



STATE OF WASHINGTON  
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

12/2/2019

Project J20-03 Western Region Job Order Contract  
Addendum 1 – Certified Payroll is required

In accordance with RCW 39.12.120, contractors, subcontractor, or employer shall file a copy of its certified payroll records using the department of labor and industries' online system at least once per month. If the department of labor and industries' online system is not used, a contractor, subcontractor, or employer shall file a copy of its certified payroll records directly with the department of labor and industries in a format approved by the department of labor and industries at least once per month.

The department of labor and industries' online system can be found at <https://lni.wa.gov/licensing-permits/public-works-projects/contractors-employers/>