

**All Interested Parties
Letters of Interest
CPARB Project Review Committee (PRC) Vacancies
Due Date: May 2, 2016**

The Capital Projects Advisory Review Board ([CPARB](#)) is *seeking letters of interest* from individuals knowledgeable in the use of alternative public works contracting procedures *to serve three-year terms on its Project Review Committee (PRC).*

Representatives

2 - General Contractors
1 – Specialty Subcontractor
1 – Construction Manager
1 – Construction Trades Manager
1 – Private Sector

[CPARB](#) is a state board created (see [RCW 39.10](#)) to provide evaluation of public capital project construction processes including the impact of contracting methods on project outcomes and to advise the legislature on policies related to public works delivery methods.

CPARB's [Project Review Committee](#) (PRC) was created to review and approve projects and project teams proposing to use the General Contractor/Construction Manager (GC/CM) and Design Build (DB) contracting methods on projects and project teams and to certify public bodies for three years to use these procedures without having to submit project applications to the PRC. The PRC is comprised of members from many different public and private entities with wide variety of backgrounds, expertise and experience.

For more information on the committee, go to the CPARB's PRC website or the legislation:

39.10.240	Project review committee -- Creation -- Members.
39.10.250	Project review committee -- Duties.
39.10.260	Project review committee -- Meetings -- Open and public.
39.10.270	Project review committee -- Certification of public bodies.
39.10.280	Project review committee -- Project approval process.
39.10.290	Appeal process.

CPARB will review letters of interest during its May 12, 2016 meeting and at subsequent meetings until positions are filled.

The PRC committee may meet as often as bi-monthly. Panels of at least six committee members will be chosen to review project applications and will be expected to review several project applications prior to each meeting. Short oral presentations will be presented to the PRC during the public meeting. Committee members will be compensated for reasonable travel expenses.

If you are interested in serving, **or for reapplying for your current seat**, please prepare a short letter of interest that will be posted on the [CPARB website](#) as a pre-read. Please include:

- *Your name, title, and company or public agency name*
- *Name of seat applying for in subject line*
- *Work address, email address and best contact phone number*
- *Short paragraph which highlights your skills, background or special knowledge in alternative public works methods as detailed in RCW 39.10.*
- *Three references with contact information*

Email your letter of interest to: Danelle Bessett, CPARB Administrative Staff, Engineering & Architectural Services, Washington State Department of Enterprise Services at danelle.bessett@des.wa.gov **by 5:00 p.m., May 2, 2016.** (Applications received after this date may be considered by the Board in the future.) Please direct questions to Danelle via e-mail or phone at 360.407.8243.