

PCAG Meeting Minutes

February 17, 2021

- Welcome and introductions
 - Facilitator: Rebecca Linville-Deputy Assistant Director, Department of Enterprise Services
 - Scott Schade is the new One Washington Senior Project Manager.
 - Elena McGrew is the new Enterprise Procurement Contracts Manager. She is replacing Corinna Cooper.
- Legislative Update
 - Greg Tolbert- Legal Services Manager, Department of Enterprise Services
 - Mid-session update
 - Bills that impact contracts & procurement, public works contracts, and contracts.
- Supplier Diversity
 - Shana Barehand-Business Diversity & Outreach Manager, Department of Enterprise Services
 - PIE Team introduction
 - Program goals-removing barriers for small, diverse and veteran owned businesses
 - Developing new procurement inclusion and equity processes.
 - Disparity study recommendations
 - Strategic Plan Roadmap
- DES Policy Check-In
 - Christine Warnock-Enterprise Procurement Policy & Compliance Manager, Department of Enterprise Services
 - Policies they are currently working on are:
 - Contract Management
 - Procurement Bonds
 - Refresh of Complaints & Protest
 - Refresh of Emergency Purchases
 - Refresh of Agency Contract Reporting
 - Supplier Diversity Policy
 - They are currently developing a training program for the supplier diversity policy.
- Roundtable
- Call for facilitators
 - Does the monthly cadence work for everyone? Yes, everyone agrees the frequency of meetings is good.

- No volunteers to facilitate. If most presenters are from DES, it makes more sense to have a DES facilitator for the meeting.
- Future agenda topics
 - Would like updates on upcoming and ongoing procurements.
 - An update on WEBS.
 - Strategic plan/DES Internal policy-would like a more thorough update.
 - A SEEP Toxic workgroup update.
- Adjourn