

## **ADDENDUM 1**

October 24, 2019

The Washington State Department of Enterprise Services  
**Eastern Regional Office**  
**Vehicle and Storage Building**  
**Project No. 2019-537**  
**Washington State Department of Ecology**

This addendum consists of three (3) items:

1. RFQ Updates
2. Pre-Submission Meeting Documents

**This addendum does not amend the due date or time for submission of the Statements of Qualifications (SOQ's). SOQ's continue to be due no later than 3:00 pm on Monday, November 4, 2019.**

### **1. RFQ Updates**

- a. CHANGE the MADCC from \$1,340,000 to \$1,759,135 throughout the RFQ and DRAFT RFP
- b. CHANGE RFQ Section 1.5, I to read, "Establish and maintain quality assurance and quality control processes throughout the duration of the project that ensure project excellence.
- c. At Page 18 of 24, 3.2.D.3 CHANGE the title of paragraph to read "**OWNER/DES Bonding and Insurance Statements.**"
- d. At Page 18 of 24, 3.2.D.3 CHANGE the paragraph to read "Submit one copy of bonding and insurance statements (none of which are included in the page count), in a sealed envelope marked "Confidential Financial Material in Response to the RFQ." This financial information will not be copied or distributed except as needed in the financial review process and will not be provided for other firms to review, except as required by law."
- e. At Page 24, Section 5 DELETE "Attachment 5 - Project Financial Questionnaire" in its entirety.

### **2. Pre-Submission Meeting Documents**

The documents from the Pre-Submission meeting held on 10-22-19 are attached. They include the following documents:

- a. Pre-Submission Meeting Agenda
- b. Pre-Submission Meeting Attendance List

Agenda  
Pre-Submission Meeting  
October 22, 2019

- A. Welcome/Attendance List
- B. Introductions
  - a. Mark Steingrebe, Facility Planning & Project Delivery Manager (ECY)
  - b. Amy Hoeche, Facility Planner/Project Manager (ECY)
  - c. Mark Wheeler, Regional Business Administrator (ECY)
  - d. Gloria Miller, Project Manager (DES)
- C. Project Overview
  - a. MADCC \$1,340,000 (Changing by Addendum \$1,759,135.00)
  - b. Project Schedule is February 2020 – December 2020
  - c. How Ecology will use the Facility
    - i. Sample/Prep
    - ii. Chain of Custody
    - iii. Mezzanine – Storage
    - iv. Vehicle Storage
    - v. Wash-down Area
    - vi. Hazmat w/ Conex
    - vii. Bike Storage
  - d. Executive Order 18-01 (Attachment 7)
  - e. Project Goals (RFQ)
  - f. Design Excellence (RFQ)
- D. Selection Schedule (RFQ)
- E. SOQ deadline: 3:00 PM on Monday, November 4, 2019
- F. Selection Criteria and Scoring
- G. Questions
  - a. Contact Gloria Miller with questions during the D-B selection
- H. Site Walk

## **PROJECT GOALS**

The Owner/DES have established the following Project Goals:

- A. Develop a highly efficient project that meets the requirements of Executive Order 18-01 and exceeds owner's operational needs.
- B. Use effective design and construction methods that minimally impact current occupants on site and neighboring residential areas without compromising health, safety, or security.
- C. Design and construct an aesthetically pleasing facility that ties together existing and new facilities.
- D. Develop and maintain a collaborative relationship between the Owner/DES and the Design-Builder throughout project duration.
- E. Use Design-Builder management processes that keep time with construction, are accurate and complete, and serve as documentation for project auditing at project completion.
- F. Reduce impacts to the environment through the use of effective design and construction methods to meet or exceed environmental requirements with no permit violations.
- G. Achieve design excellence within the Owner's budget and schedule.
- H. Achieve Substantial Completion earlier than December 2020.
- I. Establish and maintain quality assurance and quality control processes throughout the duration of the project that ensure project excellence.

## **DESIGN EXCELLENCE**

Design excellence is achieved with design solutions that exceed the Owner/DES's vision and defined functional requirements. Design excellence also includes the design of a project that meets Executive Order 18-01 requirements, is aesthetically pleasing and ties existing and new facilities together.

