

Procurement Reform Project

Ready

Doing

Done

Small

Convenience Contracts
Develop Policy, Processes, Best Practices and/or Tools to meet the intent of RCW 39.26.060
0%

Bond(s)
Develop Policy, Processes, Best Practices and/or Tools to meet the intent of RCW 39.26.190
0%

Complaints & Protest
Develop Policy, Processes, Best Practices and/or Tools to meet the intent of RCW 39.26.170
25%

Cooperative Purchasing
Research available cooperative purchasing opportunities and make recommendations for participation
0%

2013 Technical Assistance to Small Business Report
Meet the RCW 43.19.727(1) bi-annual reporting mandate providing verifiable information regarding the effects of Technical Assistance is having on small business
99%

Agency Contract Reporting Pilot (Transparency)
Pilot the process and tool used to facilitate agencies providing data to meet the mandates of RCW 39.26.210(1)
99%

Risk Assessment Implementation
Establish a schedule and communication plan to deploy risk assessment tool to assess and validate an agencies risk for purposes of delegating the appropriate purchasing authority to remaining agencies
80%

Agency Contract Reporting (Transparency)
Develop the technical tool and process to facilitate the collection and storage of specific contract and related procurement data as defined by RCW 39.26.210(1) and make the data publicly available
100%

Procurement Training Project – Phase 1
Develop and deploy training for Sole Source contracting and Agency Contract Reporting to meet immediate training requirements.
100%

Medium

eSignature
In concert with eBid or Separate Project Explore Alternatives Available to Use eSignatures during Procurement Processes
0%

Model Contracts / Templates
Develop & Publish Reference Library, in concert with the Procurement Manual, Standardized Model Contracts and Templates
10%

Procurement Manual
Develop & Publish a Comprehensive Manual which may include Best Practices and Guidelines for Contracting, Purchasing, Contract Management, Current Policies and Recommended Processes
0%

WEBS Phase X
Future Updates to Facilitate Changing Policies and Data Collection for Reporting
0%

Development & Review of Procurement Reform Policies and Rules
Policies and Rules Not Already Addressed and Model Process to Review Existing
0%

Debarment
Develop policy, rules and model processes to implement and affect the authority to debar contractors from doing business with the state per RCW 39.26.200
80%

Model Plan
Develop a model plan for state agencies to increase the number of small businesses registered in WEBS, the number of those registered small businesses annually receiving state contracts, and the percentage of state dollars spent for goods and services from registered small businesses; to meet RCW 43.19.725
5%

Initial Delegation of Authority
Through in-person engagement with each state agency, issue the appropriate delegation of authority for purchasing good and services. Develop and implement a process to review and issue additional delegated authority as requested; and a model on-going review and delegation process in concert with the Risk Assessment tool.
98%

Risk Assessment Pilot
With the assistance of representatives from a cross-section of small, medium and large agencies, develop and pilot a risk assessment tool to assess and validate an agencies risk for purposes of delegating the appropriate purchasing authority.
95%

Small, Mini, Micro Business Reporting
Develop or retool existing systems to allow for the collection and accurate reporting of data regarding the number of small businesses registered in WEBS, the number of those registered small businesses annually receiving state contracts, and the percentage of state dollars spent for goods and services from registered small businesses; to meet RCW 43.19.725
95%

Sole Source Contract Database Project
Repurpose and develop a technical system, manual and training to meet the collection, storage and reporting needs per policy and RCWs 39.26.040
100%

Develop, Review and Publish Policies
Delegation of Authority (DES-090-00)
Sole Source Contracts (DES-140-00)
Emergency Procurement/Purchases (DES-130-00)
Direct Buy Procurements/Purchases (DES-125-03)
Complaints and Protests (DES-170-00)
Agency Contract Reporting (DES-210-01)
Protest Bonds (IN DRAFT)

Large

eBid
Explore SAAS Bidding Solutions
1%

Procurement Training Project – Phase 2
Develop a comprehensive Procurement Training and Certification Program for procurement of goods and services.
10%

Develop and Facilitate 18 Work Groups Comprised of Agency, Vendor and Business Communities
Provide Input and Proposals Regarding Procurement Reform Policies and Process

