:38	Jon Rose, MRSC
• JOC Evaluation Committee Disbursement	Action	8:59	Linneth RHI & Jessica Murphy
• Strategic Plan	Information		
Construction Cost Escalation (for SWR) Committee	Information	9:20	Olivia Yang
BE/DBI Committee	Information\Action	9:29	Lekha\Santosh\Irene

BREAK – 10 MIN

9:40

Project Review Committee	Information	9:55	Dave Johnson\Eza Agoes
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NEW BUSINESS

Prompt Pay	Information	10:04	Olivia Yang
Member Ideas \ Discussion Time			Linneth Riley-Hall
• Sales Tax for Professional Services on DB projects	Discussion		Robynne Thaxton
• Lessons Learned Forum or Project Presentations	Discussion		Santosh Kuruvilla

ADMINISTRATIVE

2026 Meeting Dates: 2/12, 4/9, 5/14, 9/10, 10/8, 12/10 (proposed)	Information\Action	10:26	Talia Baker
Budget Report	Information	10:30	Nancy Deakins
Recap of Action Items	Information\Action	10:35	Nancy Deakins
October 9, 2025 Draft Agenda	Discussion	10:40	Linneth Riley-Hall
ADJOURNMENT	Action	10:48	Linneth Riley-Hall

Board Parking Lot Items:

- How to address Core Values as identified 2/11/2021

CPARB Members agree to uphold the following commitments at all meetings: Respect, Purpose, Listen to Understand, Accountability, and Inclusion

2025 Dates: 10/9, 12/11

DES Support: Nancy (360) 280-6236, Talia (360) 790-8322, Monique (360) 951-5352

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IMPORTANT DEADLINES

- ✓ All meeting **Pre-Reads due 1 week prior to the next Board Meeting**
- ✓ Per RCW **39.04.154** CPARB Report to the Legislature - review construction cost escalation data and make recommendations to the appropriate committees of the legislature on adjustments to the contracting thresholds per RCW **39.04.152**.
- ✓ Any proposed legislation for 2026 due to CPARB **10/9/2025**

CPARB Member Shared Commitments:

We will embody the commitment of **Respect** by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

We will embody the commitment of **Purpose** by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

We will embody the commitment of **Listening to Understand** by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting.

We will embody the commitment of **Accountability** by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

We will embody the commitment of **Inclusion** by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.

October 9, 2025 Meeting:

- Minutes 9/11/2025
- Committee/Workgroup Reports:
 - Board Development (Mentors for incoming members?)
 - BE/DBI Committee
 - Construction Cost Escalation Committee
 - PRC
- **WSU DB Demonstration Projects report?**
- **Legislation of Interest**
- New Business
- Recap of Action Items

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