



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES
1500 Jefferson, Olympia, Washington 98504

October 27, 2011

OSP Directive 10-11

TO: Agency Directors and State Agencies Purchasing Representatives

FROM: Christine Warnock, Chief Procurement Officer

SUBJECT: Update to the Washington Purchasing Manual

The Washington Purchasing Manual (WPM) has been updated to align with the laws and requirements associated to the creation of the Department of Enterprise Services (DES). Other changes include:

- Improved clarification based on the feedback received since the last release.
- Restructuring the information to reflect a more intuitive and logical flow.
- Adjustments to the Direct Buy (\$5,000) and Sealed Bid (\$50,000) thresholds.
- Minor administrative updates, corrections and repairs.
- The addition of new guidance related to:
 - Performance Based Contracting.
 - Advancement of Veteran Owned Business and Washington Businesses.
 - Purchase of Food Grown in Washington.

This version of the WPM has been reviewed and approved by the AAG representing DES/OSP. Any questions should be directed to Steve Krueger, Protest and Policy Manager at (360) 407-9400.