



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

10/09/2019

2020-175 Campus-Wide Electrical Service Panels Arc Flash Study

RE: Questions and Answers from 10-08-19 informational meeting and emails.

- 1) **Is there a preference/requirement for the software used for the study? E.g.- Is SKM Power Tools an acceptable software program/meets project standards. If not, please indicate what software is required (Easy Power, etc.). We assume the model data will be turned over upon completion of the work so the software tool used may need to be compatible with your software?**
 - A) We will request that either SKM, ETAP or Easy Power be used; however, we will discuss further during the negotiations.
- 2) **Have existing studies been performed, or is this new work throughout?**
 - A) It is our intention to treat this as a new project.
- 3) **Is the project duration set/project schedule been established (i.e. must be complete by end of 2019), and have priority buildings been determined; Otherwise, we assume the successful proposer will establish and coordinate a workable schedule with the Owner/Building Users?**
 - A) We have a completion date of 10/31/2020. This date represents a completely closed out project. We have not set a priority other than the West Campus study cannot begin until the beginning to middle of March. We intend to establish a complete schedule during the negotiation portion of the process. The selected Consultant will be required to provide a comprehensive critical path schedule.
- 4) **Does DES prefer to have your electrician(s) escort & open the equipment required for inspection to complete the work (i.e. verify conductor sizes, breaker models, etc.) or should we assume to provide that as part of our services?**
 - A) DES will be providing an escort; however, that is only to give access in and out of the buildings. For the actual inspection of the equipment we will rely on the Consultant to perform any work associated with the observations.
- 5) **Does your team have any specific requirements for the training program, or are you looking for us to create the given program per our recommendations?**
 - A) We need a program that will provide direction for anyone working on or around the equipment, how to do so in a safe manner. It will be based on your recommendations and standards in NFPA 70E.
- 6) **Can your team could support more than 1 on-site field technician simultaneously?**



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- A) We will not be providing a field technician; however, we will be providing an escort that will be with you during the time you are on in the buildings. Additional escorts can be discussed during the negotiation portion of the process. If it presents itself as necessary or advantageous to both parties, we may consider including additional escorts.
- 7) What drawings are available?**
A) We are in the process of gathering as much data as possible.
- 8) Will you require training on the software used to create this study? In the event any equipment is changed afterwards, you will need to provide data for that equipment.**
A) Yes, it will be good to include software training.
- 9) Will DES be acquiring the upstream power information from the utility company? This is crucial information needed to perform the study.**
A) We can assist the Consultant in gaining this information; however, it will be the responsibility of the Consultant.
- 10) If high incident energy is found in the calculations, should we alert DES and should we provide recommendations to mitigate the situation?**
A) Yes, you would alert DES right away if imminent danger is found. Yes, we will expect you to provide recommendations to remove this danger.
- 11) What will the frequency of meeting be to provide updated information and can Skype be used?**
A) This will be determined during the negotiation portion of the process.
- 12) Will any security clearance be required for the Consultant and any Contractors they may bring to the campus?**
A) Yes
- 13) Will you allow partnering of firms?**
A) There will be only one contract written, if the selected firm chooses to partner with another firm, we would have no objections to that.
- 14) With the deadline for questions being only two days before the deadline for SOQ submission, will there be a possibility for an extension of the due date?**
A) If an answer to a question changes the information presented in the RFQ that would require an addendum, then the due date might be extended. This change would have to reasonably necessitate the need for additional time for all parties to respond to. Other than that, we do not anticipate the need for an extension.
- 15) What will be provided for parking while we are on site?**
A) You will be responsible to pay for your parking. We will set you up with Campus Parking to get you the necessary permits or passes.