



State of Washington
Department of General Administration

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January 6, 2009

Dave Davis, Purchasing and Materials Manager
Washington State Department of Transportation
2214 RW Johnson Blvd. SW
Tumwater, WA 98512

SUBJECT: Updated Specific Purchase Authority

Dear Mr. Davis:

I have reviewed your request to modify Washington State Department of Transportation (WSDOT) Specific Purchase Authority and as discussed at our most recent customer meeting, I believe it is in the best interest of the state to grant your request. Accordingly, the WSDOT's specific purchase authorities have been revised and the following conditions shall apply:

- These specific authorities will be automatically renewed at the beginning of each biennium unless the Office of State Procurement (OSP) decides to modify otherwise at any time and at its sole discretion.
- The specific authorities are issued to WSDOT as a supplement to the general delegated purchase authorities issued to all agencies through the Washington Purchasing Manual (WPM).
- Purchases conducted in exercising these authorities must be conducted according to requirements designated in the WPM.
- Any authorized purchase that meets World Trade Organization (WTO) eligibility criteria as outlined in the WPM must be coordinated with the OSP to ensure WTO compliance.
- These specific authorities are not to be perceived as sole source authorization of any kind.

Should there be any questions regarding this specific authority, please contact Steve Krueger, Protest and Policy Manager at (360) 902-7233 or skruege@ga.wa.gov.

Sincerely,

Christine Warnock
State Purchasing Agent

CW: sjk

cc: Ken Woodfork, GA OSP Unit Manager & WSDOT Liaison
Steve Krueger, Protest and Policy Manager, GA Services Division

Specific Purchase Authority Delegated
Washington State Department of Transportation

Effective Date: January 6, 2009

S-1 Purchase up to the sealed bid limit

If no state contract exists, the Washington State Department of Transportation is delegated authority to purchase goods and services with a value up to the sealed bid limit in effect at the time of purchase. This limit reflects the cost of the acquisition to the agency before any trade-in, sales tax, freight charges and other government fees and taxes. Excluded from this authority are those goods and services listed in Section 8 Non-Delegated Purchases of the Washington Purchasing Manual. There is no maximum aggregated spend limit under this authority.

S-2 Not used

S-3 Various Roadway materials including but not limited to the following:

- Traffic cones
- Sign posts (cedar)
- Treated guardrail posts
- Culvert pipe
- Extruded aluminum
- Z-bar aluminum
- Bridge construction materials
- Catch basin frames and grates
- Median barriers (concrete)
- "C" curbing
- Glare screen fencing
- Snow fence
- Concrete end items

This authority may also be utilized to purchase traffic monitoring cameras and systems, traffic control hardware and systems as replacements or as contiguous enhancements to existing systems. The Office of State Procurement excludes any, associated traffic system term maintenance agreements, without further consideration.

This authority may not be used to purchase snow and ice control chemicals which are to be purchased via state contracts or approved S-5 acquisitions. Marine equipment is to be purchased under S-4 or S-6 authority.

S-4 Various marine vessel and dock operating equipment without dollar limitation, associated to the schedule of vessel maintenance and the schedule of maintenance for

associated ferry system equipment and services. This S-4 specific authority includes but is not limited to the following:

- Pumps and component parts including bilge, fire, sewage lift and discharge, fuel and oil booster, oil transfer pumps.
- Electric motors, fractional H.P. and above, existing equipments replacement
- Bearings and mechanical seats for vessel operation systems including shafting, reduction gars, mechanical couplings.
- Engine room alarm panels, accessories and monitoring interface equipment for direct replacement of existing equipment.
- Seals and seal assemblies for shafting, reduction gears and mechanical seals.
- Oily water separator parts and components.
- Fuel purifier parts and components.
- Marine and diesel engine block heaters.
- Vessel boiler parts and assemblies, Temperature control valves.
- Steering system parts and components.
- Vessel air compressors, parts and components.
- Vessel HVAC system fans and blowers, existing equipment replacement.
- Cone drive gear assemblies.
- Main propulsion Engine and Repair parts
- Sound Powered Telephone System and Repair Parts
- Water Jet Steering Unit and Repair Parts
- Reductions Gear Boxes and Repair Parts
- Propulsion Controls and Repair Parts
- Rescue Boat Davits and Repair Parts

S-5 Snow and Ice Control Chemicals for testing and evaluation purpose

This delegation in for the purpose, of testing snow and ice control products not awarded through state contracts. Annual purchases shall not exceed \$500,000. As allowed RCW 43.19.1906(3) (single source of supply / special market conditions), single source purchases are exempt from the requirements of competitive bid and are intended to facilitate the agency's efforts to test and evaluate anti-icing and deicing chemicals newly available in the marketplace. As required by the Washington Purchasing Manual Section 6.1.h, WSDOT shall adequately document their purchase files relative to single source justification for each purchase transaction conducted.

S-6 U.S. Coast Guard SOLA A (Safety of Life at Sea) requirements for Washington State Ferries

Delegation is granted, for all SOLAS approved machinery, equipment and machine safety commodities specifically required for compliance with US Coast Guard regulations applicable to Washington State Ferry vessels operation in international waters. This delegation is granted without dollar limitation. However, the annual report for S-6 are to be broken down by commodity group to include, but are not limited to, life

saving equipment, alarm and alarm monitoring systems, fire protection systems and personnel evacuation equipment.

S-7 Mobile Home Right of Way Purchases:

The Washington state Department of Transportation is delegated authority without dollar limitation to purchase used mobile homes licensed by the Department of Licensing as personal property. Acquisitions under this authority shall only be conducted in support of impending highway right of way projects.

Acquisitions under this authority shall be documented in accordance with the requirements under section 6.1.h of the Washington Purchasing Manual.

All S7 acquisitions will be conducted under the direction of trained and experienced managers, within the WSDOT Headquarters Real Estate Services Office or Regional Real Estate Offices statewide.