



STATE OF WASHINGTON  
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

August 15, 2019

Project 19-299 Center for Design – Addendum 1

Item 1 - Under Submittal Requirements on page 4, Diverse Business Inclusion Past Performance as it pertains to page count is removed. Diverse Business Inclusion Past Performance and/or Diverse Business Inclusion Plans are **not required** as part of initial submittals.

**Submittal Requirements**

Submit required number of Statements of Qualifications, 6 copies and two electronic copies, with the project number and title clearly identified on the front cover. Each of the submittals should include:

- Executive Summary
- Federal form SF330 (Part II only)  
<http://www.des.wa.gov/SiteCollectionDocuments/Facilities/EAS/EAS330AEQual.doc>
- Any other pertinent data to address the selection criteria and assist the Selection Panel in evaluating your qualifications. Also, refer to the Diverse Business Inclusion section below.
- No more than twenty (20) total pages of content at 8 ½ X 11 size sheets
  - Covers, dividers, SF330, ~~Diverse Business Inclusion Past Performance~~, and tab sheets are not included in page count total.
  - Note, 11”x 17” fold outs can be included, but counted as two sheets.

Item 2 – Clarification about intent and expectations to respond to established criteria for Phase 1

Qualifications of Key Personnel	100 points
Proposers shall clearly identify the project staffing that the proposer intends to utilize throughout the project, including all key project staff, their roles and responsibilities and the level of effort to be committed (full time vs. part time), and at what phases of the project they will be utilized.	
Relevant Experience	100 points
Proposers shall provide a brief description of their firm’s history, size, location of home and regional offices, and their capabilities to perform the requirements of this project. Provide examples of similar work the firm has undertaken in recent past with current contact information suitable for reference checking.	
Life Cycle Cost Analysis Experience	100 points
Per RCW 39.35B it is the policy of the state to consider life-cycle costs in the selection of facility design alternatives, to the full extent practical, reasonable, and cost-effective. Proposers shall demonstrate competency in determining cost effective alternatives for this project using OFM’s Life cycle cost tool. See budget forms at <a href="http://www.OFM.wa.gov">www.OFM.wa.gov</a>	

Sustainable Design Experience	100 points
<p>RCW 39.35D: All major facility projects of public agencies receiving any funding in a state capital budget, or projects financed through a financing contract as defined in RCW <a href="#">39.94.020</a>, must be designed, constructed, and certified to <i>at least</i> a LEED silver standard. Proposers shall provide a summary of your firm’s experience in working on projects seeking Leadership in Energy and Environmental Design (LEED) certification as well as other sustainable design strategies.</p>	
Site Planning	100 points
<p>The project site is the former site of an old time farmstead, long since demolished. It is unknown the extent or content of any existing infrastructure. The Proposer shall describe their expertise in revitalizing similar sites; emphasizing the relationship of the building to the site in order to extend and enhance the student learning experience.</p>	