



State of Washington
Department of General Administration

210 11th Avenue, SW • PO Box 41017 • Olympia, WA 98504-1017
(360) 902.7400 • FAX (360) 586.4944

April 20, 2009

Mr. Jay Field,
Contracts and Procurement Manager, Agency Purchasing Representative
Department of Health
Post Office Box 47905
Olympia, Washington 98504-7905

SUBJECT: Delegated Purchase Authority

Dear Mr. Field:

I have reviewed your petition to renew the Department of Health (DOH) delegated purchasing authority and to include purchase authority with regard to the purchase boat maintenance. In my assessment, I believe it is in the best interest of the state to grant your request. Accordingly, DOH's updated purchase authority shall be effective from the date of this letter and the following conditions shall apply:

- This purchase authority will be automatically renewed at the beginning of each biennium unless the OSP decides to terminate or modify otherwise at any time and at its sole discretion.
- This purchase authority is issued to DOH as a supplement to the general delegated purchase authorities issued to all agencies through the Washington Purchasing Manual (WPM).
- Purchases conducted in exercising this purchase authority must be conducted according to requirements outlined in the WPM.
- This purchase authority is not to be perceived as sole source authorization of any kind.

Should there be any questions regarding this delegated authority, please contact Steve Krueger, Protest and Policy Manager at (360) 902-7233 or skruege@ga.wa.gov.

Sincerely,

Christine Warnock, CPPO, CPPB
State Purchasing Agent

CW: sjk

cc: Steve Krueger, Protest and Policy Manager, GA Services Division

Specific Purchase Authority Delegated
Washington State Department of Health

Effective Date: Date of this letter

S-1 Purchase up to the sealed bid limit

If no state contract exists, the Washington State Department of Health is delegated authority to purchase goods and services with a value up to the sealed bid limit in effect at the time of purchase. This limit reflects the cost of the acquisition to the agency before any trade-in, sales tax, freight charges and other government fees and taxes. With the exception of boat maintenance, excluded from this authority are those goods and services listed in Section 8 Non-Delegated Purchases of the Washington Purchasing Manual. There is no maximum aggregated spend limit under this authority.